

Dual Enrollment Parental Consent/Counselor Permission Form

Name of High School _____ Year: ____ __ Spring __ Summer __ Fall

Student Expectations:

- 1 Attend classes on time, be well prepared, and exhibit mature conduct at all times.
- 2 Be subject to disciplinary action by both the college and the high school as a result of inappropriate behavior in class and on campus.
- 3 Obey all highway driving rules and regulations when traveling to and from classes at the college.
- 4 Abide by the Forsyth Tech Student Code of Conduct.
- 5 Pay any incurred fines (parking and library) before being allowed to register for succeeding semester.
- 6 Meet with Forsyth Tech advisor at least once each term to ensure success in coursework and locate available support services.

Program Guidelines:

- 1 Students in College Transfer programs will earn high school honors credit upon completion of coursework. Students enrolled in Applied Science or Vocational Diploma Programs will earn high school credit at the regular level.
- 2 Students will receive college semester credit hours which will apply toward college graduation and/or transfer.
- 3 Students are required to attend all scheduled classes following the college's calendar; this includes high school teacher workdays. During periods of inclement weather, when the college is open, students are expected to report, but use their personal judgment in determining if weather conditions are unsafe for traveling to class. College closings are announced on the radio, television, and on the college's telephone greeting message. On occasions when the college is open but students miss class because of exercising their judgment about road conditions, faculty will work with students to make up classes or assignments.
- 4 Students will be graded on a 0-100 scale with a score of 70 or more considered passing. College grades will be reported as letter grades. A course syllabus will be distributed the first day of classes stating the instructor's expectations and rules.
- 5 Student's grades are posted on TechLink each semester. A transcript will be maintained in the Records Office. Grades are sent at the end of each term to the high schools' registrars.
- 6 Each student's high school guidance counselor will review grades each semester and have a minimum of one review session with each student on their progress.
- 7 Students are expected to comply with high school and college attendance policies in all classes taken at the college. Students will be dropped for excessive absences as determined by the college instructor. Student absences may only be waived by the high school principal. If the high school wants the student excused from classes for a scheduled high school activity, a letter/note must be written and signed by the principal or his/her designee and presented to the college instructor.
- 8 Students who drop all high school classes will also be dropped by Forsyth Tech as a Dual Enrollment student.

Parent and Student Certification:

All sections below must be completed neatly and legibly.

I have read and agree to the above expectations:

(Please print)

Parent's Signature

Date

Student's Name

Date

List Approved Courses By: (1) Course Number (2) Section Number
and (3) Alternative Course and Section Number

Student's Age _____ Student's Grade Level _____

Listing of Course:

Alternative Course

Student's Signature

Date

Principal/Guidance Counselors' Approval Date

Educational Partnerships' Approval Date

This form must be forwarded to Forsyth Tech prior to registration - Dr. Susan Phelps' Office. Check List for Admissions Processing: ___ Application
___ Permission Form ___ Test Scores (CPT, SAT, ACT, or ASSET) ___ Transcript ___ Registration Card.