



ACT[®] WorkKeys[®]
Assessments

BUILD A BETTER WORKFORCE

Individuals are entering the workforce without the skills employers need. ACT[®] WorkKeys[®] Assessments is a first step toward closing skills gaps and improving workforce quality.

Supported by data from more than 21,000 job skills profiles, and rooted in decades of workplace research, WorkKeys Assessments are based on situations in the everyday working world.

The assessments measure “hard” and “soft” skills, helping:

- **Individuals**—from career seekers to longtime employees—measure their skills and advance their career goals
- **Educators** from high school through college ensure their students are ready for career success
- **Employers** find, hire, and develop quality talent
- **Workforce and economic developers** prepare their workforce to attract and maintain business and industry
- **Industry associations and advocacy organizations** develop valuable skills credentialing systems for a more productive, reliable and profitable workforce

WorkKeys Assessments consist of:



Applied Math measures the ability to apply mathematic principles to problems encountered in the workplace



Graphic Literacy measures the ability to find, analyze and apply information presented in workplace graphics



Workplace Documents measures the ability to understand and apply written information presented in the workplace

Successful completion of three WorkKeys assessments—Applied Math, Graphic Literacy, and Workplace Documents—can help an individual earn the ACT[®] WorkKeys[®] National Career Readiness Certificate[®] (NCRC[®]), a portable credential that documents essential work skills. More than 3.7 million WorkKeys NCRCs have been issued across the United States.

HOW WORKKEYS HELPED OHIO FIND WORK QUICKLY . . .

During an economic downturn, Ohio workforce organizations wanted to prepare those facing unemployment with industry-recognized, nationally portable credentials so their unexpected job search was more successful.

Workers were provided with the means to earn a WorkKeys NCRC to add to their CPT credential. They had an **80% placement** success and workers who achieved both credentials had a 6% greater employment rate.

Read more success stories at www.act.org/WorkforceSuccess