



## **LPN-RN Transition Program**

**Summer 2024 Deadline: November 17, 2023**

**Fall 2024 Deadline: March 15, 2024**

The LPN-RN Transition Program is designed for practical nurses that are currently licensed in the state of North Carolina who wish to earn an Associate Degree in Nursing and complete their RN. This is a 3 semester, selective enrollment program.

35 students are admitted for the Summer and 24 students for the Fall semester.

All applicants must meet minimum requirements to be considered for admission. **Please note that meeting minimum requirements does not guarantee admission.**

**Special note:** Mandatory Courses: The following courses **must be completed by the time of the MAR Review with a grade of "C" or higher; BIO 168 & 169 (or 165 & 166), PSY 150, and PSY 241.** Please refer to [page 5](#) for information about these mandatory courses, as well as the other related courses in the LPN-RN program.

### **Required steps for the Associate Degree Nursing program application:**

1. Complete an application to Forsyth Tech (if you are not a current student).
2. Check that you meet the minimum readiness levels.
3. Submit official transcripts.
4. Submit the MAR application (**you may only apply to 1 health program at a time**)
5. Attach a copy of your current TEAS score report to the MAR application (scores must not be expired by the application deadline).
6. Review additional requirements for accepted students.

***Details for each step are outlined below, review carefully.***

## 1. Complete an application to Forsyth Tech

**New and Former students** (if it's been more than 1 year since you applied or enrolled in classes) must complete the online application at <https://www.forsythtech.edu/apply-ft/>  
Complete NC Residency at [www.ncresidency.org](http://www.ncresidency.org)

**Currently enrolled students** do not need to do a new application.

## 2. Check that you meet the minimum readiness levels

\*\*\*CONFIRM with your advisor if you are unsure if you meet the requirements\*\*\*

All Health Program applicants are required to demonstrate English and Mathematics college readiness. you must be able to demonstrate that you have achieved the appropriate readiness levels in both areas by one of the following methods:

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
<input type="checkbox"/> <b>Option 1:</b> Graduate of a US high school with a GPA of 2.5 or higher	<input type="checkbox"/> <b>Option 1:</b> Graduate of a US high school with a GPA of 2.5 or higher
<input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all of</u> the following: DRE 096, DRE 097, DRE 098	<input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all of</u> the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050
<input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for ENG 002 with a minimum grade of <b>P2</b>	<input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for MAT 003 with a minimum grade of <b>P2</b>
<input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for ENG 011 or are currently enrolled in ENG 111/011	<input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for MAT 043 or are currently enrolled in MAT 143/043
<input type="checkbox"/> <b>Option 5:</b> An earned Associate or Bachelor's degree from a regionally accredited institution	<input type="checkbox"/> <b>Option 5:</b> An earned Associate or bachelor's degree from a regionally accredited institution
<input type="checkbox"/> <b>Option 6:</b> Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions &amp; Records</u>	<input type="checkbox"/> <b>Option 6:</b> Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions &amp; Records</u>
<input type="checkbox"/> <b>Option 7:</b> You have completed or received transfer credit for ENG 111.	<input type="checkbox"/> <b>Option 7:</b> You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math).

**If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with your assigned advisor PRIOR TO submitting your MAR application.**

When we receive the MAR application it will be reviewed to make sure you meet the minimum requirements including taking the TEAS test and meeting the required score. If you do not meet these requirements, you will not be eligible and will not be placed into the applicant pool.

### 3. Submit official transcripts

Electronic transcripts can be sent through a secure service to [admissions@forsythtech.edu](mailto:admissions@forsythtech.edu)

-or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197

-or hand delivered in a **sealed** envelope to the Admissions and Records Office on the main campus

- **emailed copies from you are NOT official**

#### **We must have:**

- Regionally accredited colleges where related classes were taken. Only undergraduate classes through bachelor's degree level, we do not need graduate level transcripts.
- Official AP scores from College Board if you want credit for applicable classes (credits showing on other college transcripts do not count).
- It is recommended to submit your graduating High School (or GED) transcript, or you may be missing placement requirements.

#### Examples:

If you have transfer credit for all related classes, but still haven't sent in transcripts from another college you attended	→ We do not need further transcripts
If you have transfer credit for all related classes, but retook one or more and got a higher grade at another school	→ We need the official transcript with the retake if you want the additional points
If you took college classes that show on your high school transcript	→ We can use the HS transcript for MAR points, but you will need to submit official transcripts from the college to receive transfer credit
If you realize after the deadline that you didn't send a needed transcript	→ It is too late to send additional transcripts. All documentation must be received before the application deadline. If you even think you'll need it, you must send it before the deadline.

