

# Economic & Workforce Development COURSE CATALOG

AUGUST - DECEMBER 2021

**“Forsyth Tech’s  
affordability &  
flexibility have  
helped make a  
difference in  
my career.”**

- Emmy Bautista



# Your New Beginning

## Changing Lives One Word at a Time

Emmy Bautista-Dimas, Medical Interpreting

When Emmy Bautista-Dimas had to take care of a family member who had fallen ill, she did not realize the time spent in the hospital would one day point her into a future career in medicine.



“The doctors and nurses encouraged me to attend Forsyth Tech to pursue a Certified Nursing Assistant (CNA) career. They all told me that I had a natural ability to take care of others and was not afraid of things that made others squeamish,” said Bautista-Dimas.

Starting and completing her CNA I in 2016, Bautista-Dimas was able to get a job working in an assisted living facility with the help of her caring Forsyth Tech faculty. Bautista-Dimas remarks, “The instructors cared for me so much and even served as a reference for me when I was applying for jobs. They helped me a lot in preparing for what was to come.”

However, Emmy was not satisfied with just one credential from Forsyth Tech. Although she was working the night shift, she enrolled in the CNA II program and took courses during the morning. “I would get off work and come straight to class in the morning. I was glad that Forsyth Tech gave me the option of taking morning or evening courses because that is the only way I was able to complete my CNA II,” said Bautista-Dimas.

Emmy worked for two years as a CNA, during which she gained employment at a hospital. “As a CNA, I knew I was going to do something else.” Shortly after that, she began the Medical Interpreting program at Forsyth Tech, where she has flourished as a Spanish speaker. Bautista-Dimas stated, “The Medical Interpreting program has opened up my eyes to see so many new things and to learn pieces in every area from cardiology to emergency to labor and delivery. I love interpreting for those from the Latinx community and medical staff who do not speak Spanish. Forsyth Tech’s affordability and flexibility have helped make a difference in my career by helping me achieve my goals.”

**Want to learn more about Forsyth Tech’s Medical Interpreting Classes or CNA?** See pg. 3 & 4

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Forsyth Technical Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees, diplomas and certificates. Contact the Commission on Colleges at 1966 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about accreditation of Forsyth Technical Community College. The Commission can be contacted to file a third-party comment during the time of the College’s decennial review or to file a complaint if there is evidence appearing to support the College’s noncompliance with a requirement or standard. All other inquiries about the College should be addressed directly to the College.

## Need help getting started?

Call or visit  
West Campus Educational Career Center

336.734.7748  
1300 Bolton Street  
Winston-Salem, NC 27103



# Train for the Job



## Admin Support & Customer Service

### Administrative Assistant Training



Become an administrative assistant, secretary, or executive support staff member. Upgrade and enhance your skills for new roles and expanded responsibilities in an administrative professional career. Course includes Microsoft Office training.

**Note:** Book and DISC Profile required, purchase through bookstore

Course Code: 145658, \$190, Browning 9/13-12/13, MW, 6-9 pm  
Strickland Center, Room 4459/3364

### Intro to Clerical Assistant

Increase your knowledge about clerical occupations and how to be successful in that field. Learn practical communication skills and get an introduction to Microsoft Word and Excel.

**Note:** This course is FREE if you are unemployed or meet specific income criteria.

Course Code: 145715, \$125  
Sappenfield

9/14-10/28, TTH, 1-4 pm Goodwill

### MS Office 2019 for Administrative Professionals Online!

Enhance your skills, get organized, and increase your marketability in the workforce by becoming more proficient in Microsoft Office 2019. This course will introduce you to the standard components of Office 2019 including Word, Excel, Access, PowerPoint, Outlook, Publisher, OneDrive, and OneNote.

Course Code: 145660, \$80, Ledbetter 10/5-10/28, TTH, 6-9 pm

## Food Service

### Culinary Arts Training

Get hands-on instruction and certification in ServSafe sanitation. Gain basic culinary skills and kitchen safety knowledge, mass food production, and cook-chill technology. Receive job preparedness and retention training.

This course is offered in collaboration with the Second Harvest Food Bank and Goodwill and includes a one-week internship and job placement assistance.

**Note:** For more information and list of classes, visit

<https://tiny.cc/FTCulinaryArts>.

Must be 18 or older

## Healthcare

### AHA CPR

Register early – classes fill up fast! Receive your AHA eCard upon successful completion. All AHA classes meet at West Campus. Visit <https://tiny.cc/FTCPR> for more information and the full list of classes.

### Advanced Cardiac Life Support (ACLS): Initial Certification

For advanced medical professionals. Includes BLS renewal. Contact Marilyn Calhoun at [mcalhoun@forsythtech.edu](mailto:mcalhoun@forsythtech.edu) before registering.

Course Code: 145692, \$149  
10/22-10/23, FS, 8 am-4 pm

### ACLS Renewal

Includes BLS renewal. Contact Marilyn Calhoun at [mcalhoun@forsythtech.edu](mailto:mcalhoun@forsythtech.edu) before registering.

**Prerequisites:** AHA ACLS Provider card

Course Code: 145688, \$119  
11/12, F, 8 am-4 pm



AHA BLENDED eLearning:  
Online + Hands-On

Students will complete part of the course self-directed online, followed by a scheduled hands-on testing session with a AHA instructor.

### AHA CPR Skills Testing

AHA with Forsyth Tech offers HeartCode Blended Learning for AHA BLS and Heartsaver certifications. AHA Blended Learning classes minimize classroom time and reduces student exposure. Only the hands-on skills session needs to be completed in person and our classes are very small. Students can complete the on-line portion at their leisure. The total course time and cost is basically the same as face to face classes.

Course Code: 143237, \$28, Calhoun 8/26, TH, 5:30-7:30 pm

Course Code: 145819, \$28  
9/23, TH, 5:30-7:30 pm

Course Code: 145628, \$28  
10/27, W, 5:30-7:30 pm

Course Code: 145814, \$28  
11/18, TH, 5:30-7:30 pm

Course Code: 145683, \$28  
12/15, W, 5:30-7:30 pm

### Basic Life Support Healthcare Provider (BLS):

#### Initial Certification

Are you a healthcare provider or medical/nursing student who needs Basic Life Support CPR certification?

**Note:** Visit <https://tiny.cc/FTCPR> for the full list of classes.

Course Code: 143245, \$53, Singleton 8/7, S, 8 am-12:30 pm

Course Code: 143246, \$53, Singleton 8/21, S, 8 am-12:30 pm

Course Code: 145585, \$53  
9/11, S, 8 am-12:30 pm

Course Code: 145586, \$53  
9/25, S, 8:30 am-12:30 pm

Course Code: 145696, \$53  
10/2, S, 8 am-12:30 pm

Course Code: 145631, \$53  
10/16, S, 8 am-12:30 pm

Course Code: 145816, \$53  
10/27, W, 5:30-10 pm

Course Code: 145587, \$53  
11/6, S, 8 am-12:30 pm



# Train for the Job

Course Code: 145739, \$53  
11/13, S, 8 am-12:30 pm

Course Code: 145684, \$53  
11/17, W, 5:30-10 pm

Course Code: 145626, \$53  
12/4, S, 8 am-12:30 pm

Course Code: 145678, \$53  
12/16, TH, 5:30-10 pm

## BLS Renewal

Renew your AHA BLS Healthcare Provider certification!

**Note:** Visit <https://tiny.cc/FTCPR> for the full list of classes.

**Prerequisites:** AHA BLS Provider card  
Course Code: 143258, \$43, Singleton  
8/7, S, 1-4 pm

Course Code: 143259, \$43, Singleton  
8/21, S, 1-4 pm

Course Code: 145690, \$43  
9/11, S, 1-4 pm

Course Code: 145687, \$43  
9/25, S, 1-4 pm

Course Code: 145818, \$43  
10/2, S, 1-4 pm

Course Code: 145741, \$43  
10/16, S, 1-4 pm

Course Code: 145740, \$43  
10/28, TH, 5:30-8:30 pm

Course Code: 145685, \$43  
11/6, S, 1-4 pm

Course Code: 145588, \$43  
11/13, S, 1-4 pm

Course Code: 145679, \$43  
11/18, TH, 5:30-8:30 pm

Course Code: 145732, \$43  
12/4, S, 1-4 pm

Course Code: 145589, \$43  
12/15, W, 5:30-8:30 pm

## Heartsaver CPR & First Aid

Calling all babysitters, lifeguards, and people who manage an emergency for the first few minutes before EMS arrives – this class is for you.

CPR & First Aid  
Course Code: 143265, \$77  
8/18, W, 8 am-5 pm

Course Code: 145633, \$77  
9/24, F, 8 am-5 pm

Course Code: 145590, \$77  
10/22, F, 8 am-5 pm

Course Code: 145815, \$77  
11/13, S, 8 am-5 pm

## Heartsaver CPR & First Aid for Public School System Employees

Don't wait for an emergency to happen! Become qualified to provide immediate emergency assistance for your students and coworkers.

