



## **Associate Degree Nursing**

**Spring 2023 Deadline: September 16, 2022**

**Fall 2023 Deadline: February 17, 2023**

Associate Degree Nursing is a selective enrollment program beginning each spring and fall. Resources, such as clinical facilities and faculty, as well as approval standards limit the number of applicants admitted to the two-year degree program to up to 72 students for the spring and up to 72 students for the fall. Five seats in the fall program are reserved for graduating high school seniors. Currently enrolled high school applicants will only compete with other high school applicants. All applicants must meet minimum requirements to be considered for admission. **Please note that meeting minimum requirements does not guarantee admission.**

**Special note: If you are just starting to work on taking classes to become competitive in the future – please look at the Related Courses on page 5 to guide you. It is not a requirement that you complete all of them before you participate in the selective admission process, however completing more courses before the deadline can help to make you more competitive.**

**Applicants should review CNA/CPR requirements and deadlines for the semester in which you are seeking program admission. (Page 5)**

### **Required steps for the Associate Degree Nursing program application**

1. Complete an application to Forsyth Tech (if you are not a current student)
2. Check that you meet the minimum readiness levels
3. Submit ALL official transcripts
4. Submit a copy of your TEAS score report
5. Submit the MAR application
6. Review additional requirements for accepted students

***Details for each step are outlined below***

## 1. Complete an application to Forsyth Tech

**New and Former students** must complete the online application at <https://www.forsythtech.edu/apply-ft/>  
Complete NC Residency at [www.ncresidency.org](http://www.ncresidency.org)

**Currently enrolled students** do not need to do a new application, just make sure the NC Residency is current

## 2. Check that you meet the minimum readiness levels

All Health Program applicants are required to demonstrate English and Mathematics college readiness. you must be able to demonstrate that you have achieved the appropriate readiness levels in both areas by one of the following methods:

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
<input type="checkbox"/> <b>Option 1:</b> You have completed or received transfer credit for ENG 111.	<input type="checkbox"/> <b>Option 1:</b> You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math).
<input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all of</u> the following: DRE 096, DRE 097, DRE 098	<input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all</u> of the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050
<input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for ENG 002 with a minimum grade of <b>P2</b>	<input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for MAT 003 with a minimum grade of <b>P2</b>
<input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for ENG 011 or are currently enrolled in ENG 111/011	<input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for MAT 043 or are currently enrolled in MAT 143/043
<input type="checkbox"/> <b>Option 5:</b> An earned Associate or Bachelor's degree from a regionally accredited institution	<input type="checkbox"/> <b>Option 5:</b> An earned Associate or bachelor's degree from a regionally accredited institution
<input type="checkbox"/> <b>Option 6:</b> Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions &amp; Records</u>	<input type="checkbox"/> <b>Option 6:</b> Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions &amp; Records</u>
<input type="checkbox"/> <b>Option 7:</b> Graduate of a US high school with a GPA of 2.5 or higher	<input type="checkbox"/> <b>Option 7:</b> Graduate of a US high school with a GPA of 2.5 or higher

### **Biology competency**

There are two ways to demonstrate this:

- College-level course with a "C" or better
- High school-level course with a "D" or better

### **Meet requirements of "No D or F policy":**

- While you are taking the related courses to become competitive, you must maintain a C or higher in any related course for the program
- Applicants with a D or F in any of the related courses will not be eligible to compete for the program unless they have repeated the course and earned a grade to replace the D or F before the deadline  
**(You cannot do a MAR application with a D or an F as the highest grade)**
- This policy is in place to maintain the integrity of the program and all applicants are held to these standards. There are NO exceptions.
- \*For programs with multiple course options for a related course, applicants can replace the D or F grade with any of the course options available. For example, if the course choices are ENG 112 or ENG 114, and the applicant has a D or F in ENG 112 then the choice is to either repeat ENG 112 or take the ENG 114 and earn a C or higher

If you are unsure whether you meet either of these requirements, it is **YOUR** responsibility to speak with your assigned advisor **PRIOR TO** submitting your MAR application.

When we receive the MAR application it will be reviewed to make sure you meet the minimum requirements including taking the TEAS test and meeting the required score. If you do not meet these requirements, you will not be eligible and will not be placed into the applicant pool.

