Forsyth Technical Community College
2100 Silas Creek Parkway
Winston-Salem, NC 27103-5197

Dental Assisting

Fall 2014 Deadline: March 27, 2014

Admissions Information
Please note: This packet has been updated as of July 9, 2013.

Dental Assisting is a selective enrollment program beginning each fall. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program to 20 students each year. *One seat is reserved for a 2014 high school graduate. Currently enrolled high school applicants will only compete for the seat with other high school applicants.* Dental Assisting is a one-year diploma program and all applicants must meet minimum requirements to be considered for admission. **Please note, however, that meeting minimum requirements does not guarantee admission**.

When applicants have completed all of the minimum requirements, they must meet with an Admissions Counselor for a Dental Assisting Minimum Admissions Requirement (MAR) Review. This must be completed by the deadline date stated above. Qualified applicants will be ranked based on criteria listed in this packet. Applicants not admitted to the program must reapply, complete a new health information session and complete a new MAR Review if they wish to be considered for the following year's class.

PHASE I: APPLICATION PROCESS

The following steps must be completed by March 27, 2014 for the fall 2014 program.

_____1. Complete the Forsyth Tech application.

_____2. **Complete the online information session tutorial <u>when it is available</u> and return the electronic signature form.** This form can be returned to the Admissions Office via email, fax, mail, or hand delivery. The online information session will be available soon and can be located at www.forsythtech.edu under Allied Health/Nursing Admissions. If you prefer, you may choose to attend an in-person information session <u>instead</u> of completing the online tutorial. **Keep in mind that the in-person information session is recommended but no longer a mandatory requirement.** These sessions are conducted on a monthly basis on Forsyth Tech's Main Campus in Winston-Salem, NC.

_____3. Complete placement testing if required by the Admissions Office.

_____4. Have an official high school transcript or GED scores mailed to the Admissions Office.

_____5. Have official transcripts from **all colleges or schools** attended since high school sent to the Admissions Office. We strongly recommend that official transcripts be received **and** evaluated before a MAR is conducted. Evaluation of transcripts typically takes 5-7 business days to complete once transcripts have been received. Please plan accordingly.

   (Official transcripts must have the school seal or signature and be in a sealed, unopened envelope).

PHASE II: MINIMUM ADMISSIONS REQUIREMENTS

1. **Placement Test Scores**

CPT*			**COMPASS***			**ASSET***	
Sentence Skills	86		Writing	70		Writing Skills	41
Reading Comp.	80		Reading	81		Reading Skills	41
Arithmetic	55		Pre-Algebra	47		Numerical Skills	41

*These placement test scores are valid for 3 years.

NEW FOR 2014: NC-DAP test. Applicants taking the new NC-DAP for math must demonstrate mastery through DMA 030. The NC-DAP tests are valid for 5 years. Please note that the packet published prior to July 9, 2013 indicated a different DMA/Algebra requirement. An Algebra placement test is not required and the DMA mastery is through DMA 030.

Applicants not meeting these minimum scores should enroll in the appropriate developmental/DMA course(s). All developmental/DMA courses must be completed by the deadline date. A grade of "C" or higher in a college level English composition or math course, that meets program MAR requirements, will be used to waive placement testing once the transcript(s) has been received and reviewed. Likewise, acceptable SAT/ACT scores within the past five years may also waive some of the tests.

SAT	**ACT**
SAT Critical Reading- 500 OR SAT Writing- 500	ACT Reading- 20 OR ACT English- 18
Math- 500	ACT Math- 22

2. **Biology Competency**

Applicants must have completed a high school biology course. If this course was not completed at the high school level, an applicant must complete the course at the college level. There is no age limitation on the high school or college level course.

3. **Grade Point Average(GPA)Requirement**

Applicants must maintain an overall grade point average (GPA) of **2.0 or higher** on courses completed at Forsyth Tech and those listed as program course requirements in order to be eligible for consideration.

PHASE III: MINIMUM ADMISSIONS REQUIREMENTS (MAR) REVIEW

After **completion** of Phase I and II, applicants are eligible to meet with an Admissions Counselor to complete the Minimum Admissions Requirements (MAR) Review. Applicants who wish to be considered for the fall 2014 program **must** complete the MAR Review between the dates of September 4, 2013 and the deadline of March 27, 2014. Applicants for the fall 2014 program will not be considered for admission until this step is completed. **Surry CC applicants are not required to complete a MAR Review with a Forsyth Tech Admissions Counselor. All documents must be submitted to the Allied Health Counselor at Surry Community College.** The Admissions Office hours for the MAR Review are 8:00 a.m. - 6:00 p.m. Monday through Thursday and 8:00 a.m. - 2:00 p.m. Friday. The review is done on a walk-in basis and no appointment is necessary. Pease note that MAR reviews will not be conducted during registration and holidays (October 9, November 4-30, December 16 – January 10, January 20, and March 11). During fall break and spring break, MAR reviews will be conducted from 8:00 a.m. – 4:00 p.m. (October 7-8 and March 12-13). The Admissions Office is located in Allman room 123.

