



Forsyth Technical Community College  
2100 Silas Creek Parkway  
Winston-Salem, NC 27103-5197

**Dental Assisting**  
**Fall 2020 Deadline: March 26, 2020**

**\*\*\*Admissions Information\*\*\***

Dental Assisting is a selective enrollment program beginning each fall. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program to **20 students** for the fall. **One seat is reserved for a 2020 high school graduate and four seats are designated for SURRY CC applicants.** Currently enrolled high school applicants will only compete with other high school applicants. Dental Assisting is a one-year diploma program and all applicants must meet minimum requirements to be considered for admission. **Please note, however, that meeting minimum requirements does not guarantee admission.**

When applicants have completed all of the minimum requirements, they must meet with an Admissions Counselor for a Dental Assisting Minimum Admissions Requirements (MAR) Review. This must be completed by the deadline date stated above. Qualified applicants will be ranked based on criteria listed in this packet. Applicants not admitted to the program must reapply, complete a new in-person Dental Program Information Session and complete a new MAR Review if they wish to be considered for the following year's class.

**PHASE I: APPLICATION PROCESS**

The following steps must be completed by March 26, 2020 for the fall 2020 program.

1. Complete the Residency Determination Service (RDS) and a Forsyth Tech application. If currently enrolled in classes at Forsyth Tech, complete the update form in the Admissions Office.
2. Attend one of the required Dental Program Information sessions. A schedule for these sessions is available on the program's webpage: <https://www.forsythtech.edu/courses-programs/degrees/programs-a-z/dental-assisting/>. All sessions will take place in Synder Hall, room 6108 on Forsyth Tech's main campus (GPS address: 2100 Silas Creek Parkway, Winston-Salem, NC 27103). If you are not able to attend one of the in-person information sessions, please contact the Program Coordinator for Dental Assisting, Kelly Cook at 336-734-7447 or [kcook@forsythtech.edu](mailto:kcook@forsythtech.edu) to arrange an alternative. This session or the alternate option must be completed before being eligible to complete the MAR Review.
3. Complete placement testing if required by the Admissions Office.
4. Have an official high school transcript or GED scores mailed to the Admissions Office.
5. Have the most recent official transcripts from **all colleges or schools** attended since high school sent to the Admissions Office. All transcripts are required regardless of their applicability to the program of study. Official transcripts must have the school seal or original signature and be in a sealed unopened envelope or submitted electronically from the school. Electronic transcripts should be sent to [Admissions@forsythtech.edu](mailto:Admissions@forsythtech.edu). Official college transcripts should be received **and** evaluated before a MAR is conducted. Evaluation of transcripts typically takes 5-7 business days to complete once transcripts have been received. Please do **NOT** bring in transcripts the day you come to complete your MAR review.
6. Submit **official** copies of any Advanced Placement (AP) scores, if applicable. **Official** copies are required to assign points for ranking. **Please note that this can take up to four to six weeks to be received due to the College Board request process.**

**NOTE: The information provided in this packet is subject to change annually.**

**PHASE II: MINIMUM ADMISSIONS REQUIREMENTS**

1. **ENGLISH, READING and MATH Competencies-** All applicants must demonstrate English, Reading and Math Competencies to be eligible for program consideration. Please note that there are several changes that have occurred in the past year. Forsyth Tech now uses the RISE criteria as established by the state and all applicants will be held to that new standard. Applicants are advised to speak with an advisor to make sure that current criteria has been met.

There are 5 different ways that these competencies can be met:

- a. **RISE for High School/High School Equivalencies:** An applicant has graduated from a US high school within the past 10 years (or is currently enrolled in high school competing for a high school seat) and has 2.8 or higher unweighted GPA, or has a GED taken since 2014 with a score of 170 or higher in every section, or has HiSet scores with a 15 in every section and a minimum of a 4 on the essay.

