ADMISSIONS & RECORDS OFFICE
AUDIT REQUEST FORM

To audit a course, submit a completed Audit Request Form to the Admissions and Records Office **after registering for the course**. Requests to audit must be submitted before the 10% point of the class. When auditing a course, students receive a grade of AU; no credit hours orgrade points are awarded. An audit may not be changed to credit or credit changed to audit after the 10%point of the class. Students are required to meet the prerequisites, co-requisites, and other applicable policies(including attendance) for courses they are requesting to audit. Some courses may not be available forauditing depending on seat availability and on any other enrollment restrictions that may have been placed onthe course by the department.

For students 65 years of age or older:

In Section 10.2 of Session Law 2017-57, the NC General Assembly directed the SBCC to adopt policies allowing senior citizens (an individual at least 65 years of age as of the last day of the applicable course section) to audit courses at North Carolina community colleges without payment of any required tuition or registration fee. The individual must provide proof of age through a driver license, State Identification Card, or other government-issued document.

Forsyth Tech Student ID# or Date of Birth _____

Name (as it appears on your college record) _____

Course Instructor _____

I request to audit _____   _____   _____
                    Course Prefix (ex: CIS)   Course # (ex: 110)   Course Title (ex: Intro to Computers)

for the _____ (select one) ❑ **Fall** ❑ **Spring** ❑ **Summer** semester.
        Year

STUDENT SIGNATURE _____ **DATE** _____
Type name if emailing form from your Forsyth Tech email account. Otherwise, a handwritten signature is required.

Email completed form to records@forsythtech.edu

OFFICE USE ONLY	❑ AUDIT ADDED TO RGN	❑ (Senior Audit Only) VERIFICATION ATTACHED AND AUDSR ADDED TO RGPE
	PROCESSED BY _____	DATE _____