

TUITION/FEE PAYMENT SCHEDULE

SUMMER TERM 2018



There are **two options** for payment of tuition/fees:

- **IN PERSON** In Person payment begins March 12 at the Cashier's Office, Allman Center, second floor; at the Northwest Forsyth Center, Transportation Center, Stokes Center, Swisher Center, or Woodruff Center. Main Campus hours are Monday – Thursday from 8:30 a.m. – 7 p.m. and Friday from 8:30 a.m. – 2 p.m. Hours may vary on payment deadline dates or planned office closings. Cash, check (no out-of-state, starter, credit card debit checks, or counter checks), VISA or MasterCard credit/debit cards may be used for payment. Off-site center hours and payment options may vary. Students must present valid photo identification (driver's license, in extenuating circumstances other photo identification may be substituted at the cashier's discretion) when paying by check. Schedule changes must be finalized before settling account balances.
- **ONLINE FULL PAYMENT** available at www.forsythtech.edu starting on April 9th once on the site click on the blue payment button (right side) then select online payment options for degree programs, then select enroll today. You may also access this option through your Techlink account. There are brochures available at the Cashier's window and Main Campus Information Desk).

• **Failure to pay tuition/fees or transfer charges to third party sponsors by the dates below will result in students being dropped from ALL CLASSES:**

Monday, May 14 by 7 p.m.

If you register or add classes on or before May 14

Tuesday, May 22 by 7 p.m.

If you register or add classes on May 21 or 22

SPONSORED OR CHARGE STUDENTS (JTPA, DVR, NWPIED, ESC, ESR, etc.) **must go to the Main Campus Cashier's Office** during the above dates and times and request a transfer of tuition/fees to sponsors. An authorization and your schedule must be presented in order to process. You will need a separate book authorization to take to Barnes and Noble in order to obtain your books. To view required documentation for DACA students, please visit the link below for more details.

<http://www.forsythtech.edu/apply/payment/third-party-payment/>

FINANCIAL AID students that have registered and been notified of an award will have those funds applied automatically. Students may use remaining aid funds to purchase books May 16 -25.

TUITION REFUNDS are available when students drop by the refund deadlines. The 100% refund deadline is Sunday, May 20 for full term classes, 1st 4-week, and 1st 8-week classes. You may drop online through this date at <http://coursedrop.forsythtech.edu>.

Please refer to the Online Withdrawal form for date(s) to drop your course without academic penalty for your individual course(s)

See reverse side for important dates.

IMPORTANT DATES SUMMER TERM 2018

Thursday, March 22

**Last Day to Submit Intent to Graduate Form
for July Prospects**

Wednesday, May 16 – Friday, May 25

**Dates for financial aid recipients/sponsored students
to charge books and supplies in the Bookstore.**

Monday, May 14

**Last Chance Registration (8 a.m.- 6:30 p.m.)
Payment due by 7 p.m. or classes will be dropped.**

Sunday, May 20

Last Day for 100% Tuition Refund

Note: Once the semester begins, if you are going to drop a class and add another during drop/add, you must do both at the same time (not just the same day) to avoid having a prorated charge on the dropped class.

Monday, May 21

FIRST DAY OF SUMMER TERM CLASSES

Monday – Tuesday, May 21-22

Drop/Add (8 a.m. – 6:30 p.m.)

Tuesday, May 22 by 7 p.m.

Payment due by 7 p.m. for any course adds

Monday, May 28

Memorial Day Holiday—College Closed

Tuesday, May 29

Faculty Work Day (No Classes)

Wednesday, July 4

Independence Day Holiday Observed—College Closed

Wednesday, July 18

LAST DAY OF SUMMER TERM CLASSES

Please refer to the Online Withdrawal form for date(s) to drop your course without academic penalty for your individual course