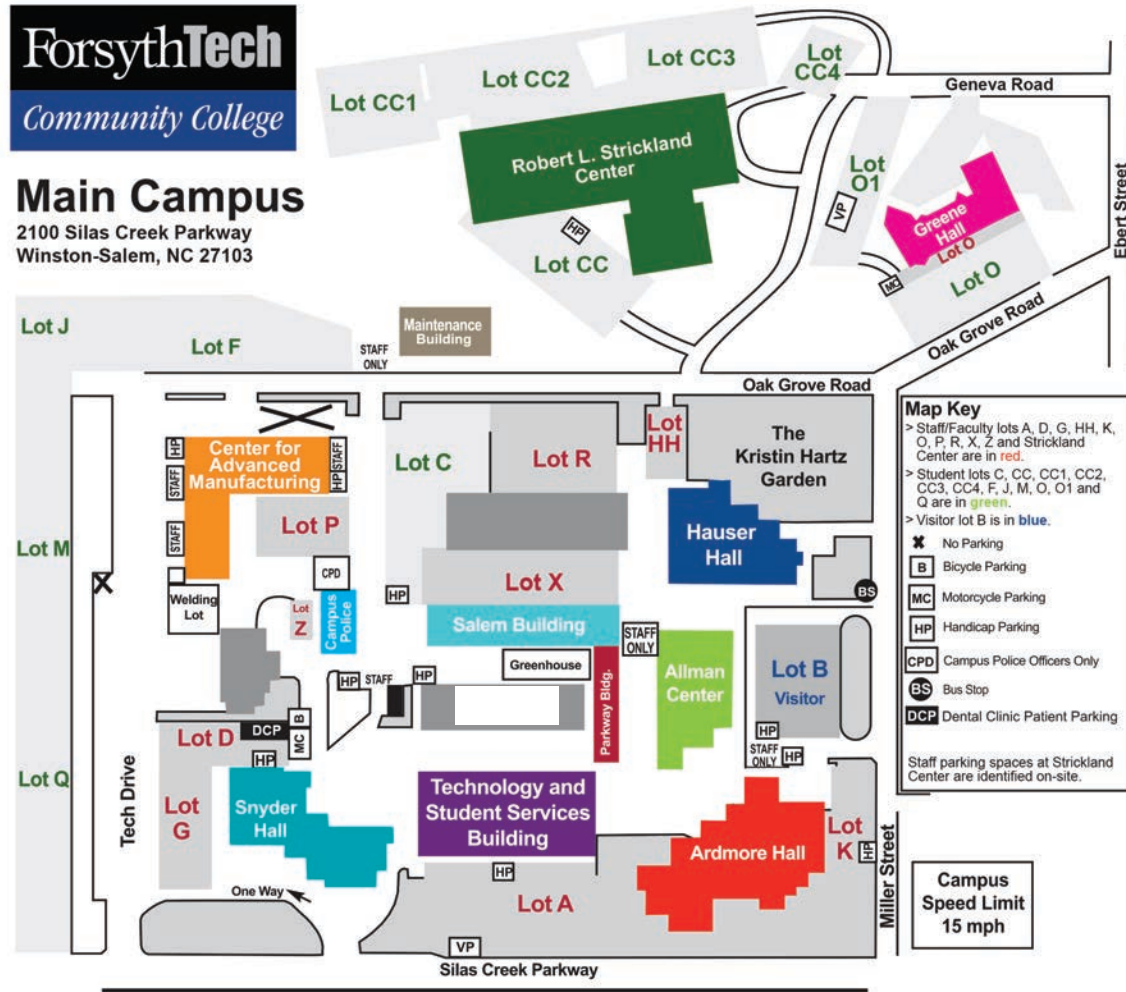


Main Campus
2100 Silas Creek Parkway
Winston-Salem, NC 27103



Safety Tips

- > Park in a busy, well-lighted area.
- > Keep packages or valuables in the trunk.
- > Get to know your campus police officers, their location and the school emergency number (734-7911).
- > Be aware of any suspicious activity in parking lots or on campus.
- > Walk with a trusted companion or call Campus Police for an escort.
- > Remember: If you need assistance, contact Campus Police (ext. 7911).

