A+ Certification/Basic/Hardware#@
Start preparing for CompTIA A+ certification as you learn PC basics and troubleshoot in a real world PC environment.
Course Code: 77771
Date: January 15 - March 7

Course Code: 77912
Date: February 19 - April 11

Course Code: 77963
Date: March 19 – May 9

Course Code: 78074
Date: April 16 – June 6

A+Certification/Intermediate/Operating Systems#@
Take the second step toward becoming a CompTIA A+ certified technician by going inside the PC to install and configure drives and then diving into the Windows operating system.
Course Code: 77772
Date: January 15-March 7

Course Code: 77913
Date: February 19 - April 11

Course Code: 77965
Date: March 19 – May 9

Course Code: 78075
Date: April 16 – June 6

Access 2010 Introduction#@
Learn to build, edit, and maintain a database in Access 2010, using tables, reports, forms, and queries to give you fast access to all your important information.
Course Code: 77775
Date: January 15-March 7

Course Code: 77914
Date: February 19 - April 11

Course Code: 77966
Date: March 19 – May 9

Course Code: 78076
Date: April 16 – June 6

Accounting Fundamentals I#@
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.
Course Code: 77776
Date: January 15-March 7

Course Code: 77915
Date: February 19 - April 11

Course Code: 77968
Date: March 19 – May 9

Course Code: 78077
Date: April 16 – June 6

Accounting Fundamentals II#@
Give yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.
Prerequisite: Accounting Fundamentals I.
Course Code: 77777
Date: January 15-March 7

Course Code: 77970
Date: March 19 – May 9

Administrative Assistant Fundamentals#@
Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.
Course Code: 77778
Date: January 15-March 7

Course Code: 77916
Date: February 19 - April 11

Course Code: 77969
Date: March 19 – May 9

Course Code: 78078
Date: April 16 – June 6

Algebra Introduction#@
Understand how algebra is relevant to almost every aspect of your daily life, and become skilled at solving a variety of algebraic problems.
Course Code: 77779
Date: January 15-March 7

ASP.NET Introduction#@
Learn how to create powerful, interactive, community-based Web sites with ASP.NET.
Course Code: 77780
Date: January 15-March 7

Course Code: 77918
Date: February 19 - April 11

Course Code: 77972
Date: March 19 – May 9

Course Code: 78082
Date: April 16 – June 6

C# Programming Introduction#@
Learn the fundamentals of computer programming with the new C# programming language.
Course Code: 77785
Date: January 15-March 7

Course Code: 77921
Date: February 19 - April 11

Course Code: 77974
Date: March 19 – May 9

Course Code: 78084
Date: April 16 – June 6

Computer Skills for the Workplace#@
Gain a working knowledge of the computer skills you'll need to succeed in today's job market.
Course Code: 77792
Date: January 15-March 7

Course Code: 77923
Date: February 19 - April 11

Course Code: 77977
Date: March 19 – May 9

Course Code: 78086
Date: April 16 – June 6

Crystal Reports Introduction#@
Learn how to use Crystal Reports to create attractive business documents that are easy to read and understand.
Course Code: 77794
Date: January 15-March 7

Course Code: 77924
Date: February 19 - April 11

Course Code: 77978
Date: March 19 – May 9

Course Code: 78087
Date: April 16 – June 6

CSS3 and XHTML5 Introduction#@
Learn to create state-of-the-art Web sites using modern CSS3 and HTML5 techniques.
Course Code: 77799
Date: January 15-March 7

Course Code: 77925
Date: February 19 - April 11

Course Code: 77979
Date: March 19 – May 9

Designing Effective Websites#@
Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.
Course Code: 77862
Date: January 15-March 7

Course Code: 77955
Date: February 19 - April 11

Course Code: 78001
Date: March 19 – May 9

Digital Photography Discovery#@
An informative introduction to the fascinating world of digital photography equipment.

