



Forsyth Technical Community College
2100 Silas Creek Parkway
Winston-Salem, NC 27103-5197

Practical Nursing

Fall 2021 Deadline: February 18, 2021

Practical Nursing is a one-year diploma and selective enrollment program beginning each fall. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program which admits 90 students each year. Twenty-four of the 90 spaces are designated for the Stokes County evening/weekend program. **One seat is reserved for a 2021 high school graduate.** Currently enrolled high school applicants will only compete with other high school applicants (please see page 6). All applicants must meet minimum requirements to be considered for admission. **Please note however, that meeting minimum requirements does not guarantee admission.**

When applicants have completed all of the minimum requirements, they must meet with an Admissions Counselor for a Minimum Admissions Requirements (MAR) Review and pass the TEAS test before the **February 18, 2021** deadline. Qualified applicants will then be ranked based on the criteria listed in this packet.

Additionally, applicants who are accepted into the Practical Nursing program must meet Nursing department requirements for CNA/CPR certification by **June 3, 2021** to maintain their seat in the program. Please review the information for these requirements on page 7.

Special note: If you are just starting to work on taking classes to become competitive in the future – please look at the Related Courses on page 5 to guide you. It is not a requirement that you complete all of them before you participate in the selective admission process. However, completing more courses before the deadline can help to make you more competitive.

<p>Steps for the Selective Admission Process for the Fall 2021 Practical Nursing program</p>

1. Complete an application to Forsyth Tech at <https://www.forsythtech.edu/apply-ft/>

- New and Former students must complete the online application
- Complete NC Residency at www.ncresidency.org
- Submit all official transcripts from high school and colleges attended as well as AP scores if applicable for the related courses. Electronic transcripts can be sent through a secure service to admissions@forsythtech.edu or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197, or hand delivered in a sealed envelope to the Admissions and Records Office on the main campus.
- Currently enrolled students do not need to do a new application, just complete the Limited Enrollment/Selective Admissions form and make sure the NC Residency is current.

2. Complete the required Nursing Admissions Process form at the end of this packet and submit it to admissions@forsythtech.edu

3. Demonstrate English and mathematics “College Readiness” levels.

- All Health Program applicants are required to demonstrate English and Mathematics college-readiness. Although no college-level mathematics course is required for Practical Nursing, by the date you submit your Health Programs Application, you must be able to demonstrate that you have achieved the appropriate readiness levels in both areas by one of the following methods:

English Readiness

- No ENG credits, but have an earned Associate or Bachelor’s degree from a regionally-accredited institution
- Documented completion of ENG 111, with a minimum grade of “C”
- Eligible to enroll in ENG 111 without the ENG 011 co-requisite, demonstrated by one of the following:
 - Graduate of a US high school with an unweighted GPA of 2.8 or higher OR HSE specific scores – see Admissions for details
 - Completion of placement test within the past 10 years and achievement of appropriate scores OR SAT/ACT specific scores – see Admissions for details
 - If you took the placement test elsewhere, you **MUST** submit those scores to Forsyth Tech Admissions
 - Current enrollment in ENG 111 with corequisite
 - Completion of ENG 002 Tier 2

Mathematics Readiness

- NO MAT credits, but have an earned Associate or Bachelor’s degree from a regionally-accredited institution
- Documented completion of MAT 143 or higher-level course with a minimum grade of “C”
- Eligible to enroll in MAT 143, MAT 152, or MAT 171 without the corresponding co-requisite, demonstrated by one of the following:
 - Graduate of a US high school with an unweighted GPA of 2.8 or higher OR HSE specific scores – see Admissions for details
 - Completion of placement test within the past 10 years and achievement of appropriate scores OR SAT/ACT specific scores – see Admissions for details
 - If you took the placement test elsewhere, you **MUST** submit those scores to Forsyth Tech Admissions
 - Completion of Math 003 Tier 2

If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with a counselor in the Admissions Office PRIOR TO completing your Minimum Admissions Requirements (MAR) Review with an Admissions Counselor.

