



## BUSINESS SPONSORSHIP FORM

*Pursuant to G.S. 115D-39, when a North Carolina employer, other than the armed services, pays tuition for an employee to attend a community college, and when the employee works at a North Carolina business location, the employer shall be charged the in-state tuition rate. How should the college verify these conditions?*

*Answer: The following steps must be followed in this situation:*

- *The request for the in-state tuition rate must be on the employer's letterhead.*
- *A copy of the employee's pay stub must be obtained to verify employment.*
- *The employee's tuition must be paid with a company check.*

Company scholarships **MUST** be in place by the first day of classes for the intended semester. Sponsorship must be applied for each semester. To qualify, the following must be completed and returned to Forsyth Technical Community College Business Office before the sponsorship will be granted:

1. Request for the in-state rate must be on the employer's letterhead.
2. Copy of most recent pay stub in order to verify employment.
3. This paper signed, dated and with a phone number.

Return to the FTCC Business Office along with the verification of employment.

Company Name: \_\_\_\_\_ Company Tax ID #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

The company is sponsoring: \_\_\_\_\_

For the \_\_\_\_\_ semester at Forsyth Technical Community College.

\_\_\_\_\_  
Manager/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number