Course Code: 77800
Date: January 15-March 7

Course Code: 77926
Date: February 19 - April 11

Course Code: 78089
Date: April 16 – June 6

Dreamweaver CS6 Introduction#@
Learn to create Web pages, layouts, and websites using CSS formatting options and other tools with Adobe's industry-standard Web design application.
Course Code: 77802
Date: January 15-March 7

Course Code: 77927
Date: February 19 - April 11

Course Code: 78090
Date: April 16 – June 6

Excel 2007 Introduction#@
Work with numbers? You need to know Excel. Learn the secrets of this powerful application.
Course Code: 77805
Date: January 15-March 7

Course Code: 77928
Date: February 19 - April 11

Course Code: 77981
Date: March 19 – May 9

Course Code: 78091
Date: April 16 – June 6

Excel 2007 Intermediate#@
Master advanced features of Microsoft Excel 2007, including charting and PivotTables, and discover how this powerful MS Office program can boost your productivity.
Course Code: 77807
Date: January 15-March 7

Course Code: 77930
Date: February 19 - April 11

Excel 2010 Introduction#@
Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.
Course Code: 77817
Date: January 15-March 7

Course Code: 77931
Date: February 19 - April 11

Course Code: 77983
Date: March 19 – May 9

Course Code: 78093
Date: April 16 – June 6

Excel 2010 Intermediate#@
Take your Microsoft Excel 2010 skills to the next level as you master charts, PivotTables, Slicers, Sparklines, and other advanced Excel features.
Course Code: 77810
Date: January 15-March 7

Course Code: 77929
Date: February 19 - April 11

Course Code: 77982
Date: March 19 – May 9

Course Code: 78092
Date: April 16 – June 6

Grammar Refresher#@
Gain confidence in your ability to produce clean, grammatically correct documents and speeches.
Course Code: 77819
Date: January 15-March 7

Course Code: 77932
Date: February 19 - April 11

Course Code: 77984
Date: March 19 – May 9

Course Code: 78094
Date: April 16 – June 6

Guided Reading: Strategies for the Differentiated Classroom#@
Learn creative ways to bring differentiated instruction and guided reading to life in your classroom.
Course Code: 77840
Date: January 15-March 7

Course Code: 77992
Date: March 19 – May 9

Course Code: 78103
Date: April 16 – June 6

InDesgin CS5 Introduction#@
Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letterhead, brochures, business cards, and more.
Course Code: 77812
Date: January 15-March 7

Interpersonal Communication#@
Become aware of the conscious and unconscious codes of meaning we send when communicating with others.
Course Code: 77971
Date: March 19 – May 9

Leadership#@

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.
Course Code: 78081
Date: April 16 – June 6

Networking Introduction#@
Learn the fundamentals of networking and prepare for a career in a new and fast-growing field.
Course Code: 77823
Date: January 15-March 7

Course Code: 77934
Date: February 19 - April 11

Course Code: 77986
Date: March 19 – May 9

PC Troubleshooting#@
Learn to decipher and solve almost any problem with your PC.
Course Code: 77825
Date: January 15-March 7

Course Code: 77935
Date: February 19 - April 11

Course Code: 77987
Date: March 19 – May 9

Course Code: 78096
Date: April 16 – June 6

Photoshop CS6 Introduction#@
Learn how to use Photoshop CS6, the world's best graphics program for photographers, to edit photos and create original images.
Course Code: 77835
Date: January 15-March 7

Course Code: 77941
Date: February 19 - April 11

Course Code: 77980
Date: March 19 – May 9

Course Code: 78101
Date: April 16 – June 6

PMP Certification Prep I#@
Begin a well-paying career as a project manager by preparing to take--and pass--the PMP certification exam.
Course Code: 77827
Date: January 15-March 7

Course Code: 77937
Date: February 19 - April 11

Course Code: 77988
Date: March 19 – May 9

Course Code: 78097
Date: April 16 – June 6

PowerPoint 2010 Introduction#@
Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.
Course Code: 77830
Date: January 15-March 7

Course Code: 77938
Date: February 19 - April 11

Course Code: 77989
Date: March 19 – May 9

Course Code: 78098
Date: April 16 – June 6

Project Management Fundamentals#@
Gain the skills you'll need to succeed in the fast-growing field of project management.
Course Code: 77939
Date: February 19 - April 11

Course Code: 77990
Date: March 19 – May 9

QuickBooks 2013 Introduction#@
Learn how to quickly and efficiently gain control of the financial aspects of your business with this powerful accounting software program.
Course Code: 77838
Date: January 15-March 7

Course Code: 77943
Date: February 19 - April 11

Course Code: 77991
Date: March 19 – May 9

Course Code: 78102
Date: April 16 – June 6

Real Estate Investing I#@
Build and protect your wealth by investing in real estate.
Course Code: 77845
Date: January 15-March 7

Course Code: 77945
Date: February 19 - April 11

Course Code: 77993
Date: March 19 – May 9

Course Code: 78105
Date: April 16 – June 6

Response to Intervention: Reading Strategies that Work#@

Learn response to intervention (RTI) strategies that ensure the struggling readers in your classroom get the help and education they need.
Course Code: 77842
Date: January 15-March 7

