

**Program****MEDICAL ASSISTING TECHNOLOGIES**

- *Associate of Applied Science (AAS)*
- *AAS Day Program: 5 semesters, including 1 summer term*
- *Admission Cycle: Every fall and spring semesters*
- *Maximum Number Admitted: 25*

**Career Description**

Medical assistants are the only allied health professionals specifically trained to work in ambulatory settings, such as physician's offices, clinics and group practices. These multi skilled personnel can perform administrative, clinical, and laboratory procedures.

**Careers Available**

Careers are available in physicians' health practitioners, such as chiropractors and podiatrists, outpatient care centers, public and private educational services, other ambulatory health care services, State and local government agencies, medical and diagnostic laboratories, nursing care facilities, and employment services.

**Entry-Level Salary**

\$10-13/ hour.

**Course of Study**

Course work includes instruction in administrative, clinical, and laboratory procedures including scheduling appointments, coding and processing insurance, accounts, billing, collections, computer operations; assisting with examinations/treatments, performing routine laboratory procedures, electrocardiography, medication administration; and ethical/legal issues associated with patient care.

Graduates of CAAHEP-accredited medical assisting programs may be eligible to sit for the American Association of Medical Assistants' Certification Examination to become Certified Medical Assistants.

**Recommended  
Courses and Skills**

Strong oral and written communication skills. High School Biology and/or human anatomy and physiology recommended. Ability to pass national certification exam.

**Helpful Personal  
Attributes**

Professionalism, love for people, ability to multi-task and an ability to work in a team environment.

**Program Contact**

If you would like additional information about the Medical Assisting Technologies Program, contact Laura Durham, Program Coordinator, at 336.734.7362 or ldurham@forsythtech.edu.

**How To Get Started**

You may pick up an application at the Admissions Office, 123 Allman Center on the Forsyth Tech Main Campus, 2100 Silas Creek Parkway in Winston-Salem. You may also request an application by calling 336.734.7253, or you may apply online at [www.ForsythTech.edu](http://www.ForsythTech.edu).