Parking decals must be affixed to the outside left rear window or left bumper.



CAMPUS TRAFFIC and SAFETY

Rules and Regulations

2018-19



- > Campus and Center Locations
- > Safety Tips
- > Campus Emergency
- > Towing
- > Campus Police Department Mission Statement
- > Vehicle Registration and Parking Permits
- > General Information
- > Violations and Fines
- > Main Campus Map

www.forsythtech.edu

*Traffic rules and regulations apply.

Forsyth Tech Campus and Center Locations

> **Main Campus***
2100 Silas Creek Parkway
Winston-Salem, N.C. 27103
336.723.0371
(Mailing address for all locations)

> **Forsyth Tech Stokes County Center**
1165 Dodgetown Road
Walnut Cove, NC
336.593.5402

> **Forsyth Tech @ Innovation Quarter**
525 Vine Street
Winston-Salem, NC
Small Business Center
336.757.3810
BioNetwork Pharmaceutical Center
336.748.4671

Business & Industry Services
336.757.3802

> **International Center***
4255 N. Patterson Ave.
Winston-Salem, NC
336.734.7050
Se habla español.

> **Northwest Forsyth Center***
3111 Big Oaks Drive
King, NC
336.734.7050

> **Grady P. Swisher Center***
1108 Swisher Center Road,
Kernersville, NC
336.734.7903

> **Transportation Technology Center***
4255 N. Patterson Ave.
Winston-Salem, NC
336.757.3399

> **West Campus***
1300 Bolton Street
Winston-Salem, NC
336.734.7023

> **Mazie S. Woodruff Center***
4905 Lansing Drive
Winston-Salem, NC
336.734.7950

INTRODUCTION

All traffic rules and regulations have been approved by the board of trustees and filed with the North Carolina Secretary of State as required by N.C. General Statute 115D-21.

These rules apply to all students, faculty, staff and others who drive and park on Forsyth Technical Community College property.

Campus Police Department

336.734.7243 *Non-emergency*

The mission of the Campus Police Department is to serve the Forsyth Tech community by preserving peace, order and a safe educational environment; upholding the policies of Forsyth Tech; and enforcing local, state and federal laws. Sworn officers have full arrest power established by NCGS 115D-21.1.

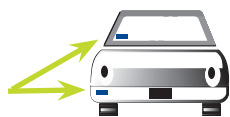


Vehicle Registration and Parking Permits

All students, faculty and staff who park vehicles on Forsyth Tech campuses must register their vehicles and purchase a parking decal.

- > A vehicle is not considered registered until the decal is properly displayed on the vehicle.
- > Parking decals must be affixed to the **outside left rear window or left bumper.**
- > Clean area before applying decal to vehicle.

Rear View Decal Placement



- > **Parking decals are not transferable to another vehicle.**
- > For special situations, contact the Campus Police Department. If all classes are online, you are not required to purchase a decal.

Temporary Permits - Persons who must drive a different vehicle for a short period of time may obtain a temporary permit from the Campus Police Office on Main Campus at no cost. Temporary permits may be obtained at the customer service areas at the Northwest Center, Transportation Technology Center, West Campus, Mazie S. Woodruff Center or Grady P. Swisher Center. Obtaining a temporary permit requires a valid driver's license and the make, model and license tag number of the vehicle. A current decal on file is needed to obtain a temporary permit. Only three two-week permits may be obtained in a semester.

Violations & Fines

There will be a \$25 fine for parking in a handicap space without a valid state permit or for parking along a curb.