**OR**

- b. **SAT/ACT scores (valid for 10 years):** Specific scores will meet the English/Reading and/or Math requirements

**For tests taken prior to March, 2016:**

SAT Critical Reading - 500+ **OR** SAT Writing - 500+, or ACT Reading - 22+ **OR** ACT English - 18+ will meet required competency in English/Reading.

SAT Math - 500+ **OR** ACT Math - 22+ will meet required competency in Math

**For tests taken in March, 2016 or later):**

SAT Evidence Based Reading and Writing - 480+, or ACT Reading - 22+ **OR** ACT English - 18+ will meet required competency in English/Reading.

SAT Math - 530+ **OR** ACT Math - 22+ will meet required competency in Math.

**OR**

- c. **Completion of College level English and/or Math**

A grade of "C" or higher in a college level English composition and/or math course that meets program MAR requirements

**OR**

- d. **Completion of an associate's or bachelor's degree from a regionally accredited US college**

**OR**

- e. **Placement Test Scores (all scores are valid for 10 years):**

While discontinued at Forsyth Tech in 2018, the NC-DAP Math (DMA) and NC-DAP Reading and English (DRE) tests will be valid for 10 years. The following are the required scores if using NC-DAP testing.

**NC-DAP DMA**

DMA-010 7 (or higher)

DMA-020 7 (or higher)

DMA-030 7 (or higher)

**NC-DAP DRE**

DRE Composite Score 151 (or higher)

Applicants taking the NC-DAP for math must demonstrate mastery in DMA 010, 020, and 030. Applicants taking the NC-DAP Reading Comprehension and Sentence Skills must demonstrate mastery in DRE 096, 097 and 098.

All DRE/DMA courses must be completed by the deadline date. If DRE/DMA or DMS shell courses from other NC community colleges are being used to meet this requirement, submission of the placement test scores will also be required.

The following tests may also be used to meet English, Reading or Math competencies if taken within the past 10 years:

<u>CPT</u>		<u>COMPASS</u>		<u>ASSET</u>	
Sentence Skills	86	Writing	70	Writing Skills	41
Reading Comp.	80	Reading	81	Reading Skills	41
Arithmetic	55	Pre-Algebra	47	Numerical Skills	41

**Please Note:** For applicants who graduated more than 10 years ago from high school or do not meet the GED/HiSet requirements, and do not meet any of the above criteria completely, the RISE assessment is available. The following scores must be met:

**RISE for English**

75 or greater in Tier 2

**Rise for Math**

75 or higher in Tier 1

**Important Information**

Applicants who do not meet any of the above methods completely must enroll in either or both the English and Math transition courses and complete them by the specified deadline to be eligible for consideration.

If an applicant is required to take a co-requisite course along with the program level English and/or Math, and is enrolled in that course at the time of the deadline, they will be eligible to do the MAR and compete for a seat in the program. HOWEVER, the course must be passed with a “C” or higher to remain eligible for admission. Applicants who do not pass the course with a “C” or higher will not be eligible for the 2020 program.

**2. Biology Competency**

Applicants must have completed a high school biology course. If the course was not completed at the high school level, an applicant must complete the course at the college level with a grade of “C” or better. Once this competency is met, it does not outdate.

**3. No “D/F” Policy**

**This policy is in place to maintain the integrity of our Dental Assisting program and all Dental Assisting applicants are held to this standard. There are NO exceptions.**

Applicants must earn a grade of “C” or better in all program related courses attempted to become eligible for the program. This policy applies to courses taken at Forsyth Tech as well as equivalent courses completed at outside colleges or universities. **Applicants with a “D” or “F” in a related course (listed on pg.5) as of the stated deadline will NOT be eligible to complete a MAR review for the Dental Assisting program.** If a grade of “D” or “F” is earned after acceptance to the program, the course must be repeated and a “C” or higher earned before the student will be allowed to enroll in the program. Failure to remove the grade of “D” or “F” will result in the loss of admission to the Dental Assisting program.

