Pharmacy Technology

Summer 2023 Priority Deadline: March 24, 2023
Summer 2023 Final Review Deadline: May 12, 2023

Pharmacy Technology is a limited enrollment program beginning each summer. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program to **15 students** each summer. Pharmacy Technology is a two-year associate degree program. Students can earn their diploma and sit for their PTCB certification exam after the first year, and earn their associate degree after the second year. All applicants must meet minimum requirements to be considered for admission. **Please note, however, that meeting minimum requirements does not guarantee admission**.

When applicants have completed all of the minimum requirements, they must complete the online **Minimum Admissions Requirements (MAR) application** (see **step 5** on **page 3**).

Pharmacy Technology is a first-qualified, first accepted curriculum. Therefore, the first 15 applicants to complete the MAR review will be admitted to the program. Students who complete a MAR review after all 15 seats are filled will be added to an alternate list. While not guaranteed admission, alternates would have the opportunity to fill seats if any open later in the process. **Once the priority deadline has passed, students can still complete a MAR review up until the final review deadline. However, after the priority deadline there is a greater risk that all the seats will have already been filled.**

Special Note: If you are just starting to take classes as a **Pre-Health Tech** student before entering the full program, please look at the Related Courses on **page 4** for a list of general education classes that can give you a head start on your degree. But keep in mind that these classes are **not required** before entering the program!

*

Steps for Applying to Pharmacy Technology

1. Complete an application to Forsyth Tech (if you are not a current student)

2. Check that you meet the minimum readiness levels

3. Submit ALL official transcripts

4. Complete a Pre-Program Advising and Planning Meeting **[Optional, but strongly encouraged]**

5. Submit the MAR application

6. Review additional requirements for accepted students (see page 5)

Details for each step are outlined below

1. <u>Complete an application to Forsyth Tech</u>

New and Former students must complete the online application at https://www.forsythtech.edu/apply-ft/
Complete NC Residency at www.ncresidency.org

Currently enrolled students do not need to do a new application. Just make sure the NC Residency is current.

2. <u>Check that you meet the minimum readiness levels</u>

English/Math College Readiness
All Health Program applicants are required to demonstrate English and Mathematics college readiness by one of the following methods:

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
❑ **Option 1:** You have completed or received transfer credit for ENG 111.	❑ **Option 1:** You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math).
❑ **Option 2:** You have completed or received waiver credit for <u>all of</u> the following: DRE 096, DRE 097, DRE 098	❑ **Option 2:** You have completed or received waiver credit for <u>all</u> of the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050
❑ **Option 3:** You have completed or received waiver credit for ENG 002 with a minimum grade of **P2**	❑ **Option 3:** You have completed or received waiver credit for MAT 003 with a minimum grade of **P2**
❑ **Option 4:** You have completed or received waiver credit for ENG 011 or are currently enrolled in ENG 111/011	❑ **Option 4:** You have completed or received waiver credit for MAT 043 or are currently enrolled in MAT 143/043
❑ **Option 5:** An earned Associate or Bachelor's degree from a regionally accredited institution	❑ **Option 5:** An earned Associate or Bachelor's degree from a regionally accredited institution
❑ **Option 6:** Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions & Records</u>	❑ **Option 6:** Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions & Records</u>
❑ **Option 7:** Graduate of a US high school with an unweighted GPA of 2.5 or higher	❑ **Option 7:** Graduate of a US high school with an unweighted GPA of 2.5 or higher

Biology Competency
There are two ways to demonstrate this:

- College-level course with a "C" or better
- High school-level course with a "D" or better

3. <u>Submit ALL official transcripts</u>

Submit all **official transcripts from high school or high school equivalency**. You cannot apply to the program until we have your high school/high school equivalency transcript.

While only the high school transcript is required, you can also request **official college transcripts from regionally accredited schools** if you would like to seek transfer credit. This is optional, but we recommend you provide previous college transcripts because your transfer credit may help you meet the English/Math Readiness levels described in Step 2.

If you provide college transcripts, they ONLY need to be through bachelor's degree level. We do not need graduate level transcripts.

- **Electronic transcripts** can be sent through a secure service to admissions@forsythtech.edu.
- **Paper transcripts** can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197
- Paper transcripts can also be **hand delivered** in a **sealed** envelope to the Admissions & Records Office in the Robert L. Strickland Center on the Main Campus.

4. <u>Complete a Pre-Program Advising and Planning Meeting</u> <mark>*Optional, but strongly encouraged*</mark>

While optional, you are strongly encouraged to schedule a pre-program advising and planning meeting with the Pharmacy Technology program. This meeting is an opportunity to learn more about the program. You can schedule your planning meeting with any of the following members of the Pharmacy Technology team:

Mary Chamberlain, Program Coordinator
mchamberlain@forsythtech.edu or 336-757-3350

Rachel Hawkins, Clinical Education Coordinator
rhawkins@forsythtech.edu or 336-757-3356

5. <u>Submit the MAR application</u>

Access the online application here:

2023 Pharmacy Technology MAR Application

- Applicants can submit their MAR application between January 2, 2023 and the final May 12, 2023 deadline. **** However, we encourage you to complete your MAR review before the priority deadline of March 24, 2023 – and even better, as soon as you know you have met the minimum admissions requirements for the program. The longer you wait, the greater the risk of the program being filled.**

- Once you have submitted the MAR application, you are on the list and we will send the paperwork as soon as we are able to complete it. Please note that you will not get a notification when you submit it.

