



**Forsyth Technical Community College
2100 Silas Creek Parkway
Winston-Salem, NC 27103-5197**

**LPN-RN Transition Program
Admissions Information**

**Summer 2020 Deadline: November 21, 2019
Please note the earlier deadline!**

The LPN-RN Transition Program is designed for practical nurses that have practiced for 6 months or longer, and are currently licensed in the state of North Carolina, who wish to earn an Associate Degree in Nursing and complete their RN. This is a 3 semester, selective enrollment program beginning each summer. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program to 24. All applicants must meet minimum requirements to be considered for admission. **Please note that meeting minimum requirements does not guarantee admission.**

PHASE I: APPLICATION PROCESS

The following steps must be completed by the deadline listed above:

1. Complete the Residency Determination Service (RDS) and a Forsyth Tech application. If currently enrolled in classes at Forsyth Tech, complete the update form in the Admissions Office.
2. **Complete the online information session tutorial and return the electronic signature form.** If you prefer, you may choose to attend an in-person information session instead of completing the online tutorial.
3. Complete placement testing if required by the Admissions Office.
4. Have an official high school transcript or GED, HiSet, or TASC scores mailed to the Admissions Office.
5. Have the most recent official transcripts from **all colleges or schools** attended since high school sent to the Admissions Office. All transcripts are required regardless of whether the courses taken are part of the Nursing program. Official transcripts must have the school seal or original signature and be in a sealed unopened envelope or submitted electronically from the school. Electronic transcripts should be sent to Admissions@forsythtech.edu. Official college transcripts should be received **and** evaluated before a MAR is conducted. Evaluation of transcripts typically takes 5-7 business days to complete once transcripts have been received. Please do **NOT** bring in transcripts the day you come to complete your MAR review.

6. Submit **official** copies of any Advanced Placement (AP) scores, if applicable. **Official** copies are required to assign points for ranking. **Please note that this can take up to four to six weeks to be received due to the College Board request process.**

NOTE: The information provided in this packet is subject to change annually

PHASE II: MINIMUM ADMISSIONS REQUIREMENTS

1. **ENGLISH, READING and MATH Competencies-** All applicants must demonstrate English, Reading and Math Competencies to be eligible for program consideration. Please note that there are several changes that have occurred in the past year. Forsyth Tech now uses the RISE criteria as established by the state and all applicants will be held to that new standard. Applicants are advised to speak with an advisor to make sure that current criteria has been met.

There are 5 different ways that these competencies can be met:

- a. **RISE for High School/High School Equivalencies:** An applicant has graduated from a US high school within the past 10 years and has 2.8 or higher unweighted GPA or has a GED taken since 2014 with a score of 170 or higher in every section or has HiSet scores with a 15 in every section and a minimum of a 4 on the essay.

OR

- b. **SAT/ACT scores (valid for 10 years):** Specific scores will meet the English/Reading and/or Math requirements

For tests taken prior to March, 2016:

SAT Critical Reading - 500+ **OR** SAT Writing - 500+, or ACT Reading - 22+ **OR**
ACT English - 18+ will meet required competency in English/Reading.

SAT Math - 500+ **OR** ACT Math - 22+ will meet required competency in Math

For tests taken in March, 2016 or later):

SAT Evidence Based Reading and Writing - 480+, or ACT Reading - 22+ **OR**
ACT English - 18+ will meet required competency in English/Reading.

SAT Math - 530+ **OR** ACT Math - 22+ will meet required competency in Math.

OR

- c. **Completion of College level English and/or Math**

A grade of "C" or higher in a college level English composition and/or math course that meets program MAR requirements

OR

- d. **Completion of an associate's or bachelor's degree from a regionally accredited US college**

OR

- e. **Placement Test Scores (all scores are valid for 10 years):**

While discontinued at Forsyth Tech in 2018, the NC-DAP Math (DMA) and NC-DAP Reading and English (DRE) tests will be valid for 10 years. The following are the required scores if using NC-DAP testing.