*\*For example: Students who earned a D or F in a related course during the fall semester and are currently repeating it in the spring semester are NOT eligible to compete for the program because the course will not be completed and a grade posted by the deadline.*

### **PHASE III: MINIMUM ADMISSIONS REQUIREMENTS (MAR) REVIEW**

After **completion** of Phase I and II, applicants are eligible to meet with an Admissions Counselor to complete the Minimum Admissions Requirements (MAR) Review. Applicants who wish to be considered for the fall 2020 program **must** complete the MAR Review between the dates of September 3, 2019 and the deadline of March 26, 2020. Applicants for the 2020 program will not be considered for admission at Forsyth Tech until this step is completed. **SURRY applicants are not required to complete a MAR Review with a Forsyth Tech Admissions Counselor. All documents must be submitted to the Allied Health Counselor at Surry Community College.** Please do NOT bring in college transcripts the day you come to complete your MAR review, as the Admissions Office is not the office responsible for transcript evaluations.

Due to new state regulations regarding residency, applicants are strongly encouraged to complete both RDS and the online application prior to coming in to complete the MAR. It may not be possible to complete both steps at the time of MAR. This is of particular note to applicants applying close to the deadline.

When can the MAR be completed?  
**Fall 2020 Applicants**

If you are applying for fall 2020 and will not be taking any related courses (pg. 5) in fall 2019, you can complete your MAR:	If you are applying for fall 2020 and are taking <b>ANY</b> related course (pg.5) during the fall semester, you can complete your MAR:
September 3- March 26*	January 21-March 26*

The Admissions Office hours for the MAR Review are 8:00 a.m. – 6:00 p.m. Monday through Thursday. The review is done on a walk-in basis and no appointment is necessary. **Please note that only one counselor is available after 5:00 p.m.** The Admissions Office is located in the Robert Strickland Center, room 2361.

Please do **NOT** bring in college transcripts the day you come to complete your MAR review, as the Admissions Office is not the office responsible for transcript evaluations. Official transcripts should be submitted 5-7 business days prior to coming in to do a MAR review to allow the Records Office time to evaluate for possible transfer credit.

### **MAR reviews will not be conducted during the following blackout dates:**

October 15 – school closed  
November 11 – Veteran’s Day school closed  
November 25-29 – Thanksgiving school closed  
December 16-January 20 – Holiday break school closed / Registration week/MLK Holiday  
February 17-21 –nursing deadline (nursing MAR Reviews only)  
March 17 – school closed

Please note: MAR Reviews held during fall and spring breaks will end at 4:00 pm.  
Fall Break: 10/16-10/17  
Spring Break: 3/18-3/19

**Reminder: MAR reviews are not conducted on Fridays.**

## **PHASE IV: TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)**

Once the MAR Review has been completed, applicants will receive information to schedule the TEAS. This test assesses how well a student is academically prepared for learning allied health-related content. TEAS scores are valid for 2 years. If the TEAS is taken somewhere other than Forsyth Tech, please be aware that it cannot be Version 5 or lower. It is the applicant's responsibility to submit a copy of the scores to the Admissions Office by the deadline date. Detailed information regarding the TEAS is included at the end of this packet. **\*\*See the FAQ section\*\***

An applicant must test and meet the required 42% or higher on the Total Score to be eligible for consideration. **A minimum score of 42% does not guarantee acceptance into the Dental Assisting program.**

**IMPORTANT:** You must complete the TEAS by the deadline date in order to be considered for selection.

## **PHASE V: RANKING PROCESS**

After completion of Phase I and II, applicants who complete a MAR Review are ranked using a point system. As this is a selective enrollment program, it is in the student's best interest to achieve as many ranking points as possible. **SURRY applicants will also be included in the ranking process.** The components of the ranking system include the following items:

### **1. Related Courses**

Points are awarded for specific course grades completed by the deadline. Grade points are valued as follows: A= 4 points, B= 3 points and C= 2 points. These points are then multiplied by the credit hours for each course. For example, English 111 (3 credit hours) with a grade of "B" (3 points) gives a student 9 total points for that course. AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points. No AP credit is awarded for a score of 2 or lower.

