Checklist for International Student Enrollment Process

Please note: F-1 Students are not eligible to enroll in short-term Diploma
or Certificate programs and must enroll in a full Associate Degree program.

**The estimated cost of attendance is $22,557 per year. This amount includes estimates
for tuition/fees, books and supplies, room and board, and personal expenses. Students
must be able to provide documentation that they have the funds to cover this amount.**

Deadlines for Fall semester (classes that begin in August):
> **May 1 for students applying outside the U.S.**
> **July 1 for students transferring from a U.S. school**

Deadlines for Spring semester (classes that begin in January):
> **September 1 for students applying outside the U.S**
> **October 1 for students transferring from a U.S. school**

All F-1 admissions forms can be accessed through Forsyth Tech's International Student
website at: www.forsythtech.edu/apply/admission-requirements/international-
students.

Once all of the required documents have been received and your admissions process is
complete, you will be issued an I-20 form, which will be emailed to the email address
provided on the application.

For students who are attempting to change from a different visa status to an F1 status,
there is an additional application to be completed after you receive the I-20 or you can
leave the country and return home to interview at the Embassy for return arrival on
anF1 visa. Please contact us for details if you have questions.

Please contact placementtest@forsythtech.edu to schedule a math and English
placement test prior to registering for classes with your assigned advisor.

If you have college credit in the US be sure to send your official transcripts for transfer
credit evaluation. If you have international transcripts be sure to send them to an
evaluating agency like www.myiee.org so that you can receive transfer credit.

**STEP 1. Submit a completed *Application for Admissions, $40 application fee (check or
money order made payable to Forsyth Tech* to the Admissions & Records Office. Be sure
to indicate the program of study you are interested in studying. Be sure to sign your
application.**

**STEP 2. Have high school or secondary school transcripts and transcripts from colleges
previously attended evaluated by a NACES member agency or AACRAO evaluation
service. The evaluation needs to be a detailed or course by course evaluation. The
following are examples of agencies that can be used: www.myiee.org or www.wes.org**

STEP 3. Provide proof of English Proficiency by one of the following ways:

Please note if you are from a country where English is designated as an OFFICIAL language then you do not have to provide any proof of proficiency. This can be verified online - https://www.cia.gov/the-world-factbook/field/languages/).

- Presentation of an OFFICIAL copy of the Test of English as a Foreign Language (TOEFL) with at least a score of 500 (paper), 173 (computer-based), or 61 (internet-based).

- Presentation of an OFFICIAL score report of the IELTS (International English Language Test system with a score of 6.5 or higher.

- Documentation of English as a Second Language proficiency at a college level curriculum—OFFICIAL transcript required.

- Successful coursework in English at a high school or institution of higher education in the US – OFFICIAL transcript required.

- Completion of English placement test at Forsyth Tech with a score of 70 or higher. Email placementtest@forsythtech.edu to schedule after you have been admitted to the college

STEP 4. Provide proof of financial support.

The person providing funds for the applicant must submit a completed *Statement of Financial Responsibility* form and supporting documentation. If more than one person is providing funds then each sponsor must submit a completed *Statement of Financial Responsibility* and any documentation required on the form.
Supporting documentation should be a letter from the bank outlining the amount of money in the accounts in US Dollars.

STEP 6. Submit a signed F-1 Student Responsibility Agreement Form

STEP 7. If applicable, submit a Transfer Clearance Form signed by the applicant's current Designated School Official (DSO). (Only required for students transferring to Forsyth Tech from another U.S. college or university) This can be submitted after admission to the school and will not hold up the admission process.

Health Insurance coverage is STRONGLY recommended while in the U.S. Examples of companies that can provide such coverage can be provided by the Admissions & Records office.

Please send all completed documents to internationaladmissions@forsythtech.edu.