### 3. Submit ALL official transcripts

Submit all official transcripts from high school and regionally accredited colleges attended. This includes AP scores if applicable for the related courses so please request those early as the College Board does take a few weeks to send them. College transcripts **ONLY** need to be through bachelor's degree level. We do not need graduate level transcripts.

Electronic transcripts can be sent through a secure service to [admissions@forsythtech.edu](mailto:admissions@forsythtech.edu)

-or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197

-or hand delivered in a **sealed** envelope to the Admissions and Records Office on the main campus

### 4. Submit a copy of your TEAS score report

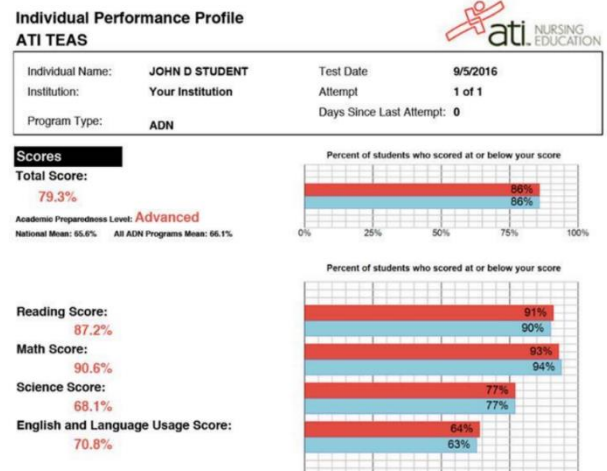
Click here to schedule your test: [Link to Schedule TEAS](#)



You must send the score report that shows scores for **ALL** sections of the test as well as the overall score.

(see picture)

Download your report (no need to pay to request an official report) and email a copy to [MAR@forsythtech.edu](mailto:MAR@forsythtech.edu) or bring it to the Admissions and Records office in the Robert L. Strickland Center.



## 5. Submit the MAR application

Access the online application here:

[Spring 2023 ADN MAR application](#)

[Fall 2023 ADN MAR application](#)

**High School ONLY Fall 23 application**

[HIGH SCHOOL SENIOR APPLICATION](#)

- Spring 2023 applicants can submit their MAR application between July 26, 2022, and September 16, 2022.  
**\*\*Spring applicants taking related courses (listed page 5) during the summer semester MUST wait until those grades have posted before completing the MAR so that those course grades can be used for MAR ranking points**
- Fall 2023 applicants can submit their MAR application between September 6, 2022, and February 17, 2023.  
**\*\* Fall Applicants taking related courses (listed page 5) during the fall 22 semester MUST wait until those grades have posted before completing the MAR so that those course grades can be used for MAR ranking points.**
- Once you have submitted the MAR application, you are on the list, and we will send the paperwork as soon as we are able to complete it. Please note that you will not get a notification when you submit it.
- Your paperwork will be emailed to you when your MAR application is reviewed. This can happen throughout the application process even up through two weeks after the deadline so do not expect to be notified immediately.
- **Check your Forsyth Tech email and keep your phone and address updated with the school.** We will email your MAR application paperwork to your Forsyth Tech email.
- Within 6 weeks after the deadline, you will be notified of your status – admitted, alternate, or not admitted regardless of the decision.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – **make sure to meet any of those deadlines/requirements or you can lose your seat in the program.**
- If you are an alternate, we will contact you by phone or email if any seats open in the program

## Understanding the Ranking Process:

When the MAR and TEAS score requirements are met, qualified applicants are ranked using a point system. The points come from the grades in the “related courses” that are part of the program and will not only give you points but also lighten the course load if you are admitted into the program. Then your TEAS total score is added to the Related Course points to give you the score that you are being ranked with in the competition for the program.

### 1. Related Courses

Points are awarded for specific course grades **completed by the deadline**. You are not required to finish all these classes before applying but doing so will help you to get a higher score and be more competitive.

Grade points are valued as follows: A = 4 points, B = 3 points, C = 2 points.

These points are then multiplied by the credit hours for each course. For example, ENG 111 (3 credit hours) with a grade of B (3 points) gives a student 9 total points for that course.

AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points.

Please note that if a course is repeated, the highest grade earned will be used in the ranking.