Course Code: 77944
Date: February 19 - April 11

Course Code: 78104
Date: April 16 – June 6

Secrets of Better Photography#@
Learn how to take better pictures by understanding your camera and how to use it in a variety of situations.
Course Code: 77848
Date: January 15-March 7

Course Code: 77947
Date: February 19 - April 11

Course Code: 77994
Date: March 19 – May 9

Course Code: 78108
Date: April 16 – June 6

Six Sigma – Total Quality Fundamentals#@
Learn the basics of total quality management.
Course Code: 77850
Date: January 15-March 7

Course Code: 77948
Date: February 19 - April 11

Course Code: 77995
Date: March 19 – May 9

Course Code: 78109
Date: April 16 – June 6

Solving Classroom Discipline Problems#@
Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.
Course Code: 77789
Date: January 15-March 7

Course Code: 77922
Date: February 19 - April 11

Course Code: 77975
Date: March 19 – May 9

Course Code: 78085
Date: April 16 – June 6

Speed Spanish I#@

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time. Qué Bueno!
Course Code: 77852
Date: January 15-March 7

Course Code: 77950
Date: February 19 - April 11

Course Code: 77996
Date: March 19 – May 9

Course Code: 78110
Date: April 16 – June 6

SQL Introduction#@
Gain a solid working knowledge of the most powerful and widely used database programming language.
Course Code: 77854
Date: January 15-March 7

Course Code: 77951
Date: February 19 - April 11

Course Code: 77997
Date: March 19 – May 9

Course Code: 78112
Date: April 16 – June 6

Start/Operate Your Own Home-Based Business#@
An experienced entrepreneur teaches you how to develop the motivation, discipline, and creativity to quit your job and be your own boss.
Course Code: 77783
Date: January 15-March 7

Course Code: 77920
Date: February 19 - April 11

Course Code: 77973
Date: March 19 – May 9

Course Code: 78083
Date: April 16 – June 6

Supply Chain Management Fundamentals#@
Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.
Course Code: 77832
Date: January 15-March 7

Course Code: 78100
Date: April 16 – June 6

(TRC) Teaching Math: Grades 4-6#@
Reinvent math instruction for grades 4-6 by bringing hands-on learning, inexpensive manipulatives and real-world connections into your classroom. Whether you are a new teacher or a seasoned pro, this course will help you get your students excited about math!

Course Code: 77952
Date: February 19 - April 11

Course Code: 77998
Date: March 19 – May 9

(TRC) Teaching Science: Grades 4-6#@
Increase your effectiveness as a science teacher for children in fourth through sixth grades.
Course Code: 77857
Date: January 15-March 7

Course Code: 78115
Date: April 16 – June 6

Teaching Students with Learning Disabilities#@
Learn how to successfully meet the diverse needs of students with learning disabilities in your classroom.
Course Code: 77858
Date: January 15-March 7

Course Code: 77953
Date: February 19 - April 11

Course Code: 77999
Date: March 19 – May 9

Course Code: 78116
Date: April 16 – June 6

Word 2010 Introduction#@
Learn how to create and modify documents using Microsoft Word 2010, the world's most popular word processing program.
Course Code: 77866
Date: January 15-March 7

Course Code: 77957
Date: February 19 - April 11

Course Code: 78002
Date: March 19 – May 9

Course Code: 78120
Date: April 16 – June 6

WordPress Web Sites Introduction#@
Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.
Course Code: 77860
Date: January 15-March 7

Course Code: 77954
Date: February 19 - April 11

Course Code: 78000
Date: March 19 – May 9

Course Code: 78118

Date: April 16 – June 6

Wow, What a Great Event!#@
Looking for a fun new career coordinating special events? Learn proven techniques from a master event planner.
Course Code: 78088
Date: April 16 – June 6

Writeriffic: Creativity Training for Writers#@
Banish writer's block forever with these tricks from the published writer's toolbox.
Course Code: 77869
Date: January 15-March 7

Course Code: 77958
Date: February 19 - April 11

Course Code: 78003
Date: March 19 – May 9

Course Code: 78121
Date: April 16 – June 6

Writing Essentials#@
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.
Course Code: 77871
Date: January 15-March 7

Course Code: 77959
Date: February 19 - April 11

Course Code: 78004
Date: March 19 – May 9

Course Code: 78122
Date: April 16 – June 6