NC-DAP DMA

DMA-010	7 (or higher)
DMA-020	7 (or higher)
DMA-030	7 (or higher)
DMA-040	7 (or higher)
DMA-050	7 (or higher)

NC-DAP DRE

DRE Composite Score 151 (or higher)

Applicants taking the NC-DAP for math must demonstrate mastery in DMA 010, 020, 030, 040, and 050.

Applicants taking the NC-DAP Reading Comprehension and Sentence Skills must demonstrate mastery in DRE 096, 097 and 098.

All DRE/DMA courses must be completed by the deadline date. If DRE/DMA or DMS shell courses from other NC community colleges are being used to meet this requirement, submission of the placement test scores will also be required.

The following tests may also be used to meet English, Reading or Math competencies if taken within the past 10 years:

CPT

Sentence Skills	86
Reading Comp.	80
Arithmetic	55
Algebra	55

COMPASS

Writing	70
Reading	81
Pre-Algebra	47
Algebra	46

ASSET

Writing Skills	41
Reading Skills	41
Numerical Skills	41
Elem. Algebra	41

Please Note: For applicants who graduated more than 10 years ago from high school or do not meet the GED/HiSet requirements, and do not meet any of the above criteria completely, the RISE assessment is available. The following scores must be met:

RISE for English

75 or greater in Tier 2

Rise for Math

75 or higher in Tier 2

Important Information

Applicants who do not meet any of the above methods completely must enroll in either or both the English and Math transition courses and complete through Tier 2 in Math and/or English by the specified deadline to be eligible for consideration.

If an applicant is required to take a co-requisite course along with the program level English and/or Math, and is enrolled in that course at the time of the deadline, they will be eligible to do the MAR and compete for a seat in the program. HOWEVER, the course must be passed with a “C” or higher to remain eligible for admission. Applicants who do not pass the course with a “C” or higher will not be eligible for the 2020 program.

1. Mandatory Courses

The following courses must be completed by the time of the MAR Review with a grade of “C” or higher. There are no age limitations for Anatomy and Physiology courses. However, to qualify for ranking points and transfer, courses must satisfy the required semester hours and descriptions. **Please note that BIO165/166 sequence can be used to meet this requirement, however the sequence must be completed at the same college to transfer.** BIO 163/271 combination may also be substituted to meet the Anatomy and Physiology course requirements.

Course	Credit Hours
BIO 168 or 165(Anatomy & Physiology I)	4
BIO 169 or 166(Anatomy & Physiology II)	4
PSY 150 (General Psychology)	3
PSY 241 (Developmental Psychology)	3

2. **No ‘D/F’ Policy** (This policy is in place to maintain the integrity of our nursing program and all nursing applicants are held to this standard. There are NO exceptions.)

Applicants must earn a grade of “C” or better in all program related courses attempted to be eligible for the program. This policy applies to courses taken at Forsyth Tech as well as equivalent courses completed at outside colleges or universities. **Applicants with a “D” or “F” in a related course (listed on pg. 5) as of the stated deadline will NOT be eligible to complete a MAR Review for the LPN-RN program.** If a graded of “D” or “F” is earned after acceptance to the program, the course must be repeated and a “C” or higher earned before the student will be allowed to enroll in the LPN-RN program. Failure to remove a grade of “D” or “F” will result in the loss of admission into the LPN-RN program.

Please note: If you have a D or F in a related course and you have not completed the replacement course by the deadline then you are NOT eligible to compete for the 2020 program.

**** For example: Students who earned D or F in a related course during the summer semester and are currently repeating it in the fall semester are NOT eligible to compete for the program because the course will not be completed and a grade posted by the deadline date.***

PHASE III: MINIMUM ADMISSIONS REQUIREMENTS (MAR) REVIEW

After completion of Phases I and II, applicants are eligible to meet with an Admissions Counselor to complete the Minimum Admissions Requirement (MAR) Review. Applicants for the program will not be considered for admission nor be eligible to proceed to Phase IV until this step is completed. Therefore, applicants are encouraged to complete the MAR as early as possible to allow time to complete the TEAS by the deadline.

Due to new state regulations regarding residency, applicants are strongly encourage to complete both RDS and the online application prior to coming in to complete the MAR. It may not be possible to complete both steps at the time of MAR. This is of particular note to applicants applying close to the deadline.

When can I complete my MAR Review?

