

**Program****HEALTHCARE MANAGEMENT TECHNOLOGY**

- *Associate in Applied Science (AAS)*
- *AAS Day Program:* 5 semesters, including 1 summer term
- *AAS Evening Program:* 12 semesters, including 4 summer terms
- *Admission Cycle:* Every semester
- *Maximum Number Admitted Annually:* Open

Career Description

The Healthcare Management program is designed to prepare students for employment in healthcare business and financial operations. Students will gain a comprehensive understanding of the application of management principles to the healthcare environment.

Careers Available

Graduates may find employment in healthcare settings including hospitals, medical offices, clinics, long-term care facilities, and insurance companies. Graduates are eligible to sit for various certification exams upon completion of the degree with a combination of a minimum of two years administrative experience.

Entry-Level Salary

Degree graduates \$25,000 - \$30,000/yr.

Course of Study

Course work includes healthcare management, medical insurance, long-term care administration, accounting, human resource management, computer applications, medical legal issues, medical terminology, and general education courses. The curriculum places emphasis on planning, directing, and controlling tasks related to healthcare organizational objectives including the legal and ethical environment. Emphasis is placed on the development of effective communications, managerial, and supervisory skills.

Recommended Courses and Skills

Strong math background (high school algebra strongly recommended), willingness to adapt to changing technology and an ability to manage detailed projects and work in a team environment.

Helpful Personal Attributes

General awareness of business environment, good decision-making, oral and written communication skills, good interpersonal skills and computer keyboarding ability.

Program Contact

If you would like additional information about the Healthcare Management Technology Program, contact Jennifer Eldridge, Program Coordinator, at 336.757-3267 or jeldridge@forsythtech.edu.

How To Get Started

You may pick up an application at the Admissions Office, 123 Allman Center on the Forsyth Tech Main Campus, 2100 Silas Creek Parkway in Winston-Salem. You may also request an application by calling 336.734.7253, or you may apply online at www.forsythtech.edu.