Related academic courses and approved substitutions are listed below. **Only courses completed by the deadline will be used for ranking. Courses must be completed with a "C" or higher.** There are no age limitations for BIO 110, BIO 111, BIO 163, BIO 168/169 or BIO165/166. Please note: if a course is repeated, the highest grade earned will be used in the ranking.

<u>Related Course Titles – College Level Only</u>	<u>Credit Hours</u>
BIO 110 (BIO 111 or 163 or 168 or 169 or 165 or 166)	4
ENG 115, COM 110, COM 120 or Com 231	3
PSY 118 or PSY 150	3

**\*To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that if a course is substituted for points, it does not guarantee that it will count towards graduation. Accepted students must confirm the course substitution with their program department chair during their first semester in the program.**

**2. Related Experience Points: Must be submitted at time of MAR.**

**(Not applicable to 2020 HS graduates)**

Points will be awarded for the completion of the following. Please note these are not requirements for admission to the program. Appropriate documentation must be submitted for points to be awarded.

**Work experience must be verified on office letterhead. Please note: Points for degrees and diplomas will be given for the highest credential earned. Students may not earn multiple points for multiple academic degrees.**

6 points	Completion of an Allied Health related bachelor's degree
5 points	Completion of a Non-Allied Health bachelor's degree
4 points	Completion of an Allied Health related associate's degree
3 points	Completion of a Non-Allied Health associate's degree
2 points	Completion of an Allied Health related diploma
1 point	Completion of a Non-Allied Health diploma
5 points	Licensed Paramedic (must be valid and current)
2 points	Licensed EMT (must be valid and current)
2 points	CNA I (must be valid and current)
2 points	6 mo.-office trained dental assisting experience
4 points	1 yr.-office trained dental assisting experience

**3. TEAS Adjusted Individual Total Score**

An applicant must test and meet the required minimum 42% or higher Individual Total Score on the TEAS. This score will be used as part of the ranking process.

**4. Total Points for Ranking and Selection**

Adding together the grade points, related experience points and the TEAS score will determine the total score. Students with the highest point total will be accepted into the Dental Assisting program. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher. Notification letters for the Dental Assisting program are typically mailed out 4-6 weeks after the MAR deadline. An alternate list will also be developed. Alternates will only be accepted if a student originally accepted declines or loses their seat. Applicants not admitted to the program must re-apply, complete a new in- person Dental Assisting Information Session and a new MAR review if they wish to be considered for the following year's class.

## **FALL 2020 HIGH SCHOOL SENIORS RANKING AND SELECTION PROCESS**

When the MAR Review and TEAS score requirements are met, all current high school seniors will be ranked using the following:

1. Overall weighted GPA. A transcript must be submitted after completion of the first semester of the senior year to reflect the most current GPA. This transcript must be submitted prior to completion of the MAR review.
2. TEAS Total Score (minimum of 42%)
3. Weighted grades in specific high school courses that are completed at time of MAR
  - Anatomy/Physiology
  - Biology
  - Health Science/Health Occupations/Medical Careers

Grade points are valued as follows:

Honors/AP Courses: A = 5 points, B = 4 points, C = 3 points

Standard Courses: A = 4 points, B = 3 points, C = 2 points

Adding the cumulative weighted GPA, total weighted course points, and the TEAS Total Score produces the total ranking score.

One (1) senior with the highest ranked scores will be admitted in the fall semester only. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher.

Currently enrolled high school applicants will only compete with other high school applicants.