**Note:** These courses are fee exempt with proof of employment at a primary or secondary public school system.

Course Code: 143262, \$70  
8/18, W, 8 am-5 pm

Course Code: 145742, \$70  
9/24, F, 8 am-5 pm

Course Code: 145686, \$70  
10/22, F, 8 am-5 pm

Course Code: 145627, \$70  
11/13, S, 8 am-5 pm

## Pediatric Advanced Life Support (PALS): Initial Certification

For advanced pediatric healthcare providers. Includes BLS renewal. Contact Marilyn Calhoun at [mcalhoun@forsythtech.edu](mailto:mcalhoun@forsythtech.edu) before registering.

Course Code: 145698, \$155  
9/17-9/18, FS, 8 am-4 pm

## Clinical Programs

For the full listing of courses, visit <https://tiny.cc/EWDSchedule> and search by Course Title.

## Activity Director

Receive basic training to become an activity director in long-term care, assisted living facilities or adult care homes! This course follows the state approved course outline. When training is complete, you will be qualified to work as an activity director in a nursing home or assisted living facility.

**Note:** For more information visit, <https://tiny.cc/FTActivityDirector>

## Autism Paraprofessional Hybrid

Learn how to provide services to children with autism spectrum disorders (ASDs). Caregivers may work in educational, home-based, or community settings. Learn about ASDs, working with families of children with ASDs, managing challenging behaviors associated with ASDs and evidence-based practices for targeting communication, play, self-help, and social skills of children with ASDs. You will complete your practicum hours in a local autism specialty school.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTAutismPro> in order to be eligible to register for this course.

## Dorothy L. Lougee Nursing Assistant I Program

Gain the basic nursing skills required to provide personal care for patients, residents, the elderly or others requiring medical assistance in a healthcare setting. Prepare to take the NC Nurse Aide I Competency Evaluation, which leads to being listed on the NC Nurse Aide I Registry.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTCNA1> in order to be eligible to register for this course.

Course Code: 145081, \$240, Turner  
9/7-11/18, MTWTHF, 8- 2:30 pm  
Northwest Forsyth Center, Room 138

# Train for the Job



## Dorothy L. Lougee Nursing Assistant II Program ✓📖🔧

Further your career as a nursing assistant by completing the NAI program. Through classroom, lab, and clinical learning experiences, learn about oxygen therapy, suctioning, sterile dressing changes, IV fluid assistive activities, ostomy care, gastronomy and nasogastric feedings, and catheterizations. Upon successful completion of the course and the competency evaluation, you can apply for listing as a Nurse Aide II with the NC Board of Nursing.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTCNA2> in order to be eligible to register for this course.

## Dorothy L. Lougee Nursing Assistant I Refresher Programs ✓🔧

Has your NAI certification lapsed within the last 24 months? Did you get your NAI certification in another state and now need to be certified in NC? Take one of our evening NA refresher courses!

**Note:** For more information and enrollment requirements, visit <https://tiny.cc/FTMedClinical>.

**Special Note:** Refresher courses do not include a clinical component. Students who successfully complete the NAI refresher course will take the NC NA Competency Exam; no further testing is required for students who successfully complete the NAI refresher course.

Course Code: 145646, \$150, Fahey 10/14-11/9, MTTH, 5-9 pm West Campus, Room 13

## Medication Aide ✓🔧

Gain the skills needed to become a medication aide. Learn about medication administration, medical asepsis, hand hygiene, medical terminology, and legal implications. Upon successful completion, you will be prepared to take the competency exam and demonstrate the skills necessary to qualify for listing on the NC Medication Aide Registry.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTMedAide> in order to be eligible to register for this course.

## Phlebotomy ✓📖🔧

Train for a job where you draw blood specimens from patients for the purpose of testing and analyzing blood. Learn the theory of phlebotomy in class and have clinical experiences in hospitals, outpatient clinics, and central processing areas.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTPhlebotomy> in order to be eligible to register for this course.

## Emergency Responders

### Emergency Medical Technician Basic ✓📖🔧

Become an EMT by completing our EMT Basic course and taking the NC Emergency Medical Technician exam and/or the National Registry exam.

**Note:** For additional information, enrollment requirements, and list of classes, visit <https://tiny.cc/FTEMT>.

**Special Note:** Fire fighters and Rescue squad personnel are fee exempt with a letter of affiliation from agency. Paid law enforcement will be fee exempt only if this course is deemed necessary to fulfill job duties and will require a written statement to that effect from a superior on agency letterhead.

Course Code: 147500, \$211 9/7-3/3, TTH, 8 am- Noon, S, 8 am- 5 pm Mazie S Woodruff Center, Room 236

## Medical Clerical Programs

Visit <https://tiny.cc/FTMedClerical> for enrollment requirements.

### Certified Electronic Health Records (EHR) Specialist ✓📖🔧

Train for high-demand administrative positions in the medical community! Learn data management skills, including entry and transmission of patient data, restoration of electronic records, introductory billing and coding, medical reporting, patient charting, and HIPAA privacy regulations. Course completion is required to sit for the national certification exam administered by National Healthcareer Association.

**Note:** National certification cost is an additional \$117.

**Prerequisites:** High school diploma or equivalent; reading, language, and computer placement tests; memo from West Campus Room 32

Course Code: 146142, \$190, Mapp 9/13-12/6, MWTH, 6-9:30 pm West Campus, Room 18

### Medical Office 1:

#### Intro to Terminology & Coding ✓📖🔧

Prepare for an entry-level job in a doctor's office or clinic when you complete this introductory course and Medical Office II.

Course Code: 146197, \$190, Strayhorn 9/7-12/9, TTH, 6-9 pm Goodwill



## Are interested in a career as a Detention Officer?

Financial assistance is available!

*For more information contact:*

**Amanda Sattler**

[asattler@forsythtech.edu](mailto:asattler@forsythtech.edu)

**Jonah Wood**

[jwood@forsythtech.edu](mailto:jwood@forsythtech.edu)

# Train for the Job

## Medical Office 2: Billing/EMR ✓📄📧

Complete your medical office training by learning to use electronic medical records for patient record keeping, appointment scheduling, billing for services, posting of payments, and generating accounting reports.

Course Code: 146244, \$135, Denerson  
9/13-11/1, MW, 6-9 pm  
West Campus, Room 122

## Medical Unit Secretary ✓📄📧

Get the skills needed to work as a medical unit secretary in a hospital or skilled nursing center. Learn about medical terminology, hospital record keeping and hospital procedures. This program includes clinical placement.

**Note:** Program requires criminal background check, drug screening, and complete immunization records.

Course Code: 145481, \$208, Elswick  
9/1-12/8, MTWTH, 7-10 pm  
Bob Greene Hall, Room W304

## Pharmacy Assistant ✓📄📧

Prepare for an entry-level job in a retail pharmacy. Use this course to start your path toward becoming a Certified Pharmacy Technician.

Course Code: 145482, \$135, Vance  
9/7-10/28, TTH, 6-9 pm  
Goodwill

## Medical Coding Program Online!

### Medical Terminology ✓📄

Start your medical coding studies by learning prefixes, suffixes, root words, terms that relate to anatomy and physiology, and review body systems. Be able to pronounce, spell, and define medical terms as related to selected body systems and their pathological disorders.

Course Code: 145483, \$190, Fithian  
9/14-12/5, ONLINE

### Medical Coding: CPT ✓📄

Learn the proper way to review medical charts and physician documentation to assign appropriate CPT procedural codes.

**Prerequisites:** Medical Terminology  
Course Code: 145493, \$190, Staples  
9/14-12/5, ONLINE

## Medical Coding: ICD-10 ✓📄

Learn medical coding rules and regulations, coding errors to avoid, and gain the ability to review and assign accurate ICD-10 diagnostic codes across a wide range of clinical cases.

**Prerequisites:** Medical Terminology  
Course Code: 145487, \$190, Staples  
9/14-12/5, ONLINE

## AAPC Exam Review ✓📄

Prepare for the National CPC® certification exam administered by the American Academy of Professional Coders ([www.aapc.com](http://www.aapc.com))! This is the final course in the online series for students seeking to take the Certified Professional Coder (CPC®) credentialing exam.

**Note:** Students must purchase an access code from the bookstore.

Course Code: 146176, \$135, Fithian  
10/5-12/2, ONLINE

## Interpreting in Health & Human Services

This program requires attendance at a mandatory orientation. Call 336.734.7023 for orientation schedule. Visit <https://tiny.cc/FTInterpret> for more information.

