

Sponsored Student Procedures

Sponsored Student Procedures Must Be Completed Each Semester

Please note that if your sponsor does not pay, you will be responsible for the charges on your account.

Sponsored students (those having an agency pay their tuition) should follow these guidelines:

Register for classes through normal registration process.

Bring authorization to the business office at appropriate campus center (Main Campus for Curriculum, West Campus for Continuing Education only), or verify that a copy has been sent to the Business Office by the sponsor. Curriculum sponsored students must come by the cashier's window on main campus to transfer charges,

this is not an automatic process and must be completed by the payment deadline or classes will be dropped.

Students cannot have outstanding financial obligations to the college.

If there are any schedule changes, you must return to the Business Office to clear your account balance. (Your classes will be purged if there is any remaining balance.)

If you decide to drop a class(es), you must drop the class(es) online <https://coursedrop.forsythtech.edu> by the appropriate deadline (before the 10% point of class).

If the college cancels a class, you will be refunded 100 percent of that class charge.

Curriculum sponsored student questions can be addressed to by emailing cashier@forsythtech.edu.

529 Plans

Please mail 529 checks to: Forsyth Technical Community College

Attn: Business Office

2100 Silas Creek Parkway

Winston-Salem, NC 27103

Please include student ID # in all correspondence.

Business Sponsored Student Procedures

Pursuant to N.C.G.S § 115D-39(a), North Carolina law provides a special benefit to employers choosing to pay the full cost of an eligible student/employee's community college tuition. The employer is granted the in-state tuition rate, even when the student/employee does not meet the general requirements for in-state tuition. The law requires the student/employee to work at the employers' North Carolina business location. The burden of proof is on the student/employee to establish that the business is a legitimate North Carolina business approved by the North Carolina Department of the Secretary of State.

Beginning with the 2016 fall semester, Forsyth Tech will require the following in order to be processed as a Business sponsored student:

Request for the in-state rate must be on company letterhead

A copy of the employee's pay stub

The completed company sponsorship form