



Checklist for International Student Enrollment Process

Please note: F-1 Students are not eligible to enroll in short-term Diploma or Certificate programs, and must enroll in a full Associate Degree program.

The estimated cost of attendance is \$19,273 per year. This amount includes estimates for tuition/fees, books and supplies, room and board, and personal expenses. Students must be able to provide documentation that they have the funds to cover this amount (see step 4).

Deadlines for Fall semester (classes that begin in August):

May 1 for students applying outside the U.S.

July 1 for students transferring from a U.S. school

Deadlines for Spring semester (classes that begin in January):

September 1 for students applying outside the U.S

October 1 for students transferring from a U.S. school

All F-1 admissions forms can be accessed through Forsyth Tech's International Student website at: <http://www.forsythtech.edu/admissions/international-student-info>.

Once all of the required documents have been received and your admissions process is complete, you will be issued an I-20 form, which will be mailed to the address indicated on our application. Please note: Effective October 27, 2008, SEVIS has implemented a \$200 processing fee for student Visas. You will be required to pay at the time of processing.

For students who are attempting to change from a different visa status to an F1 status, there is an additional application to be completed after you receive the I-20 or you can leave the country and return home to interview at the Embassy for return arrival on an F1 visa. Please contact us for details if you have questions.

Upon arrival to Forsyth Tech, you will be scheduled for placement testing (if required) and advising. You must register and pay for classes immediately after your registration is completed.

STEP 1. Submit a completed *Application for Admissions, \$40 application fee (check or money order made payable to Forsyth Tech)* to the Admissions Office. Be sure to indicate the program of study you are interested in studying. Be sure to sign your application.

STEP 2. Have high school or secondary school transcripts and transcripts from colleges previously attended evaluated by a NACES member agency or AACRAO evaluation service. The evaluation needs to be a detailed or course by course evaluation. The following are examples of agencies that can be used:

International Education Evaluations, Inc.

<http://www.foreigntranscripts.com/>

American Association of Collegiate Registrars and Admissions Officers

Website: www.aacrao.org/international/foreignEDCred.cfm

STEP 3. Provide proof of English Proficiency by one of the following ways:

(If you are from a country where English is designated as an OFFICIAL language <https://www.cia.gov/library/publications/the-world-factbook/> then you do not have to provide any proof of proficiency)

- Presentation of an OFFICIAL copy of the Test of English as a Foreign Language (TOEFL) with at least a score of 500 (paper), 173 (computer-based), or 61 (Internet-Based).

Presentation of an OFFICIAL score report of the IELTS (International English Language Test system) with a score of 6.5 or higher.

- Documentation of English as a Second Language proficiency at a college level curriculum—OFFICIAL transcript required.
- Successful coursework in English at a high school or institution of higher education in the U.S.—OFFICIAL transcript required

STEP 4. Provide proof of financial support.

The person providing funds for the applicant must submit a completed *Statement of Financial Responsibility* form and supporting documentation. If more than one person is providing funds then each sponsor must submit a completed *Statement of Financial Responsibility* and any documentation required on the form.

Supporting documentation should be a letter from the bank outlining the amount of money in the accounts in US Dollars.

STEP 6. Submit a signed F-1 Student Responsibility Agreement Form

STEP 7. If applicable, submit a Transfer Clearance Form signed by the applicant's current Designated School Official (DSO). (Only required for students transferring to Forsyth Tech from another U.S. college or university) This can be submitted after admission to the school and will not hold up the admission process.

Health Insurance coverage is STRONGLY recommended while in the U.S. Examples of companies that can provide such coverage can be provided by the Admissions office.