



### **F-1 Student Responsibility Agreement**

I hereby acknowledge that I am fully aware of the current F-1 visa regulations under which I must abide by or risk falling out of status with the BCIS (Bureau of Citizenship & Immigration Services). I understand that it is my responsibility to maintain my visa status in accordance with current federal laws. I further agree to abide by all college policies as stated in the student handbook and college catalog. The Primary Designated School Official (**PDSO**)/International Student Advisor (**ISA**) and/or a college designated agent carefully explained the statements listed below to me. I was free to ask questions before signing this form.

---

Family/Last Name	First Name	Middle Name
------------------	------------	-------------

---

Student ID Number	Country of Citizenship	Major/Program of Study
-------------------	------------------------	------------------------

**As an F-1 Student. I understand that I am required to:**

1. **Purchase and renew medical and hospitalization insurance. Proof of this must be included in my admissions file.** If I drop coverage during my stay in the U.S., I understand that it may result in forfeiture of my visa or other consequences.
2. Accept no employment (other than on-campus work-study) without written authorization from the BCIS (Bureau of Citizenship & Immigration Services). I know that if I choose to accept the unauthorized employment, it is a serious violation of college and BCIS policy, which may result in the forfeiture of my visa and/or other consequences.
3. Abide by all the admissions policies that apply to international students. This means that if I violate any of these policies stated on the form, the student handbook, or the college catalog, I know that I am subject to any/all consequences of violating college policy.
4. Comply with the academic advising recommendation made for English and Math course placement based on my **TOEFL** and college placement test results. This means I agree to register for and complete all required courses necessary to meet the program of study guidelines state in the college catalog.
5. Register for and pass a minimum of 12 semester/credit hours of curriculum courses EACH semester (Fall & Spring). If for any reason I need to reduce my course load during any semester, I will not do so without first obtaining prior approval from the Primary

Designated School Official (PDSO)/International Student Advisor (ISA). Failure to follow this procedure will result in a notification to BCIS of my failure to maintain legal status. I understand that I am not eligible to enroll in any free or non-curriculum credit continuing education courses to meet the minimum requirement stated above.

6. Notify the Primary Designated School Official (PDSO)/International Student Advisor (ISA) immediately whenever an accident, illness or other circumstance will prevent me from attending classes as scheduled.
7. Notify and schedule a meeting with the Primary Designated School Official (PDSO)/International Student Advisor (ISA) in advance of any travel planned during college breaks/holidays or otherwise. I understand that if I choose not to involve the PDSO/ISA as appropriate, that BCIS officials may not allow me to re-enter the US without proper signature/release information recorded on my I-20 and as a result of my actions, I may be detained at the port of entry.
8. Notify the Primary Designated School Official (PDSO)/International Student Advisor (ISA) and BCIS (Bureau of Citizenship & Immigration Services) immediately of any changes in my or my dependent's residence or mailing address. I understand that the new registration requirements require me to report changes of address information by using form **AR-111** within 10 days of the change. If I fail to do so, I am aware that I am accountable for any communications sent to the previous address and that my actions my result in removal proceedings by the BCIS (Bureau of Citizenship & Immigration Services).
9. Report any/all changes to my legal name, address, programs of study, social security number or driver's license to the Primary Designated School Official (PDSO)/International Student Advisor (ISA) using the appropriate "Student Update" form found in the Admissions & Records Office. If I choose to apply for and receive my SSID # pr NCDL identification card(s), I will immediately provide copies of each to my PDSO/ISA.
10. Obey all the statements that appear on my form **I-20** and **Certification of Finances Form**, which I agreed to and have signed.

---

F-1 Student Name

Date

---

Forsyth Tech Designated Agent/Official

Date

**Return to:**

**Forsyth Tech Admissions & Records Office**  
**Internationaladmissions@forsythtech.edu**