## National Standards & Ethical Principles for Interpreters ✓📄

Learn about the principles and standards for professional interpretation as established by the National Council on Interpreting in Healthcare.

**Note:** All languages are welcome; not language specific

Course Code: 145703, \$80, Amaro  
8/16-9/13, MW, 6-9 pm  
West Campus, Room 26

Course Code: 145701, \$80, Knapp  
8/17-9/12, ONLINE

## Spanish/English Advanced Grammar for Interpreters & Translators ✓📄

Improve your written proficiency in Spanish and English in order to function at the highest possible level as a professional interpreter and translator.

**Note:** Mandatory for all students enrolled in the Interpreting program.

Course Code: 145637, \$135, Alonso  
9/20-10/27, MW, 6-9 pm  
West Campus, Room 27

Course Code: 145636, \$135, Knapp  
9/21-10/31, ONLINE

## Spanish/English Medical Terminology ✓📄

Get an introduction to the principles of medical terminology for interpreters and translators in the medical field. All medical terms are taught in English and Spanish.

Course Code: 145840, \$190, Amaro  
8/31-12/7, TTH, 6-9 pm  
West Campus, Room 20

Course Code: 145866, \$190, Burrell  
8/31-12/5, ONLINE

## Case Studies Interpreter Lab & Professional Skills ✓📄

Improve your consecutive and simultaneous interpreting skills! This class emphasizes listening and speaking skills in both the Spanish and English language.

**Prerequisites:** Must be enrolled in or have completed Spanish/English Medical Terminology and National Standards & Ethical Principles for Interpreters in order to take this course

Course Code: 145574, \$135, Ayivon  
9/13-11/8, MW, 6-9 pm  
West Campus, Room 11

Course Code: 145573, \$135, Burrell  
9/14-11/7, ONLINE

# Train for the Job



## Case Studies Translator Lab ✓

Learn to translate medical case studies from English to Spanish and Spanish to English.

**Prerequisites:** Must be enrolled in or have completed Spanish/English Medical Terminology and National Standards & Ethical Principles for Interpreters in order to take this course

Course Code: 145706, \$135, Alonso  
11/1-12/8, MW, 6-9 pm  
West Campus, Room 18

Course Code: 145695, \$135, Knapp  
11/2-12/12, ONLINE

## Other

### Effective Teacher Training for Substitute Teachers ✓ Online!

Interested in becoming a substitute teacher in a private or public school setting? Get your start here! The NC Effective Teacher Training Program (ETT) provides instruction in skills associated with effectiveness in the classrooms of North Carolina. Upon satisfactory completion of the course, you will receive a certificate of completion and 2.4 Continuing Education Units (CEUs).

Course Code: 145694, \$80, Sellers  
9/14-10/11, ONLINE

Course Code: 145700, \$80, Davis  
11/2-12/2, ONLINE

## Technical and Trade

Visit <https://tiny.cc/FTTrade> for more information about these programs.

### Auto Inspection: OBD II ✓

Attention vehicle inspectors! Increase your knowledge by taking this course in On-Board-Diagnostics II emissions testing procedures. Become qualified to complete OBD II inspections upon successful completion of the OBD II exam. The exam is administered on the last day of class.

**Note:** Check with the local DMV at 336.767.8809 prior to registration to ensure that you are eligible to obtain this license. Visit

<https://tiny.cc/FTAUTO> for the list of upcoming courses. These courses are held at the Transportation Center, Room 244

Course Code: 143701, \$80, Gates  
8/9-8/10, MT, 6-10 pm

Course Code: 145754, \$80, Gates  
8/16-8/17, MT, 6-10 pm

Course Code: 145867, \$80, Jackson  
8/18, W, 8 am-5 pm

Course Code: 145788, \$80, Gates  
8/30-8/31, MT, 6-10 pm

Course Code: 145768, \$80, Jackson  
9/1, W, 8 am-5 pm

Course Code: 145763, \$80, Gates  
9/27-9/28, MT, 6-10 pm

Course Code: 145841, \$80, Jackson  
9/29, W, 8 am-5 pm

Course Code: 145755, \$80, Gates  
10/18-10/19, MT, 6-10 pm

Course Code: 145868, \$80, Jackson  
10/20, W, 8 am-5 pm

Course Code: 145789, \$80, Gates  
11/15-11/16, MT, 6-10 pm

Course Code: 145769, \$80, Jackson  
11/17, W, 8 am-5 pm

Course Code: 145775, \$80, Gates  
11/29-11/30, MT, 6-10 pm

Course Code: 145842, \$80, Jackson  
12/1, W, 8 am-5 pm

## Auto Safety Inspection ✓

Prepare to pass the automobile safety qualifications exam. The exam is administered on the last day of class.

**Note:** Check with the local DMV at 336.767.8809 prior to registration to ensure that you are eligible to obtain this license. Visit

<https://tiny.cc/FTAUTO> for the list of upcoming courses.

Course Code: 143688, \$80, Gates  
8/2-8/3, MT, 6-10 pm  
Transportation Center, Room 207

Course Code: 143874, \$80, Jackson  
8/4, W, 8 am-5 pm  
Transportation Center, Room 207

Course Code: 145790, \$80, Gates  
8/23-8/24, MT, 6-10 pm  
Transportation Center, Room 244

Course Code: 145770, \$80, Jackson  
8/25, W, 8 am-5 pm  
Transportation Center, Room 244

Course Code: 145777, \$80, Gates  
9/13-9/14, MT, 6-10 pm  
Transportation Center, Room 244

Course Code: 145843, \$80, Jackson  
9/15, W, 8 am-5 pm  
Transportation Center, Room 244

Course Code: 145757, \$80, Gates  
10/4-10/5, MT, 6-10 pm  
Transportation Center, Room 244

Course Code: 145870, \$80, Jackson  
10/6, W, 8 am-5 pm  
Transportation Center, Room 244

Course Code: 145791, \$80, Gates  
11/1-11/2, MT, 6-10 pm  
Transportation Center, Room 244

Course Code: 145771, \$80, Jackson  
11/3, W, 8 am-5 pm  
Transportation Center, Room 244

## Questions?

Contact us at  
[ewdinfo@forsythtech.edu](mailto:ewdinfo@forsythtech.edu)  
or 336.734.7023



# Train for the Job

## Blueprint Reading: Intro❖

Gain an understanding of how to interpret lines, scales, dimensions, and other standard information on blueprints. Learn to read multi-view drawings and materials used for building a structure.

Course Code: 147511, \$190, Norman  
8/24-8/26, TTH, 8:30 am-12:30 pm  
Strickland Center, Room 1329

## Blueprint Reading for Electrical Pre-Apprenticeship❖

Learn to read multi-view drawings and materials used for electrical construction while also gaining an understanding of how to interpret lines, scales, dimensions, and other standard information on blueprints.

Course Code: 146679, \$85, Norman  
8/24-10/12, T, 6-9 pm  
Goodwill, Room 108

## Electrical Lineworker✓🔧

Become an entry-level electrical line worker for private and public utility companies and related employers. This program is approved for national certification by the National Center for Construction Education and Research and for pre-apprentice credit by the NC Community College System and the Department of Labor. You may also earn a DOT flagger and OSHA 10 certificate.

**Note:** For more information visit, <https://tiny.cc/FTElectricalWorker> placed on the waitlist, students must take Intro to be Electrical Lineworker. Call 336.734.7023 for the Intro to Electrical Lineworker schedule and registration information.

**Special Note:** If you are a veteran and plan to use VA benefits, call 336.734.7403 for more information

## Electrical: Installation and Troubleshooting✓🔧

Learn the principles of electrical installation and repair. Learn to install new electrical circuits and equipment. Upon completion, you will receive a certificate and should have the necessary training to be eligible for an entry-level position with an electrical contractor.

**Note:** This is an introductory class. 70% attendance is required in order to receive a certification of completion for this course.

Course Code: 145780, \$210, Long  
8/16-12/13, MW, 6-9 pm  
Goodwill, Room 108

## Facility Maintenance Technician✓🔧

Gain technical skills in carpentry, electrical, HVAC, plumbing and OSHA Safety. Learn customer service and apartment maintenance skills, including major appliance repair and pool operation.

**Note:** For more information visit <https://tiny.cc/FTFacMainTech>  
Course Code: 145846, \$268  
8/23-11/17, MTWTHF, 8:30 am-12:30 pm  
Goodwill, Room 108

## Homeowner's Guide: Electrical❖

Understand how electricity works in your home! Learn how to install an overhead light and how to change an overhead light with a ceiling fan. Other topics include testing equipment, how a receptacle and switch are properly wired, common materials used, the importance of safety, and common mistakes.

