



## **LEADERSHIP & WORKFORCE DEVELOPMENT TRAINING**

Forsyth Tech is pleased and proud to be an Education Partner with DDI (Development Dimensions International). DDI is a strong and well-known collaborative partner to colleges and technical schools who offer Continuing Education and training for Corporate and Economic Development. Whether you're interested in improving the hiring process, building leadership or workforce skills, providing extraordinary customer service, or improving the management of peoples day-to-day performance, DDI training and development programs help organizations meet performance goals by giving people the skills and tools they need to work effectively and satisfy customer needs. All of DDI's training and development programs are built around key competencies (also known as dimensions) and are designed to give individuals at all levels the skills they need to be effective in their jobs.

Forsyth Tech has a broad service area agreement with DDI that allows us to offer a wide array of their highly recognized programs. We have an elite group of certified facilitators, too, that are able to deliver quality training at the local level. Most DDI modules run from 3 to 4 hours, and are fully customizable.

Following is a quick reference guide to some of the DDI training that Forsyth Technical Community College offers:

Essentials of Leadership	Leading High Performance Teams
Coaching for Success	Making Meetings Work
Coaching for Improvement	Motivating Others
Getting Started as a New Leader	Planning and Critical Path
Managing Performance Problems	Problem Analysis & Decision Making
Resolving Conflict	Rapid Decision Making
Delegating for Results	Reaching Agreement
Interaction Skills for Success	Retaining Talent
Achieving Your Leadership Potential	Reviewing Performance Progress
Adaptive Leadership	Setting Performance Expectations
Boosting Business Results	Supporting Leadership Development
Building an Environment of Trust	Adapting to Change
Building Winning Partnerships	Building Trust
Coaching: Developing High Performance	Communicating and Listening
Developing Others	Communicating with Others
Influential Leadership	Feedback Fundamentals
Launching a Successful Team	Personal Empowerment: Taking Initiative
Leadership: Facilitating Change	Working Through Conflict
Leading Change	Contributing to Meeting Success
Fast Start for Teams	Optimizing Team Performance
Valuing Difference	Working as a Team
Improving Personal Productivity	Making Effective Decisions
Taking Action to Solve Problems	Service Plus Health Care
Creating a Service Culture: Leader's Role	Essential Interviewing Skills

**For more information about how we can offer this special training to you, please call Jennifer Coulombe (336-734-7723)**