NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

REQUEST TO DISPOSE OF CAPITAL ASSETS
COMPLETE A SEPARATE SHEET FOR ITEMS FOR EACH TYPE OF REQUEST

	Transfer In		Donated In		Transfer Out		Donated Out		Cannibalization
	Lost		Stolen		Damaged		Bid		Negotiated Sale
	Trade In		Recycle		Other				

Lot #	Qty	Description, model#, serial#	Asset #	Acquisition Cost	Date Purchased	Fund Source	Min Bid

Reporting College: Forsyth Tech Bidding College:_____

By _____ _____
Signature Date Signature Date

Business Officer Approval_____ _____
Signature Date

NCCCS 4-11
Nov. 00