Course Code: 145717, \$60  
10/12-10/21, TTH, 6-8 pm  
Stokes County Center, Room 106

## Homeowner's Guide: Plumbing❖

Prepare to handle your next plumbing issue! Learn how to turn off the water in your home, repair a leaky faucet, fix or change a flapper valve in a toilet, and install a new wax seal when your toilet is leaking.

Course Code: 145666, \$60  
9/14-9/23, TTH, 5:30-7:30 pm  
Stokes County Center, Room 104

## Homeowner's Repair Workshop❖

Save money on home repairs and interior updates! Learn how to fix simple plumbing repairs, work with tile, repair drywall, and more with hands-on practice.

Course Code: 145864, \$55  
10/5-10/14, TTH, 5:30-7:30 pm  
Stokes County Center, Room 113

## HVAC Service Technician: Level 1✓🔧

Prepare for entry-level employment with local HVAC contractors in the routine service and repair of residential and light commercial HVAC (Heating, Ventilation, and Air Conditioning) systems. Level 2 will be offered in the spring. Receive CFC certification when you pass the exam at the end of Level 2..

**Note:** Visit <https://tiny.cc/FTHVAC> for program information.  
Course Code: 145767, \$225, Hobson  
8/17-12/9, TTH, 6-9 pm  
Goodwill, Room 108

## HVAC Service Technician: Level 1 & 2✓🔧

Complete your HVAC service training with this two-level course. Learn the dynamics of refrigeration and work with heat pumps, oil, gas, and electric furnaces. This training will get you ready for entry-level employment with local HVAC contractors. Receive CFC certification when you pass the exam at the end of class.

**Note:** Visit <https://tiny.cc/FTHVAC> for program information.  
Course Code: 145872, \$260, Hobson  
8/23-11/16, MTWTH, 1-5 pm  
Goodwill, Room 108

## Welding: Basics and Beyond✓

Have you ever wanted to learn how to weld? You are not alone! Welding is used in thousands of ways from creating art to building spaceships. Whether you are an artist, a weekend warrior, or curious about welding as a career, learn about various welding methods and techniques, such as GMAW (MIG), GTAW (TIG), and SMAW (stick), as well as the different types of welding equipment, basic welding safety, and the use of various tools to prepare metals for welding.

Course Code: 145793, \$230, Doub  
8/17-12/9, TTH, 6-9 pm  
Goodwill

## Welding: Industrial✓🔧

Learn the principles and practices of welding. Course content includes SMAW (stick), GMAW (MIG), and GTAW (TIG) welding processes, as well as blueprint reading, metallurgy, welding inspection, destructive and non-destructive testing. Upon completion of the course, you will have the knowledge base to sit for various industry-specific certifications.

Course Code: 145783, \$270, Campbell  
8/16-12/9, MTWTH, 8:30 am-12:30 pm  
Goodwill

# Advance Your Career



## **Welding: ARC** ✓🔧

Get instruction on welding in the Shield Metal Arc Welding (SMAW-Stick) process. Learn proper techniques and electrode selection for welding plate to meet AWS (vertical-up) welding code. You will weld with E6010 and E7018 electrodes. Upon successful completion of the class, you should have the skill to pass the 3G/4G weld test to AWS standards. After taking this course you may retake the course at an advanced or pipe welding level.

**Note:** Safety glasses required.

Course Code: 145661, \$230

8/3-11/30, TTH, 6-9 pm

Stokes County Center, Room 105

## **Welding: MIG** ✓🔧

Learn the process for Metal Inert Gas/Metal Flux-Core Welding (MAW/MFC-Wire) with information about proper techniques, machine set up, inert gas and wire selection for welding both light and heavy plate to meet AWS (vertical-down and flat) welding code. Upon successful completion, you should have the skills to pass the 1G/2G & 1F weld test to AWS standards. After taking this course you may retake the course at an advanced level.

**Note:** Safety glasses required.

Course Code: 145682, \$230

8/9-12/1, MW, 6-9 pm

Stokes County Center, Room 105

Course Code: 145781, \$230, Doub

8/16-12/8, MW, 6-9 pm

Goodwill

## **Advance Your Career**

### **FAA Commercial Drone Pilot Exam**

#### **Prep** ✦ **Online!**

Get certified to fly drones on the job. Our online training class will equip you with everything you need to know to pass the Part 107 exam. 24 hours of online training, working at your own pace, with a seasoned Unmanned Aerial Systems (UAS) professional.

**Note:** This is a five-week virtual course.

Course Code: 145341, \$150

9/1-10/6

Course Code: 145355, \$150

10/13-11/17

### **HR Management**

#### **Compensation & Benefits** ✦ **Online!**

Get an introduction to the current tools and techniques for the design, implementation and administration of legal wage, salary, and benefits programs. Learn techniques for analyzing and evaluating programs and about various types of benefits and compensation packages.

Course Code: 145530, \$204, Brown

11/9-11/23, TTH, 6-9 pm

#### **Employee Relations** ✦ **Online!**

Gain the knowledge to manage relationships between employers and employees. Learn about the six cores of employee relations and the importance of this concept in the workplace, as well as labor relations and ethical practices.

Course Code: 145533, \$105, Hill

11/30-12/2, TTH, 6-9 pm

#### **Employment Law & Regulations 1** ✦ **Online!**

Learn about current federal and state employment laws and discuss strategies for complying with those laws. Topics covered include Equal Employment Opportunity laws as well as federal and North Carolina employment laws.

Course Code: 145529, \$254, Hill

10/18-11/1, MW, 6-9 pm

#### **Essentials of HR Management** ✦

Are you an entry-level HR professional interested in exploring the field as a career? Take this course and build a solid foundation in the many areas of study that human resources has to offer.

Course Code: 145527, \$554, Brown

8/23-9/27, M, 6-9 pm

Innovation Quarter, Room 2447

#### **Recruitment Selection & Personnel Planning** ✦

Talent acquisition is one of the most important contributions that human resources professionals make to their organizations. Become an effective hiring manager by learning about recruitment, selection, interviewing, human resource planning, as well as how to transition a new hire candidate to a team member.

Course Code: 145528, \$154, Brown

10/5-10/12, TTH, 6-9 pm

Innovation Quarter, Room 2447

### **SHRM Exam Preparation** ✦ **Hybrid**

Prepare for the new SHRM Certified Professional (SHRM-CP™) exam or SHRM Senior Certified Professional (SHRM-SCP™) exam that establishes you as a recognized expert in the HR field.

Course Code: 145534, \$1,050, Crews

9/7-12/7, T, 6-9 pm

Innovation Quarter, Room 2447

### **IT Training Program (ITTP)**

Visit <https://tiny.cc/FTITTP> for more information and to sign up for our ITTP quarterly email newsletter.

### **Advanced Computer Skills**

#### **Excel 2016: Charts and Graphs** ✦

##### **NEW!**

Learn to create compelling charts and graphs as you present information to audiences large and small! There are built-in functions that make charts and graphs easy, while giving your presentations sophistication that will set yours apart.

Course Code: 145728, \$154.99

10/20, W, 8-10 am

Innovation Quarter, Room 2441

#### **Excel 2016: Data Analysis and Pivot Tables** ✦ **NEW!**

Pivot tables in Excel are a powerful tool to drive data analysis! Learn the variety of ways to take data sets and make sense of them using pivot tables, filters, change of layouts and data models.

Course Code: 145726, \$154.99

10/18, M, 11 am-1 pm

Innovation Quarter, Room 2441

### **Basic Computer Skills**

#### **Apple Product User Tips & Tricks** ✦

##### **NEW!**

Course Code: 145939, \$155, Hinshaw

9/13-10/20, MW, 6-8 pm

Innovation Quarter, Room 2444

# Advance Your Career

## Computer Basics 1: Using Windows 10

### Hybrid 📱📺✓

Become a confident, self-sufficient PC user. Learn about basic computer operation and how to manage, store, and find computer files. Get an introduction to Microsoft Word, the Internet, and email. This course is for those with little to no computer experience.

Course Code: 145465, \$80, Flynt  
8/25-10/13, W, 9 am-Noon  
West Campus, Room 27

## Computer Basics 2: Using Windows 10

### 📱📺✓

Build on your knowledge from PC Basics & Beyond 1 with additional hands-on opportunities. Learn about Cloud storage, Excel, PowerPoint, and PC Security.

Course Code: 145743, \$80, Flynt  
10/27-12/8, W, 9 am-Noon  
West Campus, Room 27

## Excel 2016: Intro ✓📱

Get started on the basics of Excel by learning how to create and format worksheets, manipulate data, work with charts, and use Excel templates.

**Note:** For beginning computer users  
Course Code: 145735, \$80, Flynt  
8/20-10/8, F, 9 am-Noon  
West Campus, Room 27

## Excel 2016: Intermediate ✓

Expand your Excel knowledge by learning how to customize worksheets by sorting, filtering, and validating data; use pivot tables to summarize and reorganize data; and create advanced charts to give a quick analysis of data.