Related Courses	Course Names	Credit Hours
BIO 168 or 165	Anatomy & Physiology I	4
BIO 169 or 166	Anatomy & Physiology II	4
ENG 111	Writing and Inquiry	3
ENG 112 or ENG 114	2 <sup>nd</sup> level English course	3
PSY 150	General Psychology	3
PSY 241	Developmental Psychology	3
Humanities/Fine Arts	** <b>(See specific list below)</b>	3

\*\*ART 111, ART 114, ART 115, MUS 110, MUS 112, HUM 115, PHI 215 or PHI 240. You must have one of these specific courses to meet the humanities/fine arts elective requirement for ADN.

Only courses completed by the deadline will be used for ranking. Courses must be completed with a “C” or better. There are no age limitations for BIO 165/166 or BIO 168/169.

**To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that BIO 165 & 166 must be completed at the same college or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university.**

## 2. TEAS Total Score

An applicant must test and meet the required minimum 60% or higher Total Score on the TEAS. This score will be used as part of the ranking process.

## 3. Total Points for Ranking and Selection

The 72 applicants with the highest ranked scores will be admitted each spring and fall. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher. An alternate list will be maintained in ranking order. Alternates will only be admitted if a space becomes available. Applicants not admitted to the spring program must reapply and complete a MAR application for consideration to the fall program. Applicants not admitted to the fall program must reapply for future consideration.

### Accepted student data from the previous 3 years

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students
2022	Spring – 208 Fall - 231	Spring 151 – 174 Fall 154 – 180.7
2021	Spring - 220 Fall - 266	Spring 149 – 180 Fall 152.3 – 186.7
2020	Spring – 189 Fall - 197	Spring 148.7 – 177.3 Fall 149 – 178.7

### High School applicants – special note

- Follow steps 1 – 5 listed above
- In addition, make sure to wait until **AFTER** your first semester grades (January/February) are posted and have that transcript sent to the Admissions Office prior to submitting the MAR application.
- Your ranking is based on points awarded for high school courses, your weighted GPA, and your TEAS score
- You are competing **ONLY** against other high school students

### HIGH SCHOOL SENIORS RANKING AND SELECTION PROCESS

When the MAR and TEAS score requirements are met, all current high school seniors will be ranked using the following:

1. Overall weighted GPA. A transcript must be submitted **after** completion of the first semester of the senior year to reflect the most current GPA. This transcript **must** be submitted prior to completion of the MAR application.
2. TEAS Total Score

3. Weighted grades in specific high school courses that are completed at time of MAR
- Algebra II/Math 3
  - Anatomy/Physiology
  - Biology
  - Chemistry
  - Physics
  - Health Science/Health Occupations/Medical

Course Grade points are valued as follows:

Honors/AP Courses: A = 5 points, B = 4 points, C = 3 points

Standard Courses: A = 4 points, B = 3 points, C = 2 points

Adding the cumulative weighted GPA, total weighted course points, and the TEAS Total Score produces the total ranking score.

Five seniors with the highest ranked scores will be admitted in the fall semester only. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher.

Currently enrolled high school applicants will only compete with other high school applicants.

### **Policy regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students**

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

## **Additional Nursing Department Requirements for Students Admitted into the ADN Program**

**If you are unable to complete these requirements by the first day of the semester to which you are admitted, you will lose your seat in the program and will have to reapply for a future term. Applicants that are not able to meet the requirements by the deadline, are encouraged to apply for a different admission cycle to allow time to complete the requirements.**

**MAR Ranking points are not awarded for completion of CNA and CPR certifications.**

### **Certified Nursing Assistant (CNA) I and other Healthcare Training**

**If you have questions regarding these additional requirements, please direct them to the Nursing Department. [adngeneralquestions@forsythtech.edu](mailto:adngeneralquestions@forsythtech.edu).**

It is strongly recommended that you begin working on these certifications prior to acceptance to the Nursing program. Please see the important information below:

CNA I and CPR training courses fill up quickly. If you are unable to complete these requirements by the deadline set by the Nursing department after acceptance, you will lose your seat in the program.

Accepted applicants must complete, and pass NC state approved Certified Nursing Assistant I by the first day of the semester that the applicant is admitted.

CNA I is usually a twelve – sixteen-week course so students must begin the course in time to complete it by the deadline. The CNA I must be completed at an accredited program in the state of North Carolina. The North Carolina Department of Health Service Regulation require that a State approved training program is completed. Challenging of the NC state CNA I exam is no longer allowed. You can find a list of approved programs by going to the following link:

<https://info.ncdohhs.gov/dhsr/hcpr/pdf/trainingprograms.pdf>

The course must include full theory and full clinical times as set forth by the Nurse Aide I training programs. Current NA I listing on the NC Nurse Aide I Registry is also required.