4. Demonstrate Biology competency. There are two ways to do this:

- College-level BIO/lab course with a “C” or better
- High school-level BIO/lab course with a “D” or better

5. Meet requirements of “No D or F policy”:

- While you are taking the related courses to become competitive, you must maintain a C or higher in any related course for the Practical Nursing program.
- Applicants with a D or F in any of the related courses will not be eligible to compete for the program unless they have repeated the course and earned a grade to replace the D or F (You cannot do a MAR review with a D or an F)
- This policy is in place to maintain the integrity of the nursing program and all nursing applicants are held to these standards. There are NO exceptions.
- *For programs with multiple course options for a related course, applicants can replace the D or F grade with any of the course options available. For example, if the course choices are BIO 163 or BIO 168+169, and the applicant has a D or F in BIO 163 then the choice is to either repeat BIO 163 or take BIO 168+169 and earn a C or higher.

6. Meet with an Admissions Counselor to do a Minimum Admissions Requirements Review

Please email admissions@forsythtech.edu to request your MAR review via email. Once we are able to complete the review virtually, you will be added to the TEAS list and someone will contact you about how to take the TEAS test. In the event that Covid-19 prevents the TEAS from being administered on campus, we will make it available to students remotely. This requires preparation 24 hours ahead of the test, so be aware that you would NOT be able to complete your MAR review and TEAS test on the day of the deadline. Further instructions will be given after you complete the MAR review.

- MAR reviews are NOT conducted on Fridays
- Please note that these dates are unavailable for MAR reviews:
August 11-19 – School closed/Fall registration/Drop/Add days
September 7– Labor Day school closed
October 13 – school closed
November 11 – Veteran’s Day school closed
November 25-27 – Thanksgiving school closed
December 14 – January 19 – Holiday break school closed/Registration week/MLK holiday
- Applicants can do MAR reviews between September 8th and the February 18th deadline.
****Applicants taking related courses (listed page 5) during the fall semester MUST wait until those grades have posted before completing the MAR review so that those grades can be used for MAR ranking points.**
- The MAR review is REQUIRED before you can take the TEAS at Forsyth Tech. Make sure to give yourself enough time to take the TEAS before the February 18th deadline – don’t wait until the last minute!
- During this review, we will calculate your points based on grades earned in the Related Courses for the Practical Nursing program. See page 5 for details.

7. Schedule and take the TEAS test before the deadline for the semester you are applying.

- After your MAR review – you will be contacted at your Forsyth Tech email and by postcard to set up a date to take the test.
- You must score a minimum of 42% to be eligible to compete for the program
- If you have taken the current version of TEAS elsewhere, you can turn in the scores to us at admissions@forsythtech.edu
- TEAS must be less than 2 years old to the date test was taken and be current through the MAR deadline
- The minimum score does NOT guarantee admission into the program

8. Make sure you meet the Admitted Student requirements

- Check page 7 to prepare in case you are admitted to the program!

9. Check your Forsyth Tech email and keep your phone and address updated with the office

- Four to six weeks after the deadline we will notify you via your Forsyth Tech email about your status
- You will receive an email regardless of the result – admitted, alternate, not admitted. We will not leave you without notification.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – make sure to meet any of those deadlines/requirements or you can lose your seat in the program
- If you are an alternate, we will contact you by phone or email if any seats open up in the program

Understanding the Ranking Process

When all minimum requirements and TEAS scores are met, qualified applicants are ranked using a point system. The components of the ranking system include the following items:

1. Related Courses

Points are awarded for specific course grades completed by the deadline. Grade points are valued as follows: A= 4 points, B= 3 points and C= 2 points. These points are then multiplied by the credit hours for each course. For example, English 111(3 credit hours) with a grade of “B” (3 points), gives a student 9 total points for that course. AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points. No AP credit is awarded for a score of 2 or lower.

Related academic courses and approved substitutions are listed below. **Only courses completed by the deadline will be used for ranking. Courses must be completed with a “C” or higher. Please note: if a course is repeated, the highest grade earned will be used in the ranking.** The “No D/F” policy will apply (see page 3 for more information).

<u>Courses</u>	<u>Credit Hours</u>
BIO 163 (BIO 168 & 169, BIO 165 & 166)	5
PSY 150	3
ENG 111	3

THERE ARE NO AGE LIMITATIONS FOR BIO 163, BIO 168/169 OR BIO 165/166.