Course Code: 147371, \$80, Freeman  
9/7-10/26, T, 6-9 pm  
Goodwill, Room 202

Course Code: 145731, \$80, Flynt  
10/22-12/3, F, 9 am-Noon  
West Campus, Room 1

## Excel 2016: Intro and Intermediate ❖

Get started on the basics of Excel by learning how to create and format worksheets, manipulate data, work with charts, and use Excel templates, then begin to grow your intermediate level skills such as customizing worksheets, validating data and advanced charts.

**Note:** For beginning excel users  
Course Code: 145845, \$495  
9/30-12/2, TH, 6-9 pm  
Innovation Quarter, Room 2441

## Land the Job

These courses are FREE if you are unemployed or meet specific income criteria.

## Employability Lab ✓

Need to develop or revise your resume and improve your communication skills to be effective in presenting yourself to employers? Get assistance in our open employability lab. You can enter the lab at any time and leave when you meet your objectives.

Course Code: 145714, \$180, Witte  
8/17-12/16, TTH, 9 am-Noon  
West Campus, Room 27

## WorkKeys Curriculum (Formerly KeyTrain) ✓

is a comprehensive, easy to use system for improving the basic skills measured by the WorkKeys® Assessment System. Assess your potential score, review topics in each skill area, and practice problems similar to those on an actual assessment.

**Note:** Call our West Campus Education Career Center at 336.734.7748 for more information.

Course Code: 145716, \$180, Steward  
8/17-12/14, T, 6-9 pm  
West Campus, Room 3

## Notary

Visit <https://tiny.cc/FTNotary> for additional information, requirements for enrollment, and the full list of classes.

## eNotary ❖ Online!

Prepare to perform the duties and responsibilities required to be a certified NC electronic notary.

Course Code: 145946, \$60, Gordon  
9/17-9/17, F, 12- 4:00 pm

Course Code: 145950, \$60, Gordon  
10/22, F, 12- 4 pm

## Notary Public Education ❖📱

Become a commissioned notary public! Choose from online or in person courses!! Online

Course Code: 145943, \$84, Gordon  
8/17-8/19, TTH, 1-5 pm

Course Code: 145944, \$84, Gordon  
8/24-8/26, TTH, 5:30-9:30 pm

Course Code: 145945, \$84, Gordon  
9/7-9/9, TTH, 1-5 pm

Course Code: 145947, \$84, Gordon  
9/21-9/23, TTH, 5:30-9:30 pm

Course Code: 145948, \$84, Gordon  
10/12-10/14, TTH, 1-5 pm

Course Code: 145949, \$84, Gordon  
10/19-10/21, TTH, 5:30-9:30 pm

## Other Professional Skills

### Continuing Education Courses for Teachers

Are you a K-12 teacher in need of CEUs? Check out our online course catalog at Ed2Go. Subjects include Technology in the Classroom, Learning Disabilities, Classroom Discipline, and more. Earn 2.4 CEUs upon successful completion for each course you take. Prices start at \$99. Register and pay online at <http://ed2go.com/forsyth>.

### Geometric Dimension Tolerance Training ❖ NEW!

Have you ever wanted to learn about Geometric Dimensioning and Tolerancing (GD&T)? Sign up for this course to learn about GD&T symbols, control frames and many other key differences between GD&T and blueprint interpreting.

Course Code: 147369, \$80, Norman  
8/31-9/2, TTH, 8:30 am-12:30 pm  
Strickland Center, Room 1329

# Advance Your Career



## **Metrology: Intro** ❖ **NEW!**

What is the difference between accuracy and precision? How do you resolve the two? This course will introduce you to linear measuring tools such as dial calipers and micrometers that are used for concepts of resolution.

Course Code: 147255, \$104, Norman 9/28-9/30, TTH, 8:30 am-12:30 pm Strickland Center, Room 1329

## **OSHA 10 Hour** ❖ **NEW!**

Be safe in the workplace and learn about (Occupational Safety and Health) OSHA's roll in workplace safety.

Course Code: 147424, \$130, Norman 9/14-9/16, TTH, 8:30 am- 2:00 pm Strickland Center, Room 1329

## **SafeZone Training** ❖ **NEW!**

Make your workplace more inclusive for employees who identify as LGBTQ+ by gaining essential terminology and learning the difference in gender identity and sexual orientation!

Course Code: 146171, \$30, Howle 8/24, T, 6-8 pm Innovation Quarter, Room 2446

## Ed2Go Professional Development

- Online courses available 24/7
- Professional Development for K-12 Teachers
- Instructor Led
- Convenient and Affordable



For more information visit <https://www.ed2go.com/forsyth>

### **Courses Include:**

A to Z Grant Writing • Speed Reading • Optical Assistant • Computer Skills • Java Programming  
Business Plans • Effective Communication • Networking • Intro to Excel 2016 • Photoshop  
Computer Programming • Creating Web Pages • Microsoft Word 2019 • Intro to QuickBooks  
Microsoft PowerPoint • Digital Photography

# Try One of Our New Courses

## Enrich Your Life!

Forsyth Tech's Personal Enrichment Program is excited to offer you new and exciting offerings.



### Homebrewing

If you love craft beer and are curious about to brew your own, try our new Introduction to Homebrewing Class. Learn the brewing basics in a fun, hands-on class with award winning, and nationally recognized homebrewer, Chris Riley.

Chris named one of his favorite award-winning beers, "Pursue Your Passion," living up to that title, he states, "brewing is truly my passion and I hope to share as much of it as I can with my students."

Course Code: 145920, \$155  
9/13-10/18, M, 6-9 pm, S, 9 am-4 pm

### Adobe Illustrator Basics

Is digital art and graphic design your thing? If you want to take your skills to the next level, our new Adobe Illustrator Basics class is the perfect fit. Dive in with this fun, immersive class and complete beautiful, professional looking work.

Course Code: 145963, \$109  
9/14-10/19, T, 6-8 pm



**For a full list of our Personal Enrichment Courses, please visit**  
[www.forsythtech.edu/courses-programs/personal-enrichment](http://www.forsythtech.edu/courses-programs/personal-enrichment)

# Enrich Your Life



## Arts, Crafts, and Hobbies

Get your supply list for the following courses by visiting <https://short.forsythtech.edu/artsupplies>

### Calligraphy ♦ Online!

Write in style by learning the art of beautiful handwriting.

Course Code: 145602, \$70, Paige  
9/13-11/1, M, 6:30-8:30 pm

### Crocheting ♦

Create treasured gifts for your family and friends by learning basic crochet stitches with a simple project.

Course Code: 145795  
8/18-10/6, W, 1-4 pm  
West Campus, Room 16

Course Code: 145617  
10/20-12/15, W, 1-4 pm  
South Fork Recreation Center

### Drawing in Color ♦

Add intrigue and dimension to your art using color. Learn the basics of value, form and color theory using colored pencils. Colored pencils are fun and easy to use, portable, and economical. You will learn how to draw in color from both life and photos. This class is informative, stress-free and suitable for beginning to advanced artists.

Course Code: 145592, \$70, Stewart  
8/19-10/7, TH, 4-7 pm  
West Campus, Room 16

Course Code: 145604, \$70, Stewart  
10/14-12/16, TH, 4-7 pm  
West Campus, Room 16

### Drawing: Basic and Intermediate Techniques ♦

Learn the basic skills of drawing in a fun, effective way. If you feel you have little talent and doubt you could ever learn to draw, the class will show you how to gain the skill you've always wanted. If you already draw, it will give you greater confidence in your ability and help deepen your artistic perception.

**Note:** Ask for supply list at registration.

Course Code: 145671, \$60, Stewart  
8/16-10/11, M, 4-7 pm  
West Campus, Room 24

### Drawing: Portraits ♦

Learn the building blocks of good portrait drawing! You will learn how to create beautiful and accurate portraits through understanding the basic underlying construction and planes of the head. You will also gain a greater understanding of facial features and their placement, as well as the keys to achieving a likeness. This class is informative, stress-free and suitable for beginning to advanced artists.

Course Code: 145796, \$75, Stewart  
10/25-12/13, M, 4-7 PM  
West Campus, Room 16

### Flower Arranging ♦

Make stunning floral designs using fresh flowers under the direction of an expert.

**Note:** Cost includes fresh flowers

Course Code: 145649, \$130, Gordon  
10/26-11/30, T, 6-8 pm  
West Campus, Room 34

### Genealogy: Intro ♦

Create your family tree one step at a time. Get an experienced genealogist's view on how to collect vital stats, cite sources, locate records, and much more. This class is for first time genealogists as well as those who are well on their way to discovering their past.

