**SCHEDULE of Events**

**REHEARSAL**
2:30-3:30 p.m.
All graduates must attend a mandatory rehearsal. Graduates should assemble on the arena level of the coliseum. Important information and instructions will be provided to ensure a successful ceremony. Gold tassels for high honors designation (4.0 GPA) will be distributed at rehearsal to students that have completed all graduation requirements. Please refer to the honors designation information.

**LINE-UP**
3:45 p.m.
Graduates must assemble promptly at 3:45 in your cap and gown at the designated area for your division as instructed at rehearsal. Graduates will receive a color-coded name card to give to their division dean on the stage for announcing graduate information.

**CEREMONY**
5 p.m.
The ceremony will begin promptly at 5 p.m. Invitations/tickets are not required for admission.

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**TIPS for LINING UP for COMMENCEMENT**

- Leave personal valuables with friends or family.
- Silence all electronic devices.
- Arrive promptly at 3:45 p.m.
- Look for your division by the color-coded signs:
  - Business & Information Technologies — Green
  - Engineering Technologies — Red
  - Health Technologies — Gold
  - Humanities & Social Sciences — Orange
  - Math, Science & Technologies — Blue
- Listen to the instructions given out by the staff.
- Stay in line.
- Please exercise patience with the process.

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**TIPS for a MEMORABLE COMMENCEMENT**

- Parking is free.
- Parents/family are to enter through the Main Lobby.
- Parents/family will not be allowed on the arena floor or the backstage areas.
- Outside food or drink is not allowed.
- Concessions will be open from 1 p.m. until 5 p.m.
- Confetti or helium balloons are not allowed in the arena.
- Video cameras and still photography are allowed.
- Commencement activities require long periods of standing, please consider wearing comfortable shoes.
- Caps and gowns are available for pick up at the Main Campus Bookstore through Wednesday, May 11.

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**Honors designation** can only be noted for those graduates in associate and diploma degree programs who meet the academic requirements and have fully completed all coursework prior to the Commencement ceremony.

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**ALUMNI INFORMATION**

Looking for a perfect graduation, birthday, Father’s Day or memorial gift? The Forsyth Tech Alumni Association is selling personalized bricks that will be placed in the Alumni Oval. The Oval is located between Ardmore Hall, the Allman Center and the Technology Building on Main Campus. It is used for outdoor concerts, a place for students to study or find solitude, a place for classes to meet and other special college events.

**Order Your Bricks**
Click “Buy A Brick” at [https://foundation.forsythtech.edu](https://foundation.forsythtech.edu)
or contact Angela Bryant, Foundation Office
> 336.734.7618 > abryant@forsythtech.edu

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If you need special accommodations, please contact the Disability Services Office by Thursday, May 5, 2016, at 336.734.7155.