There is a \$5 fine for each of the following violations:

- > Improperly registered vehicle
- > Decal improperly displayed
- > Student parking in staff or visitor lots
- > Failure to comply
- > Parking in staff lot before 5:30 p.m. or parking in "reserved spaces"
- > Driving in or out of any one way driveway
- > Other state enforced traffic violations

All fines must be paid to Forsyth Tech.

Fines may be paid at the Cashiers Office in Allman Center, Main Campus or off campus sites that sell parking decals:

Monday - Thursday
8:30 a.m. to 7 p.m.

Off campus hours:
8:30 a.m. - 5 p.m.

Friday
8:30 a.m. to 2 p.m.

Payment of fines may also be mailed to:

Business Office
Forsyth Technical
Community College
2100 Silas Creek Parkway
Winston Salem, NC 27103

Include a copy of the ticket and your student ID #.

Possession of firearms in vehicles or on campus is prohibited at all times unless in accordance with House Bill 937/NCGS14-269.2

Campus EMERGENCY

Main and West Campuses

- > **Call Ext. 7911**
(from campus phone only)
- > **Call 734.7911 or 911**
(from a cell phone)

Other Off-Campus Sites

- > **Call 911**

Emergency Phone Locations

► Main Campus

- > Allman (Rooms 317 & 349)
- > Ardmore Hall
(Outside Rooms 215 & 238)
- > Center for Advanced Manufacturing
(Outside Room 101)
- > Greene Hall
(1st, 2nd & 3rd floors)
- > Hauser Hall
(1st, 2nd & 3rd floors)
- > Snyder Hall
(Ground & 1st floors)
- > Strickland Center
(all floors)
- > Technology Building
(all floors, includes science labs)

► West Campus

- > Adult high school and canteen area

Appeals - Students and staff wishing to appeal a parking fine may do so by submitting, in writing, an appeal to the director of Campus Police within 10 days of the infraction. Parking tickets may also be appealed online. Visit the Campus Police Techlink site at www.techlink.forsythtech.edu/services/police and click on **Online Parking Ticket Appeal Form**. The appeal will be reviewed by the director and a response will be mailed within 10 working days. Questions or requests for assistance may be directed to the Campus Police Department at 336.734.7243.

General Information

- > Parking in staff and visitor lots for students is permitted after 5:30 p.m. (Main Campus only).
- > For parking decal cost, visit www.forsythtech.edu/parkingdecal
- > Decals are not refundable.
- > It is unlawful to operate a motor vehicle on campus at a speed in excess of 15 mph.
- > Forsyth Tech assumes no responsibility for damage to any vehicle or for the contents of the vehicle while it is parked or being operated on campus.
- > A parking decal does not guarantee or reserve a parking space.
- > All individuals are responsible for tickets placed on their vehicle regardless of who is operating the vehicle at the time of the infraction.
- > Decal is required by the first day of class.
- > Report ALL accidents or crimes on campus to the Campus Police Department.
- > Motorcycles and bicycles are to be parked in designated areas ONLY.
- > Visitor parking (Lot B) is for visitors only, unless after 5:30 p.m., even when not in class and on campus or driving an unregistered vehicle.
- > Reserved parking spaces are restricted per signs.
- > Faculty and staff can park in student parking.

Important to REMEMBER

- > Forsyth Tech board of trustees' policy provides for the enforcement of parking and driving rules and regulations on campus by withholding transcripts, degrees, diplomas or other evidence of attendance and accomplishments at Forsyth Tech.
- > Visitor lots have blue signs.
- > For crime statistics and other campus police information, visit: <http://www.forsythtech.edu>, click on Services for Students, then on Campus Life and then on Campus Safety or visit the Campus Police section on Techlink.

Towing

G.S.115D-21 (b) provides for the "towing or removal of unattended vehicles found to be in violation of rules, regulations and ordinances." Vehicles may be towed for the following violations and others:

- > Unregistered vehicles
- > Outstanding parking fines
- > Revoked parking privileges
- > Blocking handicap zones or streets