Course Code: 145620, \$70, McRae  
9/30-11/4, TH, 6-8 pm  
West Campus, Room 12

### Painting: Acrylic ♦

Learn how to apply, mix, and blend color, as well as a variety of techniques used in acrylic painting to create landscapes, seascapes, and still life.

Course Code: 145613, \$70, Cates  
8/19-10/7, TH, 9:30 am-12:30 pm  
West Campus, Room 15

Course Code: 145798, \$70, Cates  
10/14-12/16, TH, 9:30 am-12:30 pm  
West Campus, Room 15

### Painting: Oil ♦

Explore the basics of oil painting in a fun and easy way that anyone can follow. Oils achieve brilliant colors, blend effortlessly, allow easy correction, and produce a variety of textures and effects. Learn how to paint from both life and photos. This class is informative, stress-free, and suitable for beginning to advanced artists.

Course Code: 145662, \$85, Stewart  
8/31-10/5, T, 5:30-8:30 pm  
West Campus, Room 15

Course Code: 145581, \$85, Stewart  
10/19-11/23, T, 5:30-8:30 pm  
West Campus, Room 15

### Painting: Watercolor ♦

Gain a basic understanding of watercolor painting still life and landscapes through lecture and hands-on experience

Course Code: 145677, \$70, Cates  
8/20-10/8, F, 9:30 am-12:30 pm  
West Campus, Room 15

Course Code: 145653, \$70, Cates  
10/22-12/17, F, 9:30 am-12:30 pm  
West Campus, Room 15

### Silversmithing ♦

Design and create your own silver jewelry by learning to bend, drill, saw, solder, polish metal, and set a stone. All skill levels are welcome.

Course Code: 145800, \$85, Rubin  
8/25-10/6, W, 6-9 pm  
West Campus, Room 34

Course Code: 145667, \$100, Rubin  
10/20-12/15, W, 6-9 pm  
West Campus, Room 34

### Stained Glass-All Levels ♦

Explore stained glass methods. Learn the fabrication processes of cutting glass, foiling, leading, and soldering. All skill levels are welcome.

Course Code: 145668, \$90  
Pettinati-Longinotti  
9/9-10/28, TH, 6-9 pm  
West Campus, Room 34



# Enrich Your Life

## Woodworking❖

Create a footstool using various power tools in our carpentry lab. Learn about equipment safety, see a demonstration of the tools, and enjoy hands-on learning. Once the project is completed to your satisfaction, you can work on a project of your choice. All skill levels are welcome.

**Note:** Get your supply list by visiting <https://short.forsythtech.edu/artsupplies>

Course Code: 145583, \$90, Layton  
9/7-10/26, T, 6-9 pm  
Strickland Center, Room 1297

## Computer Software

### Adobe Illustrator Basics❖NEW!

Develop your graphic design and digital illustration skills using Adobe Illustrator. In this class you will learn how to create, import and edit images, as well as how to design with text, graphics and color. Apply these skills to design logos, t-shirt graphics, anime characters, digital art, custom packaging, greeting cards, newsletters, and much more.

**Prerequisites:** Open to all ability levels, but some experience working with computers is recommended.

Course Code: 145963, \$109  
9/14-10/19, T, 6-8 pm  
Transportation Center, Room 146

## Food and Drink

### Bartending❖

Get an introduction to the professional craft of bartending. Learn the Alcohol Beverage Control (ABC) laws and requirements, categories of alcohol, bar equipment, and a wealth of recipes for common and classic cocktails.

**Prerequisites:** 21 years of age or older

Course Code: 145473, \$90, Bruton  
9/11-10/23, S, 9:30 am-12:30 pm  
West Campus, Room 15

### Cake Decorating: Beginning❖

Join Chef Danielle Kattan and learn how to make stunning, original cake designs. This hands-on course provides you with all the skills to develop icing recipes, practice fundamental piping and decorating techniques, and gain confidence cutting, stacking and layering.

**Note:** Get your supply list by visiting <https://short.forsythtech.edu/Cake>.

Course Code: 145669, \$65, Kattan  
8/30-9/27, M, 6-9 pm  
West Campus, Room 15

### Cake Decorating: Intermediate❖ NEW!

Take your cake decorating silks to new heights! In this hands-on class chef Danielle Kattan will guide you in advanced cake decorating and icing techniques. You will leave with the confidence to design cakes that are beautiful, creative and professional. Prerequisite: Cake decorating beginning or permission from the instructor

**Note:** Get your supply list by visiting <https://short.forsythtech.edu/Cake>

Course Code: 145591, \$65, Kattan  
10/4-10/25, M, 6-9 pm  
West Campus, Room 15

### Intro to Homebrewing❖NEW!

Come learn the art and science of brewing your own beer. This introductory course will cover the basics of brewing delicious beer in the comfort of your own home (or someone else's!) You will learn about brewing equipment, ingredients and the techniques needed to brew multiple styles. Class topics include: cleaning and sanitation, equipment, ingredients (water, malt, hops and yeast), and the brewing process. This course is hands on and concludes with the brewing of both an extract and an all grain batch of beer!

**Prerequisites:** 21 years of age or older.

Must register in person at the West Campus Customer Service Center and show valid ID.

Course Code: 145920, \$155  
9/13-10/18, M, 6-9 pm, S, 9 am-4 pm  
West Campus, Room 12

## Language, Travel, and Culture

Textbook information for these courses can be found by visiting

<https://short.forsythtech.edu/FLBooks>

### French: Intro❖

Are you a traveler or a lover of all things French? Study French language and culture from an experienced college professor who lived and worked in Paris for 30 years. Learn pronunciation, vocabulary and reading skills, as well as some basic grammar. Get an insider's view on culture, current events and trends.

Course Code: 145797, \$90, Pardo  
8/24-10/12, T, 6:30-8:30 pm  
Strickland Center, Room 4457

### French 1❖

If you've already mastered the basic principles, then French I is for you. Gain a deeper understanding of the language in order to enhance your basic speaking, writing, and reading skills.

**Prerequisites:** French: Intro

Course Code: 145612, \$90, Pardo  
10/26-12/14, T, 6:30-8:30 pm  
Strickland Center, Room 4457

### Italian: Culinary Language❖

Pizza, pasta, and parmigiana - we are surrounded by Italian food! Learn to speak basic Italian while also learning more about Italian food. This is not a cooking course, but you will learn about the tools and ingredients used in the preparation of simple Italian dishes.

Course Code: 145650, \$90, Ancona  
10/25-12/13, M, 6:30-8:30 pm  
Strickland Center, Room 4457

### Italian for Travelers❖

Are you planning a trip abroad? Get an introduction to the Italian language that will help you tour Italy on formal or self-guided tours. Instructor Frank Ancona is a second generation Italian.

Course Code: 145675, \$90, Ancona  
8/23-10/18, M, 6:30-8:30 pm  
Strickland Center, Room 4457

### Sign Language: Beginning❖

Want to learn American Sign Language? Beginner ASL focuses on finger spelling and building basic vocabulary and conversation signs. Become familiar with ASL and gain an understanding of deaf culture through engaging activities.

Course Code: 145615, \$75, Blevins  
9/14-11/2, T, 6-8 pm  
Strickland Center, Room 4451

# Enrich Your Life



## Spanish 1 ✓📖

Hola! Learn Spanish language and culture from instructors who have lived in Latin American countries for years. Learn pronunciation, vocabulary and reading skills, and basic grammar. Get an insider's view on culture, current events, and trends.

Course Code: 145681, \$80  
Arizmendi-Penalosa  
8/19-10/7, TH, 6-9 pm  
Strickland Center, Room 4446

Course Code: 145584, \$80, Morris  
10/25-12/13, M, 6-9 pm  
Strickland Center, Room 4451

## Spanish 2 ✓📖

Continue your Spanish language acquisition with more vocabulary, grammar, and reading skills while learning about the culture and current trends in Latin American countries. Become comfortable with basic conversation. This class is muy divertida!

**Prerequisites:** Spanish 1  
Course Code: 145691, \$80, Morris  
8/23-10/18, M, 6-9 pm  
Strickland Center, Room 4451

Course Code: 145616, \$80  
Arizmendi-Penalosa  
10/14-12/16, TH, 6-9 pm  
Strickland Center, Room 4446

## Personal Finance

### Estate Planning ✦

Prepare for the unexpected and learn how to protect your family through estate planning. Discuss wills, durable power of attorney, healthcare POA, transfer and payable-on-death accounts, living wills and trusts, gifting and other topics. It is never too late to plan for your financial security.

Course Code: 145619, \$60, Wittenberg  
10/4-10/25, M, 6:30-9 pm  
Strickland Center, Room 4450

### Financial Strategies for Successful Retirement ✦📖

Develop a budget and manage your money in pre-retirement. Learn how to replace your income during your retirement years. This course will focus on retirement plans and IRAs. Topics such as risk management, inflation protection and different investment vehicles to increase your purchasing power will also be discussed.

