



Minor Release Form

for Admissions to Economic & Workforce Development
For students aged 16 & 17

| Section I: To be completed by the applicant | | | |
|--|---------------|---|------------------------|
| Program(s) applying for: <input type="checkbox"/> AHS/HSE/Basic Skills (<i>complete pages 1-3</i>) <input type="checkbox"/> EWD Programs (<i>complete page 1 only</i>) | | | |
| Last Name | First Name | Middle Name | Social Security Number |
| | | | |
| Street Address | | City | State, Zip |
| | | | |
| Phone Number | Email Address | Birthdate | Age at Enrollment |
| | | | |
| I have a: NC Driver's License: <input type="checkbox"/> Yes <input type="checkbox"/> No NC Driver's Permit: <input type="checkbox"/> Yes <input type="checkbox"/> No | | License/Permit Issuing State: _____ License/Permit Number: _____ Date issued: _____ | |
| <i>I understand that misrepresentation or falsification of the above information may be grounds for rejection of my admission, termination from the program in which I am enrolled, and/or revocation of my Driver's License by the NC Department of Motor Vehicles.</i> | | | |
| Signature | | Date | |

| Section II: Authorizations (Signatures needed from Parent/Guardian and Notary Public) | |
|--|------------------------|
| I, _____, being the parent or court-appointed legal guardian of the above minor, request that this minor be admitted into the College & Career Readiness and/or Economic & Workforce Development Programs at Forsyth Technical Community College. I also understand the attached information about the Dropout Prevention/ Driver's License Law. | |
| Signature of Parent/Guardian (MUST BE NOTARIZED) | Date |
| Subscribed and sworn before me this _____ day of _____, 20_____ | |
| Signature of Notary Public Official | Date |
| Notary Seal | Notary Expiration Date |

| Section III: To be completed by High School Official | | | |
|--|--|----------------------|--|
| Referring School | | School Seal | |
| Current Grade Level | | | |
| Signature of High School Official | | | |
| Title and Date | | | |
| <i>If student is enrolling in AHS/HSE/Basic Skills, the following information must be completed</i> | | | |
| Official Withdrawal Date | | High Grade Completed | |
| Reason for Withdrawal | <input type="checkbox"/> Expulsion <input type="checkbox"/> Long-Term Suspension <input type="checkbox"/> Excessive Absences <input type="checkbox"/> Moved <input type="checkbox"/> Other: _____ | | |
| <i>Guildford County, NC Only</i> – Student's expected graduation date: _____ | | | |
| Signature of Guildford County Superintendent (or designee) | | Date | |

| Section IV: To be completed by Forsyth Tech Program Coordinator for AHS/HSE/Basic Skills ONLY | |
|---|------|
| The above student has permission to register in classes sponsored by Forsyth Technical Community College. | |
| Signature of Program Coordinator | Date |

Dear Parents,

As you may know, North Carolina has legislation which reflects a coordinated statewide effort to motivate and encourage students to complete high school. The revocation of a student’s driving permit or license will result if a student is unable to maintain adequate academic progress or drops out of school. The law became effective August 1, 1998.

For your review, pertinent information listed below will give you a better understanding of the Dropout Prevention/Driver’s License Law.

If you need additional information, please contact Dr. Sydney Richardson, Dean of College & Career Readiness, at (336) 734-7764.

| Frequently Asked Questions | Answer |
|---|--|
| What state agencies are involved with the law? | The law specifically identifies several state agencies to work collaboratively in the implementation of the law. The Department of Public Instruction, Division of Motor Vehicles, Division on Non-public School, and the North Carolina Community College System are partners in this effort. |
| Who is affected by this legislation? | The legislation is directed to all North Carolina students under the age of 18 who are eligible for a driving permit or license. This includes public school, federal school, home school, private school and community college students. |
| Who is NOT affected by this legislation? | Students who have attained a high school diploma, a GED or an Adult High School diploma as issued by a community college are not affected by this legislation. |
| Driving Eligibility Certificate | There are several changes in the procedures regarding how a student obtains and retains his or her driver’s permit and license. A student will need to have a Driving Eligibility Certificate in order to receive a North Carolina driver’s permit or license. The Division of Motor Vehicles will not issue a driver’s permit or license without a Driving Eligibility Certificate. |
| What is adequate progress? | Adequate academic progress will be evaluated at the end of six months. A student enrolled in Basic Skills must attend class for a minimum of sixty hours per month for a period of six consecutive months. Specific regulations apply to individual programs: GED, Adult High School, English as a Second Language, and Adult Basic Skills. |
| What about dropouts? | A student who drops out of school will lose his/her driver’s permit or license. |
| Are there hardship rules? | Yes, the college will be able to issue Driving Eligibility Certificates to students based on hardship. Cases of hardship must reflect specific circumstances that are beyond the control of the student, his/her parents, or the college. The specific hardship circumstances are divided into four categories: <ol style="list-style-type: none"> 1. Medical considerations 2. Work-related considerations 3. Exceptional student considerations 4. Other considerations <p>In all cases of hardship, documented proof must be submitted. A request form for consideration is available in the Dean’s office.</p> |



Disciplinary Disclosure Form

Economic & Workforce Development
College & Career Readiness
(AHS/HSE/Basic Skills Students ONLY)

It is the applicant's responsibility to present this form to a school official of his/her previous school for completion.

All forms must be completed and returned to the Forsyth Tech College & Career Readiness Department before the applicant can be considered for admission. This form may be directly mailed by the school to the Forsyth Tech College & Career Readiness Department or may be hand delivered by the student in a **sealed envelope** with an official signature or stamp across the seal.

Mail to: Forsyth Tech Community College
College & Career Readiness
2100 Silas Creek Parkway
Winston, Salem, NC 27103

Hand deliver to: Forsyth Tech College & Career Readiness
West Campus Room 4
1300 Bolton Street
Winston-Salem, NC 27103

Section I: To be completed by the applicant and parent or guardian (please print)

| Student Name | Social Security Number | Birthdate |
|--------------|------------------------|-----------|
| | | |

School Records Office: I am applying for admission into the ABS/GED/AHS program at Forsyth Tech Community College. Please release all information regarding disciplinary or behavioral problems applicable to me while I was in attendance at your institution to Forsyth Tech Community College.

| | | | |
|----------------------------------|--|-------------|--|
| Student Signature | | Date | |
| Parent/Guardian Signature | | Date | |

Section II: To be completed by an official of the last school attended

- Student records indicate no disciplinary action or behavior problems
 Student records indicate the following disciplinary action(s) (make attachments if necessary)

| ACTION | DURATION | DATE | REASON(S) |
|------------|----------|------|-----------|
| Suspension | | | |
| Expulsion | | | |

Check all of the following that apply to the student named above.
 Fighting Alcohol Drugs Weapons Vandalism Gang activity
 Other: _____

 Known court action: _____

| | | |
|--------------------|--|--|
| School Seal | Name of School | |
| | Telephone Number | |
| | School Official Signature and Title | |
| | Date | |