### **Accepted student data from the previous 3 years**

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students
2019	42	40 - 54
2018	43	38 - 49
2017	47	37 - 50

**\*Please note that the TEAS requirement is new for 2020 and points are expected to be greatly impacted.\***

### **Policy regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students**

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

### **Infectious Disease and Communicable Disease Acknowledgement:**

**You need to understand that entering a health field or dental field you will be exposed to communicable or infectious diseases. WE do everything we can to keep you safe and teach you important Infection Control Policies that you are expected to follow throughout your career. By following these standard procedures you can keep yourself safe.**

### **Summer Camp**

As a condition of final admission into the Dental Assisting Program at Forsyth Tech, all accepted applicants are **required to attend our mandatory, one day Summer Camp**. The date will be provided upon acceptance but is usually held mid to late June and is typically held from 8:00am until 1:00pm. This camp is informative, busy and productive. Students who fail to attend the Summer Camp may lose their spot in the program but can reapply the following year.

### **TEAS: A Guide to Student Success**

Student success before, during, and after the allied-health programs at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the allied health faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

In order to help assist you in being successful on the TEAS, the college offers ACA 085 – Improving Study Skills, a 1-credit hour course. ACA 085 is offered as an 8-week, web-based (online) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the



four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study books and practice tests is available for purchase from our college bookstore, or through ATI online at [www.atitesting.com](http://www.atitesting.com).

## Frequently Asked Questions

### **1. *When am I eligible to take the TEAS?***

After you complete the MAR review, you are put on a list of eligible students to take the TEAS at Forsyth Tech. If you choose to take it elsewhere, you can take the TEAS at any point in the process as long as you submit the scores to us by the deadline.

### **2. *What are the basic steps to scheduling the TEAS?***

You will receive information regarding the TEAS during your MAR Review. The test is given on Main Campus. You will receive dates, times, and the location for the TEAS by the TEAS Coordinator. Go to the Cashier's Window (2<sup>nd</sup> floor of the Allman Center) and pay the test fee prior to testing. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver's license or student ID).

**PLEASE NOTE: The test proctor cannot accept payment!**

### **3. *How and when do I find my score?***

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time.

### **4. *Is the test computer-based?***

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

### **5. *What if I have a documented learning disability with accommodations?***

When you call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech's Disability Services. Any accommodations must be confirmed by Disability Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Disability Services in Robert L. Strickland Center (formerly Oak Grove Center), Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Disability Services.

### **6. *Can I take the test more than once?***

You will be allowed 3 attempts to meet the minimum Total Score. After the second attempt, if you do not achieve the minimum score, then you must wait 8 weeks to reschedule your final attempt. During this time, you are encouraged to enroll in ACA 085 or remediate on your own. If you are unsuccessful after the third attempt, you must wait one year from the date of your last attempt to be eligible to resume

the TEAS testing process. You will need to reapply for the program, and complete an in person Dental Assisting Information Session and MAR Review.

**7. *How long is my score valid?***

Two years from the date you took the test.

**8. *If I want to improve my score, can I repeat sections of the TEAS?***

No, you must take the entire test each time.

**9. *What is the required score for admission into the Dental Assisting program?***

Students must meet the required minimum 42% Total Score. This score will be recorded as part of the admissions ranking score.

**10. *What do I do if my score was below the 42% Total Score or I want to increase my score in order to be more competitive for admission?***

- Review your TEAS results to identify areas in which you need to improve your score.
- Enroll in ACA 085.
- Review the TEAS study manual located in the campus libraries, or purchase your own copy.
- Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is [www.atitesting.com](http://www.atitesting.com).

**11. *Will Forsyth Tech accept TEAS scores taken at another school?***

Yes. A copy of the **Individual Performance Profile** sheet, showing your individual scores in all sections as well as your total score, must be submitted to the Admissions Office by the application deadline. It cannot be Version 5 or lower, it must be the most recent Version of the TEAS assessment.

Updated June 2019

**NOTE: The information provided in this packet is subject to change annually.**



## Standards for the Dental Assisting and Dental Hygiene Programs

Our program technical standards have been developed to help students understand nonacademic standards, skills, and performance requirements expected of a student in order to complete this particular curriculum.

If an accommodation is necessary to participate in the program, it is imperative to identify a reasonable accommodations to those students who qualify under the Americans with Disabilities Act (ADA). Reasonableness is determined by the Disability Services Office (DSO) and the program on a case-by-case basis utilizing the program technical standards. The accommodation needs to be in place prior to the start of the program, or it may delay your ability to start the program. It is the student's responsibility to contact the DSO and request accommodations.