Summer 2020 Applicants

Applicants can complete a MAR review beginning September 3 – November 21

Due to the summer start date for this program, the deadline date has been moved to November 21, 2019! Only classes completed by this deadline will be utilized in the ranking. Please note that this change means that courses in progress during the fall semester will not count for points in the ranking. This deadline change was made to give more preparation time for accepted summer students to complete additional nursing program requirements (refer to pg. 7).

The Admissions Office hours for the MAR Review are 8:00am – 6:00pm Monday through Thursday.
Please note that only one counselor is available after 5:00 p.m.

The review is done on a walk-in basis and no appointment is necessary. The Admissions Office is located in the Robert L. Strickland Center (formerly Oak Grove Center), room 2361.

Please do **NOT** bring in college transcripts the day you come to complete your MAR review as the Admissions Office is not the office responsible for transcript evaluations. Official transcripts should be submitted 5-7 business days prior to coming in to do a MAR review to allow the Records Office time to evaluate for possible transfer credit.

MAR Reviews will not be conducted during the following blackout dates:

October 15 – school closed

November 11 – Veteran's Day school closed

Please note: MAR reviews held during fall and spring breaks will end at 4pm.

Fall Break: 10/16 – 10/17

IMPORTANT: Completion of the MAR Review is **mandatory** before you will be eligible to take the TEAS or be considered for selection into the program. Failure to complete the MAR Review in a timely manner will impact your ability to complete the TEAS at Forsyth Tech by the deadline!

Reminder: MAR reviews are not be conducted on Fridays

PHASE IV: TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

Once the MAR Review has been completed, applicants will receive information to schedule the TEAS. This test assesses how well a student is academically prepared for learning nursing-related content. TEAS scores are valid for 2 years. If the TEAS is taken somewhere other than Forsyth Tech, please be aware that it cannot be Version 5 or lower. It is the applicant's responsibility to submit a copy of the scores to the Admissions Office by the deadline date. Detailed information regarding the TEAS is included at the end of this packet. ****See the FAQ section****

An applicant must test and meet the required 60% or higher on the Total Score to be eligible for consideration. **A minimum score of 60% does not guarantee acceptance into the LPN-RN Transition program.**

IMPORTANT: You must complete the TEAS by the deadline date in order to be considered for selection.

PHASE V: RANKING AND SELECTION

When the MAR Review and TEAS scores are completed, qualified applicants are ranked using a point system.

1. Related Courses

Points are awarded for specific course grades completed by the deadline. Grade points are valued as follows: A = 4 points, B = 3 points, C = 2 points. These points are then multiplied by the credit hours for each course. For example; ENG 111 (3 credit hours) with a grade of B (3 points) gives a student 9 total points for that course. AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points. No AP credit is awarded for a score of 2 or lower.

Related Courses	Course Names	Credit Hours
BIO 168 or 165	Anatomy & Physiology I	4
BIO 169 or 166	Anatomy & Physiology II	4
ENG 111	Writing and Inquiry	3
ENG 112 or ENG 114	2 nd level English course	3
PSY 150	General Psychology	3
PSY 241	Developmental Psychology	3
Humanities/Fine Arts	** (See specific list below)	3

**ART 111, ART 114, ART 115, MUS 110, MUS 112, HUM 115, PHI 215 or PHI 240. You must have one of these specific courses to meet the humanities/fine arts elective requirement for LPN-RN.

Only courses completed by the deadline will be used for ranking. Courses must be completed with a grade of “C” or better.

There are no age limitations for BIO 165/166 or BIO 168/169.

To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that BIO 165 & 166 must be completed at the same college or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university.

Please note that if a course is substituted for points, it does not guarantee that it will count towards graduation. Admitted students must confirm the course substitution with their program department chair during their first semester in the program.

2. TEAS Total Score

An applicant must test and meet the required minimum 60% or higher Total Score on the TEAS. This score will be used as part of the ranking process.

3. Total Points for Ranking and Selection

Adding the grade points for any related courses completed and the TEAS Total Score will determine the total ranking score used in the selection process. Applicants with the highest ranked scores will be admitted. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher. An alternate list will be maintained in ranking order. Alternates will only be admitted if a space becomes available.