PHASE III (CONTINUED): RANKING PROCESS

After completion of the application process and minimum admissions requirements, applicants who complete a MAR Review are ranked using a point system. **Surry CC applicants will be included in the ranking process also.** As this is a selective enrollment program, it is in the student's best interest to achieve as many ranking points as possible. The components of the ranking system include the following items:

1. **Related Courses**
   Points are awarded for specific course grades completed by the deadline. Grade points are valued as follows: A= 4 points, B= 3 points and C= 2 points. These points are then multiplied by the credit hours for each course. For example, English 111 (3 credit hours) with a grade of "B" (3 points), gives a student 9 total points for that course. **All 2014 HS *graduates will be ranked only using the overall weighted GPA and grades in specific high school courses. Grade points are valued as follows: Honors/AP courses – A=5pts., B=4pts., C=3pts. Standard courses – A=4pts., B=3pts. C=2pts. High school courses will only be considered for points if the applicant is a 2014 HS graduate.***

   Related academic courses and approved substitutions are listed below. Only courses completed by the deadline will be used for ranking.

Related Courses	**Credit Hours**	*2014 HS graduates only*
BIO 110 (BIO 168, 165, 163 or 111)	4	*Overall Weighted GPA*
ENG 115, COM 110,COM 120 or COM 231	3	*Algebra II*
PSY 150 or PSY 118	3	*Anatomy/Physiology*
		Biology
		Chemistry
		Physics
		Health Occup/Medical Careers I

   Anatomy & Physiology courses are only valid for 5 years

2. **Related Experience Points: Must be submitted at time of MAR or by deadline.**
   (Not applicable to 2014 HS Graduates)
   Points will be awarded for the completion of the following. Please note these are **not** requirements for admission to the program. Appropriate documentation must be submitted for points to be awarded. **Please note: Points for degrees and diplomas will be given for the highest credential earned. Students may not earn multiple points for multiple academic degrees.**

   6 points   Completion of an <u>Allied Health</u> related bachelor's degree.

   5 points   Completion of a <u>Non-Allied Health</u> bachelor's degree.

   4 points   Completion of an <u>Allied Health</u> related associate's degree.

   3 points   Completion of a <u>Non-Allied Health</u> associate's degree.

   2 points   Completion of an <u>Allied Health</u> related diploma.

   1 point   Completion of a <u>Non-Allied Health</u> diploma.

5 points	Licensed Paramedic (must be valid and current)
2 points	Licensed EMT (must be valid and current)
2 points	CNA I (must be valid and current)
2 points	6 mo.-office trained dental assisting experience
4 points	1 yr-office trained dental assisting experience

* ** Work experience must be verified on office letterhead ***

3. **Additional Course Points**

Additional points will be given for the following courses that are not part of the Dental Assisting curriculum's general education related courses listed previously. A final grade of "C" or higher must be verified by an official college/university transcript and submitted by the time of the MAR review to receive points. Individual points (limited to one course per line) will only be awarded for the specific courses identified below. **If the BIO courses below are used to substitute for related classes above, they will not count in this area.**

	Grade: A	Grade: B	Grade: C
ENG 111	2	1	0
ENG 112	2	1	0
BIO 094	4	2	1
BIO 111	2	1	0
BIO 168 or 163	6	4	2
CIS 110 or 111	2	1	0
HUM 115	2	1	0
ACA 111	2	1	0

All science courses are only valid for 5 years and computer courses for 10 years

4. **Total Points for Ranking**
Adding together the grade points, related experience points and additional course points will determine the total score. Students with the highest point total will be accepted. In the event of a tie, the **completion** date of Phase I, not the date of the MAR Review will be the determining factor. An alternate list will also be developed. Alternates will only be accepted if a student originally accepted, declines their seat. Applicants not admitted to the program must re-apply, complete a new health information session **and** complete a new MAR Review if they wish to be considered for the following year's class.

NOTE: The information provided in this packet is subject to change annually.