**\*\* When we do your MAR review, it will be based on documents in your account at the time of the review. \*\***

### 4. Submit the MAR application

You can only apply to **one** health program at a time at Forsyth Tech

You must be checking your Forsyth Tech email for any notifications about the MAR

**Access the online application here:**

[LPN to RN MAR application Summer 2024](#)

Application is open September 1, 2023, until November 17, 2023

[LPN to RN MAR application Fall 2024](#)

Application is open January 1, 2024, until March 15, 2024

#### **What to expect after submitting the application:**

- Submitting the MAR application adds you to the MAR review list. We will send the paperwork as soon as we are able to complete the review. **Please note that you will not get a notification when you submit it.**

- Your paperwork will be emailed to you after your MAR application is reviewed. This can happen throughout the application process even up to two weeks after the deadline **so do not expect to be notified immediately.**
- **Check your Forsyth Tech email and keep your phone and address updated with the school.** We will email your MAR application paperwork to your Forsyth Tech email.
- Within 6 weeks after the deadline, you will be notified of your status – admitted, alternate, or not admitted regardless of the decision.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – **make sure to meet any of those deadlines/requirements or you can lose your seat in the program (see additional requirements for accepted students below).**
- If you are an alternate, we will contact you by phone or email if any seats open in the program.

## 5. Attach a copy of your TEAS score report to the MAR application

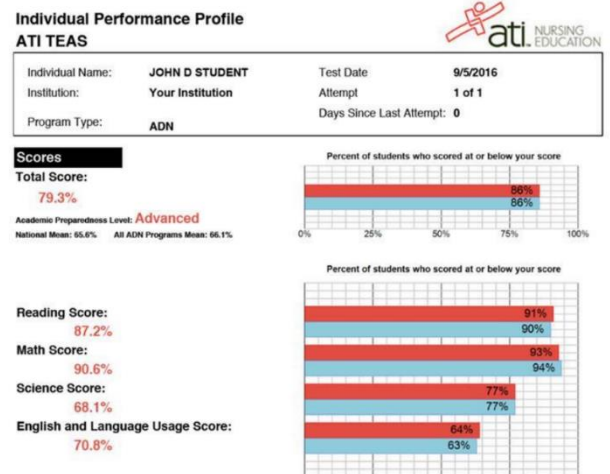
Click here to schedule your test: [Link to Schedule TEAS](#)

You must submit the score report that shows scores for **ALL** sections of the test as well as the overall score. (see picture)

Scores are valid for 2 years from the date taken and must not expire before the application deadline.

Download your report (no need to pay to request an official report) and attach a copy to your MAR application.

TEAS tests taken at Forsyth Tech are **not automatically submitted** with applications. When filling out the MAR application, there will be a question asking you to upload your TEAS score report. This is a **REQUIREMENT. MAR applications will not be accepted without a valid TEAS score report.**



## 6. Additional requirements for accepted students

This program has the following additional requirements that will be verified by the Nursing Department at the orientation for admitted LPN-RN students:

1. Unrestricted licensure as an LPN in the state of North Carolina.
2. Valid/unexpired American Heart Association Healthcare Provider Card (CPR/BLS)

If you are unable to complete these requirements by the deadline, you will lose your seat in the program and will have to reapply for a future term. Students admitted into the LPN-RN Transition program will be given instructions from the Nursing Department on how to submit this documentation. Applicants that are not able to meet the above requirements are encouraged to apply for the admission cycle in which the requirements can be met by the deadline.

**If you have questions regarding these additional requirements, please direct them to the Nursing Department. [adngeneralquestions@forsythtech.edu](mailto:adngeneralquestions@forsythtech.edu).**

## Understanding the Ranking Process:

When the MAR and TEAS score requirements are met, qualified applicants are ranked using a point system. The points come from the grades in the “related courses” that are part of the program and will not only give you points but also lighten the course load if you are admitted into the program. Then your TEAS total score is added to the Related Course points to give you the score that you are being ranked with in the competition for the program.

### 1. Mandatory Courses

The following courses must be completed by the time of the MAR Review with a grade of “C” or higher. There are no age limitations for Anatomy and Physiology courses. However, to qualify for ranking points and transfer, courses must satisfy the required semester hours and descriptions. Please note that **BIO165/166 sequence** can be used to meet this requirement, however the sequence must be completed at the same college to transfer. **BIO 163/271 combination** may also be substituted to meet the Anatomy and Physiology course requirements.

Course	Course Names	Credit Hours
<b>BIO 168 &amp; 169 (or BIO 165 &amp; 166) (or BIO 163 &amp; 271)</b>	Anatomy & Physiology I & II	<b>4</b>
<b>PSY 150</b>	General Psychology	<b>3</b>
<b>PSY 241</b>	Developmental Psychology	<b>3</b>

### 2. Related Courses

Points are awarded for specific course grades **completed by the deadline**. You are not required to finish all these classes before applying but doing so will help you to get a higher score and be more competitive.

Grade points are valued as follows: A = 4 points, B = 3 points, C = 2 points.

These points are then multiplied by the credit hours for each course. For example:

ENG 111 (3 credit hours) with a grade of B (3 points) gives a student 9 total points for that course.

AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points.

Please note that if a course is repeated, the highest grade earned will be used in the ranking.

Related Courses	Course Names	Credit Hours
<b>BIO 168 or 165</b>	Anatomy & Physiology I	<b>4</b>
<b>BIO 169 or 166</b>	Anatomy & Physiology II	<b>4</b>
<b>ENG 111</b>	Writing and Inquiry	<b>3</b>
<b>ENG 112 or ENG 114</b>	2 <sup>nd</sup> level English course	<b>3</b>
<b>PSY 150</b>	General Psychology	<b>3</b>
<b>PSY 241</b>	Developmental Psychology	<b>3</b>
<b>Humanities/Fine Arts</b>	<b>** (See specific list below)</b>	<b>3</b>

\*\*ART 111, ART 114, ART 115, MUS 110, MUS 112, HUM 115, PHI 215 or PHI 240. You must have one of these specific courses to meet the humanities/fine arts elective requirement for ADN.

Only courses completed by the deadline will be used for ranking. Courses must be completed with a “C” or better to earn points. There are no age limitations for BIO 165/166 or BIO 168/169.

To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. **Please note that BIO 165 & 166 must be completed at the same college** or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university.

### 3. **TEAS Total Score**

An applicant must test and meet the required **minimum 60%** or higher Total Score on the TEAS. This score will be used as part of the ranking process. See page 7 for more TEAS info.

### 4. **Total Points for Ranking and Selection**

The applicants with the highest ranked scores will be admitted each Summer and Fall. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher. An alternate list will be maintained in ranking order. Alternates will only be admitted if a space becomes available. Applicants not admitted must reapply for future consideration.

#### **Accepted student data from the previous 3 years**

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

<b>Year</b>	<b>Number of qualified applicants</b>	<b>Point range of accepted students</b>
<b>2023</b>	79	150 - 169.7
<b>2022</b>	87	150 - 169.3
<b>2021</b>	74	147.7 - 168.7

#### **Policy regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students**

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

## **TEAS: A Guide to Student Success and FAQ**

Student success before, during, and after the nursing programs at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the nursing faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

To help assist you in being successful on TEAS, the college offers ACA 085 – Improving Study Skills, a 1-credit hour course. **Please note that only the online sections of ACA 085 are designed for TEAS prep.** ACA 085 is offered as an 8-week, web-based (online sections in the 800 range only) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study manual and practice test is available for purchase from our college bookstore, or through ATI online at [www.atitesting.com](http://www.atitesting.com).

### **1. How do I schedule to take the TEAS at Forsyth Tech?**

Click here to schedule your test:

[TEAS Appointment link](#)

If you are taking the TEAS onsite, you would go to the Cashier's Window (2nd floor of the Allman Center) and pay the test fee prior to testing. You can pay on the same day as the exam as long as it is before the test time. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver's license or student ID).

If testing remotely, then you pay the fee 24 hours prior to the appointment to hold the appointment. You can pay either by phone or at the Cashier's Window.

### **2. How and when do I find my score?**

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time. You can also log into ATI and access it at any time.

### **3. Is the test computer-based?**

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

**4. What if I have a documented learning disability with accommodations?**

When you email or call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech's Accessibility Services. Any accommodations must be confirmed by Accessibility Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Accessibility Services in Robert L. Strickland Center, Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Accessibility Services.

**5. Can I take the test more than once?**

You will be allowed 3 attempts to take TEAS at Forsyth Tech. After the second attempt, you must wait 8 weeks to reschedule your third attempt. If you have not met the minimum score, or just want to increase your score, you are encouraged to enroll in an ACA 085 online course or remediate on your own. After the third attempt, you must wait one year from the date of your last test to be eligible to resume the TEAS testing process at Forsyth Tech.

**6. How long is my score valid?**

Two years from the date you took the test.

**7. If I want to improve my score, can I repeat sections of the TEAS?**

No, you must take the entire test each time.

**8. What is the required score for admission into the ADN program?**

Students must meet the required minimum 60% Total Score. This score will be recorded as part of the admissions ranking score.

**9. What do I do if my score was below the 60% Total Score, or I want to increase my score in order to be more competitive for admission?**

- a. Review your TEAS results to identify areas in which you need to improve your score.
- b. Enroll in an online section of ACA 085, a one-credit course designed to assist students to remediate specifically on areas of TEAS using a web-based tutorial program, PLATO. This program will allow you to review your basic skills and test in each area for competency.
- c. Review the TEAS study manual located in the campus libraries or purchase your own copy.
- d. Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is [www.atitesting.com](http://www.atitesting.com).

**10. Will Forsyth Tech accept TEAS scores taken at another school?**

Yes, if you choose to take it elsewhere, you must take the most recent TEAS version and have a copy of your score report showing all four sections' scores with the total score submitted to [MAR@forsythtech.edu](mailto:MAR@forsythtech.edu)