Skills	Description	Specific Examples
<b>Motor Skills</b>	Gross and fine motor abilities to assist in the provision of safe and effective care	<ul style="list-style-type: none"> <li>• Calibrate and use equipment, document care; position and move patients</li> <li>• Mix and dispense dental materials and perform expanded function dental procedures.</li> <li>• Tactile ability sufficient for assessment and treatment.</li> <li>• Perform functions related to dental materials as well as laboratory procedures and treatment procedures.</li> <li>• Must have tactile sensitivity in natural fingers and strength in both hands enough to manipulate and grip small instruments and objects.</li> </ul>
<b>Vision</b>	Visual ability sufficient for observation and assessment necessary in dental care.	<ul style="list-style-type: none"> <li>• Observe patient responses, observe appearance and consistency of dental materials, oral findings, and determine shading and coloring of restorations.</li> </ul>

<b>Skills</b>	<b>Description</b>	<b>Specific Examples</b>
		<ul style="list-style-type: none"> <li>• Must be able to distinguish colors, hue, and shades of gingival tissues, teeth, and charting information for documentation.</li> </ul>
<b>Hearing</b>	<p>Ability to listen to and react promptly to instructors, patients, dental and medical providers while working in the clinical setting or gathering information for patient care.</p>	<ul style="list-style-type: none"> <li>• Listen to patient oral health concerns</li> <li>• Formulate a treatment plan based on patient needs and concerns</li> <li>• Respond promptly to emergencies/sirens</li> <li>• Respond promptly to the sound of malfunctioning equipment; including handpieces, ultrasonic and radiographic equipment and compressors.</li> <li>• Call medical and dental providers on behalf of the patient regarding health related concerns.</li> </ul>
<b>Technological</b>	<p>Basic technological abilities sufficient to be able to use a computer, dental software, and digital scanning and radiographic equipment</p>	<ul style="list-style-type: none"> <li>• Use of computer to document patient medical history and clinical findings.</li> <li>• Expose and develop radiographs using digital radiology equipment</li> <li>• Use of computer for web based research</li> </ul>
<b>Communication</b>	<p>Communication abilities sufficient for interaction with others in verbal and written form.</p>	<ul style="list-style-type: none"> <li>• Explain treatment procedures to patients</li> <li>• Initiate preventative oral health education</li> <li>• Document and interpret treatment rendered with clinical findings.</li> <li>• Communicate effectively, respectfully and efficiently with peers, faculty, supervisors, other professionals and patients.</li> <li>• Students are expected to be able to effectively communicate verbally and non-verbally. This requires the ability to see, speak, hear, read, write, and effectively utilize the English language.</li> <li>• Auditory ability sufficient to monitor and assess health needs</li> </ul>

Skills	Description	Specific Examples
		and communicate with patients and other members of the oral health care team.
<b>Critical Thinking/ Problem Solving</b>	Critical thinking ability sufficient for clinical judgment.	<ul style="list-style-type: none"> <li>● Student must be able to identify cause – effect relationships in clinical situations</li> <li>● Collect and analyze clinical and radiographic data to aid in problem solving</li> <li>● Assist in the development of dental treatment plans</li> <li>● Assimilate knowledge from lecture, laboratory and clinical areas.</li> <li>● Retain factual information and use it appropriately.</li> <li>● Demonstrate sufficient observation skills to collect data on client treatment and assure patient safety during operative procedures.</li> <li>● Anticipate dentist and/or patient needs before, during, and after procedure.</li> </ul>
<b>Interpersonal Skills</b>	Interpersonal abilities sufficient to interact with individuals, families, groups, etc., from a variety of social, emotional, cultural and intellectual backgrounds.	<ul style="list-style-type: none"> <li>● Student shall establish rapport with dentist, patients, and members of the community, other health care professionals and dental team members.</li> <li>● Demonstrate patience and empathy with patient.</li> <li>● Must be able to be aware of your own tone and pitch of voice, body language, and being aware of one’s self image and how you are portraying yourself.</li> </ul>
<b>Environmental Tolerance</b>	Ability to sit or stand for long periods of time in small spaces	<ul style="list-style-type: none"> <li>● Sit or stand in small clinical spaces and laboratory areas.</li> <li>● Ability to tolerate high frequency noises associated with a dental handpiece and ultrasonic equipment.</li> <li>● Ability to tolerate the smell of and possible exposure to dental materials and cleaning agents</li> </ul>
<b>Mobility</b>	Physical abilities sufficient to move from room to room and maneuver in small spaces; stand and walk for extensive periods of time.	<ul style="list-style-type: none"> <li>● Move around small clinical space, room to room, laboratory areas, and equipment.</li> </ul>