Applicants not admitted to the program must reapply, complete a new Nursing Information Session and MAR Review for future consideration.

Accepted student data from the previous 3 years

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students
2019	72	150-179
2018	102	154.7-177.7
2017	81	151.7-176.3

Policy regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure. This policy is subject to change without notice based upon federal and state regulations.

Additional Nursing Department Requirements for Students Admitted into the LPN-RN Transition Program

If you have questions regarding these additional requirements, please direct them to the Nursing Department.

This program has the following additional requirements that will be verified by the Nursing Department at the orientation for admitted LPN-RN students:

1. Unrestricted licensure as an LPN in the state of North Carolina.
2. Six months full-time work experience as an LPN as of April 1, 2020.
3. Valid/unexpired American Heart Association Healthcare Provider Card (CPR/BLS)

If you are unable to complete these requirements by the deadline, you will lose your seat in the program and will have to reapply for a future term. Students admitted into the LPN-RN Transition program will be given instructions from the Nursing Department on how to submit this documentation.

Student Medical Form

Completion of the student medical form is required for those students who are admitted into the LPN-RN Transition program, and the deadline as set by the Nursing Department must be met. The required medical form is located on the following link:

<https://www.forsythtech.edu/files/credit-programs/Student%20Medical%20Form%20for%20New%20and%20Transfer%20Students.pdf>

Please note: Instructions on how to submit this form will be provided by the Nursing Department upon admission into the program.

TEAS: A Guide to Student Success

Student success before, during, and after the nursing programs at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the nursing faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

In order to help assist you in being successful on the TEAS, the college offers ACA 085 – Improving Study Skills, a 1-credit hour course. ACA 085 is offered as an 8-week, web-based (online) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study books and practice tests is available for purchase from our college bookstore, or through ATI online at www.atitesting.com.

Frequently Asked Questions

1. When am I eligible to take the TEAS?

After you complete the MAR review, you are put on a list of eligible students to take the TEAS at Forsyth Tech. If you choose to take it elsewhere, you can take the TEAS at any point in the process as long as you submit the scores to us by the deadline.

2. What are the basic steps to scheduling the TEAS?

You will receive information regarding the TEAS during your MAR Review. The test is given on Main Campus. You will receive dates, times, and the location for the TEAS by the TEAS Coordinator. Go to the Cashier's Window (2nd floor of the Allman Center) and pay the test fee prior to testing. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver's license or student ID).

PLEASE NOTE: The test proctor cannot accept payment!

3. *How and when do I find my score?*

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time.

4. *Is the test computer-based?*

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

5. *What if I have a documented learning disability with accommodations?*

When you call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech's Disability Services. Any accommodations must be confirmed by Disability Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Disability Services in Robert L. Strickland Center (formerly Oak Grove Center), Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Disability Services.

6. *Can I take the test more than once?*

You will be allowed 3 attempts to meet the minimum Total Score. After the second attempt, if you do not achieve the minimum score, then you must wait 8 weeks to reschedule your final attempt. During this time, you are encouraged to enroll in ACA 085 or remediate on your own. If you are unsuccessful after the third attempt, you must wait one year from the date of your last attempt to be eligible to resume the TEAS testing process. You will need to reapply for the program, and complete a Nursing Information Session and MAR Review.

7. *How long is my score valid?*

Two years from the date you took the test.

8. *If I want to improve my score, can I repeat sections of the TEAS?*

No, you must take the entire test each time.

9. *What is the required score for admission into the LPN-RN Transition program?*

Students must meet the required minimum 60% Total Score. This score will be recorded as part of the admissions ranking score.

10. *What do I do if my score was below the 60% Total Score or I want to increase my score in order to be more competitive for admission?*

- Review your TEAS results to identify areas in which you need to improve your score.
- Enroll in ACA 085.
- Review the TEAS study manual located in the campus libraries, or purchase your own copy.

- Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is www.atitesting.com.

11. Will Forsyth Tech accept TEAS scores taken at another school?

Yes. A copy of the **Individual Performance Profile** sheet must be submitted to the Admissions Office by the application deadline. It cannot be Version 5 or lower.