Possession of a higher–level certification such as Certified Nursing Assistant II (CNA II), Certified Medical Assistant (CMA), Emergency Medical Technician (EMT B or I), Paramedic or Military Corpsman will also be accepted to meet this requirement. Applicants that do not have a NA I, but have one of the listed healthcare certifications, are encouraged to complete the NA I certification for NA II eligibility that students are eligible for after completion of their first semester Nursing course. Applicants should also be aware that several nursing student internship opportunities require CNA I certification. If a student is already NA I certified, it must be current at the beginning of the applicant’s first semester.

All accepted students must provide the appropriate documentation to the Nursing office to verify the completion of these requirements by the first day of the semester student is admitted.

CNA I, and EMT, certifications can be completed through Forsyth Tech’s Economic and Workforce Development-Education Division (336-761-1002).



**If you have questions regarding these additional requirements, please direct them to the Nursing Department. [adngeneralquestions@forsythtech.edu](mailto:adngeneralquestions@forsythtech.edu).**

It is strongly recommended that you begin working on these certifications/documents as soon as possible to meet the deadline, as your admission to the ADN program will be rescinded if you do not meet the stated deadline above, and you will have to reapply for a future term. The CNA or other health training and CPR certifications are required by the Nursing Department. **Applicants should be aware that there is a waiting period between CNA class completion and the ability to schedule CNA testing.**

### **TEAS: A Guide to Student Success and FAQ**

Student success before, during, and after the nursing programs at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the nursing faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

To help assist you in being successful on TEAS, the college offers ACA 085 – Improving Study Skills, a 1-credit hour course. Please note that only the online sections of ACA 085 are designed for TEAS prep. ACA 085 is offered as an 8-week, web-based (online sections in the 800 range only) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study manual and practice test is available for purchase from our college bookstore, or through ATI online at [www.atitesting.com](http://www.atitesting.com).

#### ***1. When am I eligible to take the TEAS at Forsyth Tech and how do I schedule it?***

Click here to schedule your test:

[TEAS Appointment link](#)

Once you are scheduled for the test – you would go to the Cashier’s Window (2<sup>nd</sup> floor of the Allman Center) and pay the test fee prior to testing. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver’s license or student ID).

**2. *How and when do I find my score?***

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time. You can also log into ATI and access it at any time.

**3. *Is the test computer-based?***

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

**4. *What if I have a documented learning disability with accommodations?***

When you email or call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech's Accessibility Services. Any accommodations must be confirmed by Accessibility Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Accessibility Services in Robert L. Strickland Center, Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Accessibility Services.

**5. *Can I take the test more than once?***

You will be allowed 3 attempts to take TEAS at Forsyth Tech. After the second attempt, you must wait 8 weeks to reschedule your third attempt. If you have not met the minimum score, or just want to increase your score, you are encouraged to enroll in an ACA 085 online course or remediate on your own. After the third attempt, you must wait one year from the date of your last test to be eligible to resume the TEAS testing process at Forsyth Tech.

**6. *How long is my score valid?***

Two years from the date you took the test.

**7. *If I want to improve my score, can I repeat sections of the TEAS?***

No, you must take the entire test each time.

**8. *What is the required score for admission into the ADN program?***

Students must meet the required minimum 60% Total Score. This score will be recorded as part of the admissions ranking score.

**9. What do I do if my score was below the 60% Total Score or I want to increase my score in order to be more competitive for admission?**

- a. Review your TEAS results to identify areas in which you need to improve your score.
- b. Enroll in an online section of ACA 085, a one-credit course designed to assist students to remediate specifically on areas of TEAS using a web-based tutorial program, PLATO. This program will allow you to review your basic skills and test in each area for competency.
- c. Review the TEAS study manual located in the campus libraries, or purchase your own copy.
- d. Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is [www.atitesting.com](http://www.atitesting.com).

**10. Will Forsyth Tech accept TEAS scores taken at another school?**

Yes, if you choose to take it elsewhere, you must take the most recent TEAS version and have a copy of your score report showing all four sections scores with the total score submitted to [MAR@forsythtech.edu](mailto:MAR@forsythtech.edu)