Course Code: 145674, \$80, Wittenberg  
10/19-11/9, T, 6:30-9 pm  
Strickland Center, Room 4450

Course Code: 145579, \$80, Wittenberg  
11/16-12/7, T, 6:30-9 pm  
Strickland Center, Room 4450

### Investments: Stock Market ✦

Receive \$10,000 of imaginary Fun Bucks to buy and sell in the non-competitive, virtual reality Stock Market Game! Learn about stock splits, dividends, P/E ratios, trading volume, portfolio-building issues, and more in this non-lecture format class. **Prerequisites:** Prior computer experience

Course Code: 145580, \$60, Wittenberg  
9/14-10/5, T, 6:30-9 pm  
Strickland Center, Room 4455

### Savvy Medicare Planning ✦

What are the four parts of Medicare? How do you enroll? When is the best time to enroll? What does Medicare cover, what does it not cover? What is a typical Medicare budget today? What can cause your healthcare budget to change? Don't wait until retirement to get the answers to these very important questions!

Course Code: 145654, \$50, Wittenberg  
11/1-11/8, M, 6:30-9 pm  
Strickland Center, Room 4450

### Social Security Benefits: Remove the Guesswork ✦

Explore various factors that can influence the amount of Social Security benefits you'll receive. Using a wise claiming strategy may enhance the lifetime of your Social Security benefits.

Course Code: 145801, \$60, Wittenberg  
11/15-11/22, M, 6:30-9 pm  
Strickland Center, Room 4450

## Photography

### Photography: Intro to Digital 1 ✦

Learn how to skillfully use your camera to take beautiful photos. This course is an introduction to the basics of digital photography. Learn about different types of digital cameras and become familiar with basic terminology and camera settings. Students will also explore the artistic side of composition in photography. The end result will be a deeper understanding of how to confidently use your camera to capture better pictures.

**Prerequisites:** Prior computer experience.

**Note:** These courses meet at West Campus, Room 122.

Course Code: 143792, \$40, Rierson  
8/14, S, 9 am-Noon

Course Code: 145614, \$40, Rierson  
8/17, T, 6-9 pm

Course Code: 145799, \$40, Rierson  
10/19, T, 6-9 pm

Course Code: 145663, \$40, Rierson  
10/26, T, 6-9 pm

### Photography: Intro to Digital 2 ✦

Do you want to build your confidence and skills as a photographer? This course is a continuation of Digital Photography I. Building upon what you learned in the previous class you will study the best camera settings for a variety of shooting situations, as well as the artistic effects created with various settings. You will also learn how to transfer digital images to the computer and practice the basics of digital manipulation. This class will provide a thorough understanding of how to control your camera to make better photographs.

**Prerequisites:** Photography: Intro to Digital 1

**Note:** These courses meet at West Campus, Room 122.

Course Code: 145582, \$40, Rierson  
8/24, T, 6-9 pm

Course Code: 145680, \$40, Rierson  
11/16, T, 6-9 pm



# Enrich Your Life

## Photography: Advanced Digital 1 ❖ ♪

What kind of photographer are you? This 8-week class is designed to teach the novice photographer to become a more advanced shooter. Topics covered include: equipment use, composition, lighting, flash, sports, portraits, and landscape photography. Advanced digital manipulation techniques will also be covered using Adobe Photoshop and Lightroom. After taking this class you will be able to shoot in almost any situation and create high quality photographs you love. This class is divided into two parts, a classroom session held Wednesday evenings and an off-campus shooting session held Saturday mornings.

**Prerequisites:** Photography: Intro to Digital 1 & 2

Course Code: 145611, \$100, Rierson  
10/13-11/6, W, 6-9 pm,  
S, 9:30 am- 12:30 pm  
Transportation Center, Room 146

## Photography: Advanced Digital 2 ❖ ♪

Take your photography skills to the next level with this advanced course. This class is divided into two parts, a classroom session held Wednesday evenings and an off-campus shooting session held Saturday mornings. During the classroom phase students will learn camera techniques, lighting, composition and digital manipulation. During off-campus shooting assignments, students will learn how to use different lenses, shutter speeds, depth-of-field, flash, and reflected lighting techniques and gain experience with a variety of different subjects such as portrait, architecture, product, and landscape photography.

**Note:** Some shooting assignments involve strenuous walking or hiking.

**Prerequisites:** Photography:  
Advanced Digital 1

Course Code: 145576, \$100, Rierson  
8/18-9/18, W, 6-9:30 pm,  
S, 9:30 am-12:30 pm  
Transportation Center, Room 146

## Safe Driving

All of these courses meet at West Campus. Visit our Course Schedules page at [www.ForsythTech.edu](http://www.ForsythTech.edu) and search under EWD courses by course title for the full list of classes. Course curriculum has been developed by the National Safety Council (NSC) and the Motorcycle Safety Foundation (MSF).

### Alive at 25 ❖

This classroom-only course specifically targets the needs of inexperienced drivers ages 16-24.

Cost: \$74

### Defensive Driving: 4-Hour ❖

Learn essential defensive driving techniques and skills to avoid collisions and decrease future violations in this classroom-only course. Not recommended for participants with DUIs or violations for passing stopped school buses

Cost: \$74

### Defensive Driving: 8-Hour ❖

This 8-hour, classroom-only program is for drivers with serious traffic violations or more than one pending traffic violation.

Cost: \$99

### Motorcycle Safety Education: Basic Rider Course (BRC) ❖

MSF certified rider coaches will guide you through basic skills of motorcycle operation, effective braking and obstacle operation, as well as safe riding strategies. For additional information and requirements for enrollment visit, <https://tiny.cc/FTSafeDriving>.

**Note:** Course is physically demanding; ride exercises are conducted in extreme heat, cold, and rain.

**Prerequisites:** Valid driver's license; 18 years of age or older; must be able to balance and ride a bicycle

Cost: \$180



Forsyth Tech  
is pleased  
to welcome  
our new  
photography  
instructor,  
Bryan Rierson.

[riersonphoto.com](http://riersonphoto.com)

Gain the confidence and skills you need to take photographs you love. We offer classes from beginner to advanced.

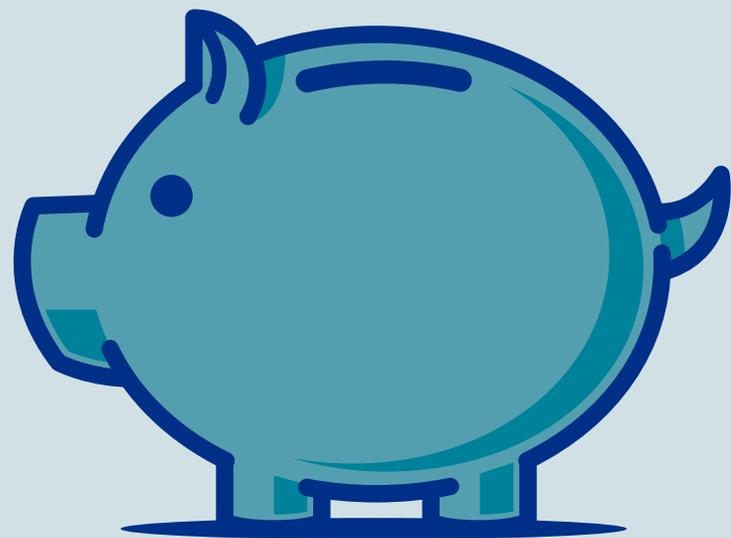
# Need money to train for a new or better job?