To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that BIO 165 & 166 must be completed at the same college or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university. Since BIO 163 is the preferred curriculum course, students taking the two-part sequence (BIO 168/169 or 165/166) should be aware that the two grades are averaged and multiplied by five credit hours to calculate an equivalent BIO point total. Please note that both classes in the two-part sequence must be complete for the grades to count for points and substitute for BIO 163.

2. TEAS Total Score

An applicant must test and meet the required minimum 42% or higher **Total Score**. This score will be used as part of the ranking process. Please see page 9 for more information about the TEAS test.

3. Total Points for Ranking and Selection

Adding the grade points for related courses completed and the **TEAS Total Score** produces the total ranking score used in the selection process. Applicants with the highest ranked scores will be accepted. In the event of a tie, an applicant with the higher **Science Score** on the TEAS will be ranked higher. An alternate list will be maintained in ranking order. Alternates will only be accepted if a space becomes available. Applicants not admitted to the program must reapply, complete a new health information session and complete a new MAR review if they wish to be considered for the following year’s class.

Accepted student data from the previous 3 years

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students Main Campus	Point range of accepted students Stokes Evening & Weekend Program
2020	242	98.2 – 121.5	93 – 131.3
2019	205	93.8 – 119.7	87 – 122.3
2018	189	91 – 120.7	86.5 – 116.3

*SPECIAL NOTE FOR 2021 HIGH SCHOOL SENIORS

In addition to following steps 1 through 9 of the admission process listed above, make sure to wait until **AFTER** your first semester grades are posted and have that transcript sent to the Admissions Office prior to the MAR, or bring the transcript to your MAR review in January/February.

One seat is reserved for a 2021 high school graduate, and currently enrolled high school applicants will only compete with other high school applicants, using the ranking process described below.

2021 HIGH SCHOOL SENIORS RANKING/SELECTION PROCESS

When all minimum requirements and TEAS scores are met, all current high school seniors will be ranked and compete with other seniors using the following:

1. Overall weighted GPA. A transcript must be submitted after completion of the first semester senior year to reflect the most current GPA. This transcript must be submitted prior to the MAR Review.
2. TEAS Total Score
3. Weighted grades in specific high school courses:
 - Algebra II
 - Anatomy /Physiology
 - Biology
 - Health Science/Occupations/Medical Careers

Grade points are valued as follows:

Honors/AP Courses A=5 points, B=4, C=3

Standard Courses A=4 points, B=3, C=2

Adding the **cumulative weighted GPA, total weighted course points and TEAS Total Score** will equal the **total ranking score**. The senior with the highest ranked score will be accepted. In the event of a tie, the applicant with the higher **Science Score** on TEAS will be ranked higher. Currently enrolled high school applicants will only compete with other high school applicants.

Additional Nursing Department Requirements for Students Accepted into the Practical Nursing Program

The deadline for fall applicants to have CNA I and CPR certifications completed and to be listed on the NC Nurse Aide I registry is **June 3, 2021**.

If you are unable to complete this requirement by the deadline, you will lose your seat in the program. Students accepted into the nursing program will be given instructions on where and how to submit documentation.

It is **strongly recommended** that you begin working on the following certifications/documents prior to acceptance to the nursing program. **If you have questions regarding these additional requirements, please direct them to the Nursing department.**

For more information about CNA I and CPR classes, please contact our West Campus at 336-734-7023.

CNA I

Completion of a North Carolina approved Nurse Aide I Training Program is required for students who have been accepted into the PN program. The NC Department of Health Service Regulation requires that you complete a state approved training program. Challenging of the NC state CNA I exam is no longer allowed. You can find a list of approved programs by going to the following link:

www.ncdhhs.gov/dhsr/hcpr/pdf/trainingprograms.pdf

This course must include full theory and full clinical times as set forth by the Nurse Aide I training programs. Current NA I listing on the NC Nurse Aide Registry is also required. Proof of NA I training and certification is required by **June 3, 2021**.

Applicants should be aware that there may be a delay between completion of the nursing assistant class and the ability to schedule a testing time to obtain certification as a CNA.