- Your place in line for a spot in the program is based on the date you submit the MAR application, provided you have already met the minimum English and Math readiness levels and turned in all the required documents as described in Steps 2 and 3 before submitting the application.

- Your paperwork will be emailed to you when your MAR application is reviewed. This can happen throughout the application process -- even up through two weeks after the deadline -- so do not expect to be notified immediately.

- <mark>Check your Forsyth Tech email and keep your phone and address updated with the school</mark>. We will email your MAR application paperwork to your Forsyth Tech email.

- Within 6 weeks after the deadline, you will be notified of your status – admitted, alternate, or not admitted – regardless of the decision.

- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – **make sure to meet any of those deadlines/requirements or you can lose your seat in the program.**

- If you are an alternate, we will contact you by phone or email if any seats open in the program.

Pre-Health Tech:
General Education/Related Courses for Pharmacy Technology

When you are first admitted to the school and indicate **Pharmacy Technology** as your program choice, you are accepted as a **Pre-Health Tech** student. While you are not fully in the program yet, as a Pre-Health Tech student you can do two things to prepare yourself for entering Pharmacy Technology:

- If you are not already eligible for the program, you can take courses that help you meet the **minimum admissions requirements.** This would be the priority!

- If the admissions deadline has already passed, or you are beginning school in a different semester than when the program begins—for example, you are starting classes in fall 2022 ahead of the full Pharmacy Technology program beginning in summer 2023—you can get a **head start** on the program's **general education/related courses.**

These are the general education/related courses for Pharmacy Technology:

> ENG 111
> COM 120 or COM 231 or ENG 115*
> PSY 150 or PSY 118*
> Humanities/Fine Arts Elective
> BIO 163 or BIO 168/169 or BIO 165/166
> MAT 143 or higher

Please note that while ENG 115 and PSY 118 will fulfill requirements, we recommend choosing the alternative options because those two classes are not financial-aid eligible for pre-health students.

Please remember, though, that **these general education/related courses are NOT required before you begin the Pharmacy Technology program!**

As long you have met the **minimum admissions requirements—**the paperwork, English/Math Readiness, and Biology Competency requirements covered in steps 1 through 3 in this packet—you are eligible to submit a MAR application and enter Pharmacy Technology even if you haven't taken any of the related courses. You will be able to take them while you are in the program.

However, if you have the opportunity to begin work on these courses as a Pre-Health Tech student before you enter Pharmacy Technology, taking them with the guidance of your advisor can help you reduce your course load once the full program begins.

Academic Progression Policy

A grade of a "D" or "F" in one of the general education/related courses does not prevent a student from being eligible for the 2023 Pharmacy Technology program. However, if a grade of "D" or "F" is earned prior to or after acceptance, the course must be repeated with a "C" or higher while enrolled in the program and prior to graduation.

Furthermore, all applicants must maintain an overall grade point average (GPA) of 2.0 or higher on courses completed at Forsyth Tech and those listed as program course requirements in order to be eligible for consideration. Accepted students must earn a final grade of 78 or higher in all PHM courses to remain eligible for graduation requirements.

Additional Requirements for Accepted Students

Once students are admitted to Pharmacy Technology, they will need to meet additional clinical requirements to maintain their seat in the program. These requirements include a health assessment physical, criminal background check and drug screening, and TB testing and the required vaccinations for a clinical practicum.

Pharmacy Technology will provide you with the necessary paperwork, instructions, and deadlines after you have been admitted, so you will not need to complete all these requirements ahead of the May 12, 2023 admissions deadline. The following list summarizes these requirements and the approximate costs:

American Heart Association – BLS HCP CPR Certification
Copy of AHA Basic Life Support (BLS) Healthcare Provider (HCP) CPR certification card (approximate cost of $53). *Please see below for more information on CPR classes!*

Student Medical Health Form / Immunizations Records
You are required to have a medical doctor complete the form (approximate cost of $100-$125) and must include your immunization records.

Criminal Background Check and Drug Screen (administered by outside vendor)
Vendor approved by Forsyth Tech (approximate cost of $100-$125).

Malpractice Insurance
You will be required to purchase malpractice insurance through our cashier's office (approximate cost of $18).

For the **CPR requirement,** Forsyth Tech offers classes through our West Campus. The classes are typically run for a single day. For more information, including class registration, you can reach out to our West Campus at **(336) 734-7023**. Make sure to sign up for the American Heart Association Basic Life Support Healthcare Provider CPR class.

Keep in mind that *current* CPR certification is required. Certification is good for two years. If your certification has just expired within the last three months, you may be able to complete a refresher/renewal course.

Deferred Action Childhood Arrival (DACA) and Undocumented Students Policy

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

NOTE: The information provided in this packet is subject to change annually.

August 2022