Program

BUSINESS ADMINISTRATION

- *Associate in Applied Science (AAS), Certificate*
- *AAS Day Program:* 5 semesters, including 1 summer term
- *AAS Evening Program:* 8 semesters, including 2 summer terms
- *Certificate Program:* 2 semesters
- *Admission Cycle:* Every semester
- *Maximum Number Admitted Annually:* Open

Career Description

These programs are designed to introduce students to the various aspects of the free enterprise system, provide a fundamental knowledge of business functions and processes, and create an understanding of operating business organizations in today's global economy.

Careers Available

Graduates should qualify for a variety of positions in business, government, or industrial organizations, ranging from entry-level to mid-management.

Entry-Level Salary

Degree graduates: $25,000 - $30,000/yr.
Certificate graduates: $15,000 - $25,000/yr.

Course of Study

Coursework includes accounting, management, finance, computer applications, business law, economics, and general education courses. Cooperative education opportunities may be available. Related skills are developed through the study of communications, computer applications, financial analysis, critical thinking skills, and ethics appropriate to business today.

Recommended Courses and Skills

Strong math and accounting background, high school algebra strongly recommended, strong reading comprehension skills and basic computer skills.

Helpful Personal Attributes

General awareness of the business environment, strong communication and interpersonal skills, good decision-making skills, computer keyboarding and technology application abilities and adaptability to various work environments.

Program Contact

If you would like additional information about the Business Administration Program, contact Deana Ray, Department Chair/Program Coordinator, at 336.734.7167 or dray@forsythtech.edu.

How To Get Started

You may pick up an application at the Admissions Office, 123 Allman Center on the Forsyth Tech Main Campus, 2100 Silas Creek Parkway in Winston-Salem. You may also request an application by calling 336.734.7253, or you may apply online at www.forsythtech.edu.