CPR

Completion of American Heart Association Health Care Provider/BLS is required for students who have been accepted into the PN program. Proof of this certification must be submitted to the Nursing Department by **June 3, 2021**.

MAR Ranking points are **not** awarded for completion of CNA and CPR certifications.

Student Medical Form

Completion of the student medical form is required for students accepted into the PN program. It is strongly recommended that you begin working on completing these forms as soon as you receive notification of acceptance into the PN program to meet the required deadline. The required medical form is located on the following link:

<https://www.forsythtech.edu/files/credit-programs/Student%20Medical%20Form%20for%20New%20and%20Transfer%20Students.pdf>

Policy Regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

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TEAS: A Guide to Student Success and FAQ

Student success before, during, and after the nursing programs at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the nursing faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

In order to help assist you in being successful on TEAS, the college offers ACA 085 – Improving Study Skills, a 1- credit hour course. **Please note that only the online sections of ACA 085 are designed for TEAS prep.** ACA 085 is offered as an 8-week, web-based (online) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study manual and practice test is available for purchase from our college bookstore, or through ATI online at www.atitesting.com.

1. When am I eligible to take the TEAS at Forsyth Tech and how do I schedule it?

After you complete the MAR review, you are put on a list of eligible students to take the TEAS at Forsyth Tech.

You will receive information regarding the TEAS during your MAR Review. The test is given on Main Campus. You will receive an email through your Forsyth Tech email address and a postcard will be mailed to you with available dates, times, and the location for the TEAS by the TEAS Coordinator. Go to the Cashier's Window (2nd floor of the Allman Center) and pay the test fee prior to testing. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver's license or student ID).

In the event that Covid-19 prevents the TEAS from being administered on campus, we will make it available to students remotely. Further instructions will be given to you after you complete the MAR Review.

PLEASE NOTE: The test proctor cannot accept payment!

2. How and when do I find my score?

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time.

3. Is the test computer-based?

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

4. What if I have a documented learning disability with accommodations?

When you email or call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech's Disability Services. Any accommodations must be confirmed by Disability Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Disability Services in Robert L. Strickland Center, Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Disability Services.

5. Can I take the test more than once?

You will be allowed 3 attempts to take TEAS at Forsyth Tech. After the second attempt, you must wait 8 weeks to reschedule your third attempt. If you have not met the minimum score, or just want to increase your score, you are encouraged to enroll in an ACA 085 online course or remediate on your own. After the third attempt, you must wait one year from the date of your last test to be eligible to resume the TEAS testing process at Forsyth Tech.

6. How long is my score valid?

Two years from the date you took the test.

7. If I want to improve my score, can I repeat sections of the TEAS?

No, you must take the entire test each time.

8. What is the required score for admission into the Practical Nursing program?

Students must meet the required minimum 42% Total Score. This score will be recorded as part of the admissions ranking score.

9. What do I do if my score was below the 42% Total Score or I want to increase my score in order to be more competitive for admission?

- Review your TEAS results to identify areas in which you need to improve your score.
- Enroll in an online section of ACA 085, a one-credit course designed to assist students to remediate specifically on areas of TEAS using a web-based tutorial program, PLATO. This program will allow you to review your basic skills and test in each area for competency.
- Review the TEAS study manual located in the campus libraries, or purchase your own copy.
- Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is www.atitesting.com.

10. Will Forsyth Tech accept TEAS scores taken at another school?

Yes, if you choose to take it elsewhere, you must take the most recent TEAS version at any point in the process as long as you submit the score report to us by the deadline. A copy of the **Individual Performance Profile** sheet, showing your individual scores in all sections as well as your total score, must be submitted to the Admissions Office by the application deadline.

Nursing Admissions Agreement

I have reviewed this information and fully understand the requirements to compete for the Practical Nursing program at Forsyth Tech. I understand that the deadlines and specific information about eligibility are located in this program packet and it is my responsibility to read and review those requirements. I also understand that if I have questions, I can contact the Admissions office at admissions@forsythtech.edu or 336-734-7556.

Name: _____

Student ID or Birthdate: _____

Signature: _____

Date: _____