Skills	Description	Specific Examples
		<ul style="list-style-type: none"> <li>• Ability to keep balance while standing or sitting, stretch, bend, turn or squat as the need arises.</li> <li>• Perform multiple activities. Must be able to sit in a fixed position for an extended amount of time while assisting with dental procedures.</li> <li>• Must be able to fit and sit appropriately in the dental stool or chair that can be raised at the appropriate level for assistant or operator (4"-6" above operator's head, must be able to place stool waist bar at appropriate area for balance).</li> </ul>
<b>Weight Bearing</b>	Ability to lift and manipulate/move 45-50 pounds daily.	<ul style="list-style-type: none"> <li>• Position patients and move equipment and/or supplies.</li> </ul>
<b>Cognitive and Intellectual Abilities</b>	Ability to be oriented to time, place and person; organize responsibilities and decisions.	<ul style="list-style-type: none"> <li>• Student shall assess patient complaints and oral conditions and be able to assimilate and communicate information to other members of the treatment team.</li> <li>• Modify behavior/performance in the classroom or clinic after feedback from instructor or clinical supervisor.</li> <li>• Show problem-solving ability sufficient to organize and complete multiple tasks accurately and within assigned time frames.</li> <li>• Independently initiate routine tasks</li> <li>• Respond independently and quickly to emergency situations.</li> <li>• Comprehend three-dimensional relationships as in anatomical relations.</li> <li>• Understand spatial relationships of structures.</li> <li>• Comprehend and apply clinical instructions given by department personnel.</li> <li>• Ability to remember and re-call a large amount of information.</li> <li>• Ability to apply critical thinking skills and regard to obtaining adequate clinical history from the patient record and</li> </ul>

Skills	Description	Specific Examples
		<p>documenting that information with exam findings.</p> <ul style="list-style-type: none"> <li>• Deal with abstract and concrete variables, define problems, collect data, establish facts and draw valid conclusions.</li> </ul>
<p><b>Behavioral/Social Skills</b></p>	<p>Exhibits mature, sensitive, and effective relationships with patients, peers, faculty, supervisors, and other professionals.</p>	<ul style="list-style-type: none"> <li>• Exercise sound judgment, complete assessment, and develop sensitive and interpersonal relationships with patients.</li> <li>• Flexibility to function under stress and deal with patients and others who may be experiencing stress.</li> <li>• Tolerate physically taxing workloads.</li> <li>• Adapt to changing environments and flexible schedules.</li> <li>• Display behavior of: -compassion, empathy, integrity, concern for others, interest, respect and motivation, and have emotional stability.</li> <li>• Ability to calmly and respectively cope in stressful situations with patients and other staff members.</li> </ul>

This document is intended to serve as a guide regarding the physical, emotional, intellectual and psychosocial expectations placed on a student. This document cannot include every conceivable action, task, ability or behavior that may be expected of a student. Meeting these technical standards does not guarantee employment in this field upon graduation. Ability to meet the program's technical standards does not guarantee a student's eligibility for any licensure, certification exam, or successful completion of the degree program.

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