



## Student Financial Services Institutional Aid Application 2012-2013

INSTRUCTIONS TO APPLICANT: This supplement is required of all financial aid applicants. Answer all questions, mark appropriate boxes and return this form to the Office of Student Financial Services with all other required documents.

First Time Forsyth Tech Financial Aid Applicant    
  Returning Forsyth Tech Financial Aid Applicant

1. Student ID #:		
2. Name: First	Middle	Last
3. Address: The address on file with Admissions and Records will be used by the Office of Student Financial Services.		
4. Telephone:	Home (    )	Work/Cell (    )
5. What is your current or intended Program of Study? _____ NOTE: If you change your program of study after you receive your financial aid award, you must notify the Office of Student Financial Services of the change so that we may ensure you are still entitled to federal, state, and/or institutional/private funds.		
6. Will you receive educational benefits from any of these sources in the 2012-2013 school year? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, from: <input type="checkbox"/> Workforce Investment Act (formerly JTPA) <input type="checkbox"/> Employment Security Commission (ESC) <input type="checkbox"/> Vocational Rehabilitation <input type="checkbox"/> Scholarships <input type="checkbox"/> Other Outside Aid If you marked any of the above, please list below the source and type of aid or amount to be received:  Source: _____ Tuition/Fees <input type="checkbox"/> Books/Supplies OR <input type="checkbox"/> Amount \$ _____		
7. Have you or will you attend any OTHER post-secondary schools (colleges, universities, trade technical schools), other than Forsyth Tech between July 1, 2012 and June 30, 2013? <input type="checkbox"/> Yes <input type="checkbox"/> No  I attended/will attend: _____ When? <input type="checkbox"/> Fall 2012 <input type="checkbox"/> Spring 2013 <input type="checkbox"/> Summer 2013		
8. Due to the Family Education Right to Privacy Act (FERPA), the Office of Student Financial Services cannot release information to anyone without your permission. Please indicate your preference:  <input type="checkbox"/> I hereby <b>DO</b> give permission to the Office of Student Financial Services to discuss my financial aid application and all accompanying documents with the following person(s) ( <b>give name and relationship, i.e., Mother</b> ): _____  <input type="checkbox"/> I hereby <b>DO NOT</b> give permission to discuss my financial aid information with anyone.		
9. My signature below authorizes Forsyth Technical Community College to deduct any institutional charges, such as tuition, fees, and bookstore expenses from my financial aid, and to issue me a check for any remaining balance. I further authorize Forsyth Technical Community College to deduct from my award any other cost of attendance charges or other school charges that I have charged at my discretion. <input type="checkbox"/> Yes <input type="checkbox"/> No		
10. I certify that the information given on this application is correct and complete. I also certify that I have read, understand, and agree to, the <b>information on the back of this page</b> .		
_____ Signature	_____ Date	

**Please see reverse side of this form.**

## Terms of Agreement

I understand that in some instances award amounts are estimated and subject to change based on available funding and/or regulatory changes.

I understand that false or incomplete information submitted by me or on my behalf may result in the cancellation of my award and may require repayment of part or all of the funds disbursed to me.

I agree to repay any funds disbursed to me in error or for any period of time I was not eligible or enrolled. I understand that if I should be over awarded and repayment is required, I will be ineligible to receive additional financial aid funds at this college, or potentially at any other college, until full repayment is made. I understand that money that could be disbursed in the form of a balance check may be used instead to repay any debt owed to the College.

I understand that if I receive financial assistance from Forsyth Tech, I am required to notify the Office of Student Financial Services if I receive any other scholarships, loans, employer reimbursement or other assistance from sources outside the College prior to acceptance of outside aid.

I understand that I must update any changes in name, address, and telephone number with the Forsyth Tech Records Office or items relating to financial aid eligibility with the Office of Student Financial Services immediately.

I understand that I must notify the Office of Student Financial Services if I withdraw from classes at Forsyth Tech. I also understand that withdrawals may adversely affect my satisfactory academic progress in accordance with Forsyth Tech's Financial Aid Satisfactory Academic Progress Policy.

I understand that it is important to read and keep copies of all financial aid award letters, registration and bookstore receipts as all or part of my award may be considered taxable income. I also understand that it is my responsibility to report this information to the Internal Revenue Service (IRS) if necessary. (The Office of Student Financial Services is not responsible for determining the taxability of aid. Please consult with the IRS or a tax consultant.)

## Books/ Supplies Purchases

I understand that I am not required to purchase books and supplies in the Forsyth Tech Bookstore. This service is provided by the College as a convenience. I understand that books and supplies may be purchased at off-campus locations with awarded financial aid money under the following conditions:

I must notify the Office of Student Financial Services in writing one week prior to the first day of school if my awarded financial aid funds are to be used at an off-campus location.

I must provide the Office of Student Financial Services with a written statement (on letterhead) from the off-campus vendor that indicates that the vendor will (1) allow the student to make a charge against the student's awarded financial aid account, and (2) bill the College within the seven-day period after the first day of the semester.

I understand that I am limited to one (1) location each semester to use the awarded financial aid funds (i.e., I will not be allowed to make purchases at Forsyth Tech and at the off-campus location during a semester).

**I understand that failure to comply with the above terms may result in the loss of financial assistance.**