**You may qualify for a scholarship from one of our sponsors!**

- Bank of America Foundation
- Project Skill-up--Tobacco Trust Fund Commission
- State Employees' Credit Union Foundation
- Governor's Emergency Education Relief (GEER)
- Golden LEAF Foundation

**Students must be 18 years of age or older with a high school diploma or high school equivalency and one or more of the following:**

- Currently unemployed
- Received notification of a pending layoff
- Working and eligible for the Federal Earned Income Tax Credit (FEITC)
- Working and earning wages at or below two hundred percent (200%) of the federal poverty guidelines



**For more information, contact the Educational Career Center at 336.757.3701**





# Course Locations

**Forsyth Tech@Innovation Quarter**  
525 Vine Street, Suite 240  
Winston-Salem  
Phone: 336.757.3802

**Gifted Hands Academy**  
971 Salisbury Ridge Road  
Winston-Salem  
Phone: 336.971.0112

**Goodwill**  
2701 University Parkway  
Winston-Salem  
Phone: 336.724.3625, ext. 1304

**Grady P. Swisher Center**  
1108 Swisher Center Road  
Kernersville  
Phone: 336.734.7903

**Main Campus**  
Bob Greene Hall  
Hauser Hall  
Robert L. Strickland Center  
2100 Silas Creek Parkway  
Winston-Salem  
Phone: 336.723.0371

**Mazie S. Woodruff Center**  
4905 Lansing Drive  
Winston-Salem  
Phone: 336.734.7950

**Miller Park Recreation Center**  
400 Leisure Lane  
Winston-Salem  
Phone: 336.727.2831

**Northwest Forsyth Center**  
3111 Big Oaks Drive  
King  
Phone: 336.734.7050

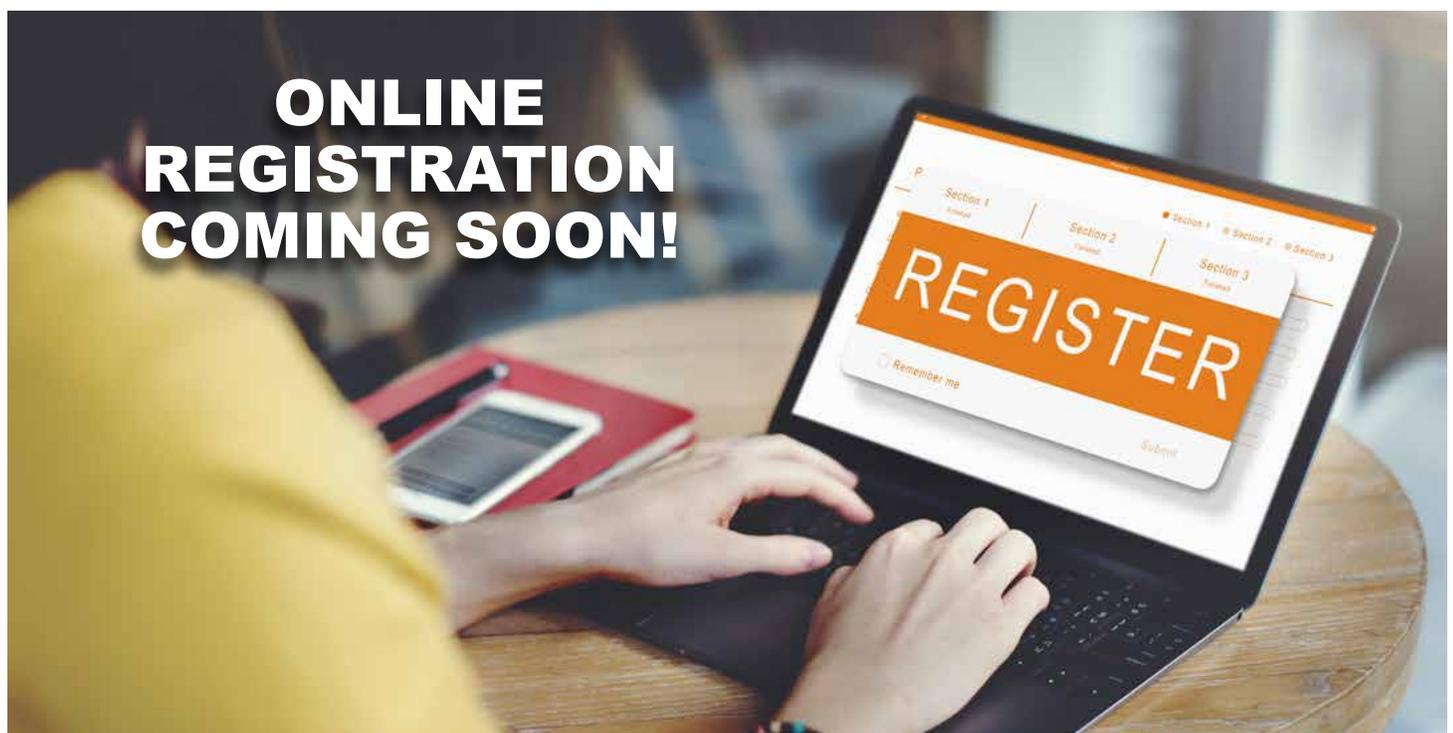
**Second Harvest Food Bank**  
3655 Reed Street  
Winston-Salem  
Phone: 336.784-5770

**South Fork Recreation Center**  
4403 Country Club Road  
Winston-Salem  
Phone: 336.659.4305

**Stokes County Center**  
1165 Dodgetown Road  
Walnut Cove  
Phone: 336.593.5402

**Transportation Technology Center**  
4255 North Patterson Avenue  
Winston-Salem  
Phone: 336.757.3399

**West Campus**  
1300 Bolton Street  
Winston-Salem  
Phone: 336.734.7023



**ONLINE  
REGISTRATION  
COMING SOON!**

# Registration Information

## What You Need For Registration

You will need the following information to register:

- Course Code
- Full Name
- Address
- Birthdate
- SSN or Forsyth Tech ID
- Phone Number
- Payment
- Any other documentation required for the class

## Ways to Register

### Telephone Registration

Call 336.734.7023, option 2  
Monday-Thursday, 9 am-4 pm  
Friday, 9 am-noon  
Visa/Master/Discovery only

### Walk-In Registration

- **Grady P. Swisher Center**  
*Check, money order,  
Visa/Master/Discovery*
- **Mazie S. Woodruff Center**  
*Check, money order,  
Visa/Master/Discovery*
- **Northwest Forsyth Center**  
*Cash, check, money order,  
Visa/Master/Discovery*
- **Stokes County Center**  
*Cash, check, money order,  
Visa/Master/Discovery*
- **Transportation Technology Center**  
*Cash, check, money order,  
Visa/Master/Discovery*
- **West Campus**  
*Cash, check, money order,  
Visa/Master/Discovery*

Visit <http://tiny.cc/EWDRegistration> for full registration information, including hours of operation at our campuses and centers.

## Privacy and Your SSN

Forsyth Tech takes precautions to guard against identity theft. We use your Social Security number to register you in the course(s) of your choice, assign your course grades, and develop your transcript.

## Payment

You must pay tuition and any required fees at the time of registration. Fee exemptions, if offered, are noted in the course listings.

## Refund Information

Forsyth Tech will issue you a full refund if your course is canceled.

If your course has a ✓ symbol, you can get a full refund of your registration fee by officially withdrawing before the first class meeting. After the class has started, you can get a 75% refund by officially withdrawing before the class has met 10% of its scheduled time.

If your course has a ❖ symbol, you can get a full refund of your registration fee by officially withdrawing one working day (24 hours) before the first class meeting. No partial refunds will be given.

To withdraw from a course, submit a Request for Refund form. Forms are available at the West Campus Customer Service Center or online at <https://tiny.cc/EWDRefund>

Allow up to 6 weeks from the date we receive your request or from the date of class cancellation notification for your refund check to arrive.

**Note:** *Malpractice insurance and other specific fees are non-refundable.*

## Disabilities Services

If you have a disability and would like to request accommodations, you must register with Disability Services. You will be required to provide current, official documentation of your disability. Information is voluntary and appropriate confidentiality is maintained. Call 336.757.3090 to schedule a referral appointment.

## Additional Fees

*Tuition and fees are subject to change.*

## Parking Decals

Beginning spring 2020, students will no longer pay a separate fee for parking decals. Parking decals are now included with the Campus Access and Security (CAPS) fee that is included in the price of most EWD courses. If not included, the \$5 CAPS fee should be paid at the cashier window. Students who park vehicles on any Forsyth Tech campus are required to obtain a parking decal from the Cashier's Office and display it on their vehicle. Additional parking decals can be purchased for \$25

## Student ID Badges

Forsyth Tech student ID badges are available by visiting <https://short.forsythtech.edu/eAccounts> and follow the instructions. Your first ID badge is included. All replacement badges will be \$5. Certain programs require students to obtain a student ID badge. This fee is not included with registration.

## Textbooks

Visit <https://short.forsythtech.edu/textbook> Select the Technology Building as location and term OR email [ewdinfo@forsythtech.edu](mailto:ewdinfo@forsythtech.edu) for further instructions.

## Disclaimer

Course times, dates, location, instructor, price, etc. are subject to change after publication of this catalog. Check the schedule at <https://tiny.cc/EWDSchedule> or call 336.734.7023 to confirm course information.

# Unsure what field to pursue?

*Career exploration courses are for you!*



## Career Exploration Courses

### Careers in Advanced Manufacturing

Course Code: 146718

### Careers in Advanced Manufacturing

Course Code: 146714

### Careers in Biotechnology

Course Code: 147444

### Careers in Transportation Technology

Course Code: 147534

### Careers in Entrepreneurship

Course Code: 148306

## You will learn:

- Career opportunities in each field
- Competencies and skillsets needed
- How to decide the right field for you
- How to get started in the program
- And more!

**For More Information and  
for course dates and times  
call customer service at:  
336-734-7023**